



# Service Academy Nomination Application for Class of 2025

Thank you for your interest in attending one of the nation's four service academies and for applying to Congressman Cisneros for the required congressional appointment. Please follow these guidelines to ensure your application is submitted and reviewed by the Congressman's nomination board.

## Application Instructions

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**Submission Deadline: Friday, October 16th, 2020**

**Send completed application materials to:** Office of Congressman Cisneros

**Attn: Nominations**  
**20955 Pathfinder Road, Suite 330**  
**Diamond Bar, CA 91765**

- I. You must have a current application with the respective academy or academies you are requesting a nomination for. Contact the academies for more information.
- II. You must complete these forms in either blue or black ink. Your work will be evaluated holistically; neatness counts.
- III. The forms in this document (1, 2, 3A, 3B, and 4) should be completed and either hand delivered or mailed to the Congressman's Diamond Bar District Office. It is preferable if they arrive as a single package, but if necessary they may come piecemeal, so long as all arrive by the deadline.
- IV. **Three other application documents** must be completed by a third party and ***should be mailed directly by third parties to the Congressman's District Office:***
  1. High School transcripts
  2. SATs/ACTs
  3. Non-Academic Letters of recommendation.

In the event that an individual or institution is unable to deliver the forms by mail, the candidate may hand deliver or mail them so long as they arrive in an envelope that is stamped or signed with an official signature verifying that the applicant has not had access to the record.

- V. Please read the Congressman's "Service Academy Nominations Frequently Asked Questions" which is available as a PDF file from the same site that you accessed this application from. The FAQ contains additional information pertaining to the application process.
- VI. The office maintains a checklist to verify the completeness of each candidates' application. A PDF copy of that sheet is available for you to download if you would like to use it.
- VII. While it is permissible for parents, teachers, and mentors to provide some assistance to applicants, and we both expect and encourage parents to attend academy nights and generally participate in the college process, the work must be your own and you are expected to handle your own communication with this office and the service academies.
- VIII. The very top applicants or finalists will be assigned an interview slot with the Congressman's Service Academy Selection Board. Interview slots will be assigned for Saturday, November 16th and Sunday the 17th.
- IX. All materials for the Congressman's nomination must be received in his Diamond Bar Office no later than **5 PM on Friday, October 16th, 2020**.
- X. One final note about deadlines: The federal, statutory deadline for applications to all the service academies is January 31st. In practice, however, academies begin extending provisional offers of admission (called letters of assurance) on a rolling basis starting in the late fall, a process that picks up speed in December and January. **You will make yourself far more competitive for both the Congressman's nomination and admission if you complete all your academy applications materials, including essays and letters of recommendation, by December 31st or as soon as possible in January.**

**If you have any questions, please contact our office at (909) 569-0526 or email  
CA39.ServiceAcademy@mail.house.gov**

# 1

Service Academy Nominations for Class of 2025

# Personal Information



## I. General

Name \_\_\_\_\_  
Last First Middle Suffix

Home Address \_\_\_\_\_  
Number and Street City State / Country ZIP Code

Mailing Address (if different) \_\_\_\_\_  
Number and Street City State / Country ZIP Code

Name of School You Attend Now \_\_\_\_\_ City and State \_\_\_\_\_

Is this a "Prep" Program for the Service Academies? \_\_\_\_\_ If Yes, Who Pays Your Tuition? \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_  
Month / Day / Year

Name of Parent / Guardian \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Name of Parent / Guardian \_\_\_\_\_ Daytime Phone \_\_\_\_\_

You may choose to apply for a nomination to more than one service academy. If you do apply for more than one nomination make certain that you rank your academy preference from 1 and up to 4, with 1 being your first choice. However, *be sure to rank only those academies that you have applied to and are seriously interested in attending. If you haven't applied to an academy or even if you have applied but now feel certain you would not attend a particular academy, simply omit that academy from your rankings.*

\_\_\_\_ U.S. Air Force Academy — Colorado Springs, CO Letter of Assurance from this academy? \_\_\_\_\_

\_\_\_\_ U.S. Merchant Marine Academy — Kings Point, NY Letter of Assurance from this academy? \_\_\_\_\_

\_\_\_\_ U.S. Military Academy — West Point, NY Letter of Assurance from this academy? \_\_\_\_\_

\_\_\_\_ U.S. Naval Academy — Annapolis, MD Letter of Assurance from this academy? \_\_\_\_\_

## II. Schools Attended

*Present/Most recent school:*

Name \_\_\_\_\_ Principal Name \_\_\_\_\_

Address \_\_\_\_\_  
Number and Street City State / Country ZIP Code

Entrance Date \_\_\_\_\_ Graduation Date \_\_\_\_\_  
Month / Year Month / Year

*Previous secondary school(s) attended between grades 9 and 12:*

Name \_\_\_\_\_ Principal Name \_\_\_\_\_

Address \_\_\_\_\_  
Number and Street City State / Country ZIP Code

Entrance Date \_\_\_\_\_ Graduation Date \_\_\_\_\_  
Month / Year Month / Year

## III. Standardized Testing

*Please list your top scores to date.*

**Note:** if you are scheduled to take an additional test in October, please indicate the date of the test on the second line below each test section. SAT/ACT scores for the October testing dates are only scores accepted after the deadline.

