

**TITLE: CIB 98-17 Potential Conflicts Of Interest**

**July 15,1998**

**MEMORANDUM FOR ALL CONTRACTING OFFICERS AND NEGOTIATORS**

TO: Distribution List FAC  
FROM: M/OP, Marcus L. Stevenson, Procurement Executive  
SUBJECT: POTENTIAL CONFLICTS OF INTEREST

**CONTRACT INFORMATION BULLETIN 98 - 17**

General Counsel (GC) has raised some concern about the possibility of conflicts of interest on the part of technical evaluation personnel members. This bulletin serves as a reminder that some precautionary measures should be taken to avoid conflicts of interest. One simple method would be to ask your technical panel members if they have any connections with any of the offerors prior to commencing evaluations. Some examples of questionable situations would be a panel member, their spouse, or their dependent, having some financial interests in one of the offerors.

The potential conflicts of interest could be either a procurement integrity or an ethical issue. See FAR Subpart 3.104 and the Office of the General Counsel Home Page, respectively. In either case, any potential problems should be referred to GC/EA.