

TITLE: CIB 91-11 The Marketing of PSCs

AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, DC 20523

March 1, 1991

MEMORANDUM FOR ALL CONTRACTING OFFICERS AND NEGOTIATORS

TO: Distribution List FAC

FROM: DAA/MS, John F. Owens, Procurement Executive

SUBJECT: The Marketing of PSCs

**CONTRACT INFORMATION BULLETIN 91-11**

It has come to my attention that some missions have participated in the practice of circulating PSC resumes unsolicited through the AID cable system. It is the conclusion of IG, GC and MS/PPE that the marketing of these individuals via the U.S. Government cable system is inappropriate because it gives preferential treatment to those PSCs as opposed to potential PSCs not so marketed, and the practice is not to continue. Further, the Department of State objects to the use of the cable system for this purpose.

It is recognized that AID officers may need to respond to requests for information from other AID officers concerning the selection of certain individuals for PSCs or other positions. Responding to such a request via a cable appropriately marked as personal information is permissible. Unsolicited marketing is not.

If Missions or officers wish, they could maintain a roster of qualified individuals with whom they have successfully contracted, develop a data base, and use it to respond to requests as the need arises. Both the incoming requests and responses thereto should be appropriately marked as containing personal information.

Please pass this on to your technical officers.