

TITLE: CIB 99-3 VETS-100 Reporting

February 4, 1999

MEMORANDUM FOR ALL CONTRACTING OFFICERS AND NEGOTIATORS

FROM: M/OP/OD, Marcus L. Stevenson, Procurement Executive

SUBJECT: VETS-100 Reporting

CONTRACT INFORMATION BULLETIN 99-3

The purpose of this CIB is to provisionally implement P.L. 105-339, which prohibits the award of contracts to contractors that are not in compliance with a prior contract's reporting requirement for the submission of a VETS-100 Report. This report, due September 30 each year, covers several aspects of the contractor's employment and hiring of special disabled and Vietnam era veterans or other veterans who served on active duty during a war or in a campaign for which a campaign badge has been authorized.

Pending modification of the FAR and the establishment of a DOL database on contractor compliance with the reporting requirement, contracting officers and negotiators shall include the following provision in all solicitations that are anticipated to result in the award of contracts in excess of \$25,000, using appropriated funds:

COMPLIANCE WITH VETERANS EMPLOYMENT REPORTING REQUIREMENTS

(a) The Offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212(d) (i.e. the VETS-100 report required by the Federal Acquisition Regulation clause 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era), it has [] has not [] submitted the most recent report required by 38 U.S.C. 4212(d).

(b) An Offeror who checks "has not" may not be awarded a contract until the required reports are filed. (31 U.S.C. 1354)

Further, if a contract is subject to these reporting requirements, the contracting officer shall determine that the contractor has submitted the most recent report required by the above clause prior to exercising any contract option with a value exceeding \$25,000.