**You must send official test scores to be considered for nomination. SAT Code: 4255. ACT Code: 7278.**

### SAT 1

Test Date Reading Math

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SAT 2

Test Date Name Score

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ACT

Test Date English Math Reading Science Composite

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Armed Services Vocational Aptitude Battery

Test Date Composite

\_\_\_\_\_  
\_\_\_\_\_

**Enclose your sealed official high school transcripts here.**

# 2 Service Academy Nominations for Class of 2025 Personal Commentary



## I. Applicant Information

Name \_\_\_\_\_  
Last First Middle Suffix

School Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Month / Day / Year

## II. General

Please list the current courses you are enrolled in. (Please indicate A.P. and I.B. courses, etc. if any)

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Have you ever received serious disciplinary action, been suspended, dismissed, placed on probation from school, or been away from school for any length of time other than school vacations?  No  Yes *If yes, please explain on a **separate** page*

If you have been out of school for more than three months, during any academic year, **please state on a separate page** reasons for your absence.

## III. Athletics, Activities, Awards, and Employment

Please indicate which interscholastic JV and/Varsity sports you have played in High School on the grid below:

Sport	Years Varsity / Years JV/ School	Special Accomplishments or Achievements (if any)

Please use this space to describe any other significant athletic endeavors or achievements that have occurred during your high school years but outside of interscholastic

If you have any questions, please contact our district office at (909) 569-0526

Please list your employment experiences (if any) below.

<i>Employment</i>	<i>Position</i>	<i>Hours per week/ Weeks per year</i>	<i>Dates</i>

In order of importance to you, please list your major, non-athletic, extracurricular pursuits (personal, general, religions, community, etc.) and any academic or extracurricular honors or awards received while in high school.

<i>Name of Activity</i>	<i>Years of Service</i>	<i>Hours per week/ Weeks per year</i>	<i>Leadership Roles / Awards Received</i>

#### IV. Please Complete Both Essays ‘A’ and ‘B’

- A. On a separate piece of paper labeled with your full name and “**Essay A**”, please type and explain **why you would like to attend a United States Service Academy.**
- B. On a separate piece of paper labeled with your full name and “**Essay B**,” please type and explain **an experience or multiple experiences that have helped you develop the moral character that will help you in the academy and as a commissioned military officer.**

Both essays must be 500 words or less of text, single spaced, and 12 point font. Attach both essays after this page.

#### V. Applicant’s Signature

I declare that this essay is my own work, and that all of the information contained in my application (both Form 1 and 2) is, to the best of my knowledge, correct and honestly presented. I am a citizen of the United States, or I will have attained citizenship before I enter the academy. **I am a legal resident of California’s 39th Congressional District.** I understand that all my materials must be received by the Congressman’s office no later than October 16th, 2020.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_ Email \_\_\_\_\_



# 3A Service Academy Nominations for Class of 2025 Teacher Recommendation



## I. Applicant Information

Name \_\_\_\_\_  
Last First Middle Suffix

School Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Month / Day / Year

## II. Confidentiality

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records. You may waive your right of access to this recommendation if you so choose. Your decision not to wave your rights of access will have no bearing on the handling of your application. You must sign your name below after checking the appropriate response.

- I waive my rights to access this report       I do not wave my rights to access this report

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### **For Educator Use Only**

Instructions to the Teacher: The student whose name appears above is applying for the United State Service Academy Congressional Nomination. Your candid account of the applicant's academic performance, intellectual promise, and their personal qualities will greatly help the Selection Committee in recommending the application. We are interested in what you feel is important for us to know about the applicant. Thank you for your help. **Please mail the return the completed form to our district office. No separate letter of recommendation is required. Mail to:**

#### **The Office of Congressman Cisneros**

Attn: Nominations  
20955 Pathfinder Road, Suite 330  
Diamond Bar, CA 91765

Teacher Name \_\_\_\_\_ School \_\_\_\_\_

Subject(s) \_\_\_\_\_ How long have you known the applicant? \_\_\_\_\_

In what context, if any, have you known the applicant outside of the classroom?

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In what course(s) have you taught the applicant and what grade(s) did the applicant receive? Please indicate, if appropriate, the level of course(s) in relation to others offered by your department (e.g. Is English 11 Honors the higher of the two 11th grade courses?)

