

# NOAA AIRCRAFT REQUEST PROCEDURES

**OMAO Program Services and Outsourcing Division (OMAO3),  
SSMC#3, Room 12872, 1315 East-West Highway, Silver Spring, MD 20910**  
Website: <http://www.oma.noaa.gov/fleet.html> / Phone 301-713-1045 / Fax 301-713-1541

**Line Office Liaisons to the NOAA Aircraft Allocation Council (NAAC):**

**NESDIS:** Dr. Celso Barrientos (301) 713-9384 x109  
**NMFS:** LCDR John Herring (301) 713-2367 x106  
**NOS:** CDR Paul Moen (301) 713-3070 x194  
**NWS:** Mike Tomlinson (301) 713-1858 x185  
**OAR:** CDR Fred Rossman (301) 713-2465 x184

## NEED AIRCRAFT SUPPORT

*Before March 1<sup>st</sup> of Calendar Year  
- Eligible for NAAC Consideration*

*After March 1<sup>st</sup> of Calendar Year  
- Not Eligible for NAAC Consideration*

**Requesting Base-Funded Flight Hours or Reserved Slot on the Aircraft Allocation Plan for the Upcoming Fiscal Year (NAAC Allocation Process)**

**Request is for Non-Base Funded Hours this Fiscal Year - No Consideration by the NAAC for Reserved Time-Slot (Non-Emergency)**

**Request is for this Fiscal Year (Emergency)**

Submit NOAA Form 56-48 to NAAC Line Office Liaison Prior to March 1st

Submit NOAA Form 56-48 to OMAO Program Services and Outsourcing Division Office

Contact OMAO Program Services and Outsourcing Division Office via Phone (available 24 hrs a day, 7 days a week)  
Follow-up with NOAA Form 56-48

**NAAC – APPROVED?**

**YES**

**NO**

**Scheduled**

**Scheduled on Space-Available Basis for NOAA Fleet Aircraft, or Provided Assistance in Locating a Suitable Alternative**

**Scheduled on Space-Available Basis for NOAA Fleet Aircraft, or Provided Assistance in Locating a Suitable Alternative**

**Commercial or Non-NOAA Aircraft Used?**

**NO**

**YES**

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**NO**

**YES**

Submit NOAA Form 56-56 to OMAO within 30 days after charter or quarterly for charters exceeding 90 days

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