

**Legislative Host Information 2005
Placement Week November 15-19, 2004**

Office Name: Senate Committee on Commerce, Science and Transportation
Subcommittee on Oceans, Fisheries and Coast Guard

How many total staff are in your DC office? (Select one option, mark with X)

1-5	X
6-10	
> 10	

Have you previously hosted a Sea Grant fellow (Select one option, mark with X)

Yes	X
No	

If yes, how many Fellows have you hosted? We have hosted a fellow every year.

Does your office accept non-United States (foreign) citizens? (Select one option, mark with X)

Yes	X
No	

Office Overview

Brief Overview of Your Office's work: (Please limit to 150 words.)

The Senate Committee on Commerce, Science, and Transportation is responsible for legislative oversight of diverse issues ranging from telecommunications to fishery management. Under the Commerce Committee, the Subcommittee on Oceans, Fisheries and Coast Guard has authorizing jurisdiction over the programs of two major federal agencies, Coast Guard and the National Oceanic and Atmospheric Administration (NOAA). These programs include both the atmospheric and ocean programs of NOAA. As a Democratic staff member, the Sea Grant Fellow works with the Democratic Counsel of the Subcommittee in supporting the Chairman/Ranking Member of the Commerce Committee, currently Senator Hollings (SC); the Chairman/Ranking Member of the Oceans, Fisheries, and Coast Guard Subcommittee, currently Senator John F. Kerry (MA); subcommittee members and other interested Committee members. Obviously, with imminent retirements and yet to be determined new members there will be a shift in Committee membership going into the 109th Congress in 2005.

Assignment Description.

Due to the wide range of Committee interests, Sea Grant Fellows in the office are exposed to a number of marine, atmospheric, and environmental issues. The staff is relatively small and therefore, daily responsibilities are both diverse and dynamic. Specific responsibilities may include: preparing for Committee hearings and executive sessions (mark-ups); attending briefings, hearings, meetings and conferences on marine and environmental topics; developing, reviewing and analyzing legislation within the Committee's jurisdiction; tracking related legislation in the Senate and House of Representatives; researching topics of interest to Committee members; preparing memos and statements for the Chairman/Ranking Member on oceans and atmospheric issues; and responding to constituent and other information requests.

Estimated fellow Travel, Out-of-Office: (Select one option, mark with X)

0 days / month	
1-3 days / month	X
4-7 days / month	
8-10 days / month	
> 2 weeks / month	

Desired Background Skills: Please list. (e.g. strong written / oral communication skills, knowledge of Microsoft PowerPoint software, etc.).

Strong writing skills
Strong verbal communication skills
Broad knowledge of national ocean policy issues
Experience in negotiations and conflict resolution beneficial
Computer literacy essential

Please list the House/Senate offices & committees with which you work closely.

Senator Hollings (SC)	Senator Kerry (MA)
Senator Inouye (HI)	Senator Cantwell (WA)
Senator Lautenberg (NJ) Senator Wyden (OR)	Republican staff of Senate Subcommittee on Oceans, Fisheries and Coast Guard

Expected in the 109th: New Committee leadership, any new members on the Committee/ Subcommittee.

In 300 words or less, please describe the tasks, duties, or projects the fellow will undertake, the skills a fellow will gain, and the deliverables a fellow can expect to produce from completing these tasks.

The Sea Grant Fellow will work closely with the Democratic Counsel of the Subcommittee in a variety of ways. The Fellow will prepare background documents for Committee hearings and executive sessions (mark-ups), attend briefings, hearings, meetings and conferences on marine and environmental topics, develop, review and analyze legislation within the committee's jurisdiction, track related legislation in the Senate and House of Representatives, and research topics of interest to Committee members. Through this work, the Fellow will gain in-depth knowledge of some US marine and/or coastal legislation, experience in aspects of ocean policy issues and an extensive list of professional contacts. In addition, implementing the recommendations of the US Commission on Ocean Policy will be a major area of focus and debate for the Committee going into the 109th Congress.