<i>Courses</i>	<i>Level</i>	<i>Year</i>	<i>Grade Received</i>

Please comment on the nature and quality of the applicant's academic work. We are especially interested in your evaluation of the applicant's motivation, originality of approach, intellectual depth or breadth, and capability for independent thought.

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What are your impressions of the applicant as a person? How is he or she viewed by peers and/or teachers? How does the applicant interact with others? Please describe any personal strengths or problems about which we should be aware.

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How do you think the applicant would fare personally, academically, and physically at a United States Service Academy? Would you like to make any additional comments?

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**Teachers Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# 3B Service Academy Nominations for Class of 2025 Teacher Recommendation



## I. Applicant Information

Name \_\_\_\_\_  
Last First Middle Suffix

School Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Month / Day / Year

## II. Confidentiality

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records. You may waive your right of access to this recommendation if you so choose. Your decision not to wave your rights of access will have no bearing on the handling of your application. You must sign your name below after checking the appropriate response.

- I waive my rights to access this report       I do not wave my rights to access this report

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### **For Educator Use Only**

Instructions to the Teacher: The student whose name appears above is applying for the United State Service Academy Congressional Nomination. Your candid account of the applicant's academic performance, intellectual promise, and their personal qualities will greatly help the Selection Committee in recommending the application. We are interested in what you feel is important for us to know about the applicant. Thank you for your help. **Please mail the return the completed form to our district office. No separate letter of recommendation is required. Mail to:**

#### **The Office of Congressman Cisneros**

Attn: Nominations  
20955 Pathfinder Road, Suite 330  
Diamond Bar, CA 91765

Teacher Name \_\_\_\_\_ School \_\_\_\_\_

Subject(s) \_\_\_\_\_ How long have you known the applicant? \_\_\_\_\_

In what context, if any, have you known the applicant outside of the classroom?

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In what course(s) have you taught the applicant and what grade(s) did the applicant receive? Please indicate, if appropriate, the level of course(s) in relation to others offered by your department (e.g. Is English 11 Honors the higher of the two 11th grade courses?)

<i>Courses</i>	<i>Level</i>	<i>Year</i>	<i>Grade Received</i>

Please comment on the nature and quality of the applicant's academic work. We are especially interested in your evaluation of the applicant's motivation, originality of approach, intellectual depth or breadth, and capability for independent thought.

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What are your impressions of the applicant as a person? How is he or she viewed by peers and/or teachers? How does the applicant interact with others? Please describe any personal strengths or problems about which we should be aware.

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How do you think the applicant would fare personally, academically, and physically at a United States Service Academy? Would you like to make any additional comments?

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**Teachers Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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Service Academy Nominations for Class of 2025

# List of (Non-Academic) Recommenders



## I. Applicant Information

Name \_\_\_\_\_  
Last First Middle Suffix

School Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Month / Day / Year

## II. Instructions for the Applicant

In order to gain the fullest, most honest and unbiased picture of each applicant the Congressman requires each applicant to submit *at least one (1) but not more than (3) additional letters of recommendation*. You may wish to ask a coach, scout leader, a family friend who is, perhaps a veteran, or even a peer who knows you well and may have some unique insight. Indeed, with the exception of teachers you have studied with in school *you are free to choose anyone to write on your behalf and are encouraged to choose those that can give a clear assessment of why you would make an outstanding military officer.*

In the process of soliciting people to write these recommendations you are, of course, encouraged to inquire what kind of a recommendation they are inclined to write. However, the Congressman insists that these evaluation letters be private, that they be shared only with him, his staff and his selection and that the candidate is to be specifically excluded from reading or even discussing in detail the letters written on their behalf. Towards that end the Congressman's preference is for each recommender to send the letter directly to his office. If that can not be accomplished the applicant may deliver letters of recommendation by mail or in person. However, all recommendation letters should arrive in an envelope that has been sealed and stamped or signed to officially demonstrate that its contents have not been shared with the candidate.

Please instruct your selected recommenders to send their letters to:

**The Office of Congressman Cisneros  
Attn: Nominations  
20955 Pathfinder Road, Suite 330  
Diamond Bar, CA 91765**

You are expected as a matter of honor to adhere to the spirit and letter of these instructions. Please acknowledge that you accept this requirement and, in the space provided, please list and return this form to the office as part of your application materials the list of your recommenders.

**I waive my rights to access this report**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

First Recommendor \_\_\_\_\_ Nature of Relationship \_\_\_\_\_

Second Recommendor \_\_\_\_\_ Nature of Relationship \_\_\_\_\_

Third Recommendor \_\_\_\_\_ Nature of Relationship \_\_\_\_\_