

# Congressman Steve Stivers

## Intern Application



Thank you for your interest in serving as an intern in the office of Congressman Steve Stivers. There are a limited number of intern appointments. Priority is given to qualified applicants and complete applications from Ohio's 15<sup>th</sup> Congressional District and Ohio.

### Applications are due on the following dates

- Summer Term – May 1<sup>st</sup>
- Fall Term- August 1<sup>st</sup>
- Spring Term- December 12<sup>th</sup>

### Location

At which office are you interested in interning?

Washington D.C. \_\_\_

Hilliard Office \_\_\_

Lancaster Office \_\_\_

Wilmington Office \_\_\_

### Contact Information

Full Name	
Permanent Address	
Temporary Address (if applicable)	
Cell Phone	
Email	
Birth date	

**Are you a resident of Ohio's 15<sup>th</sup> Congressional District or have ties to the Ohio? Please explain:**

### Internship Terms

Please indicate the appropriate internship term. You are welcome to mark more than one term. Please note specific start and end dates will be agreed upon if an internship is offered.

- Spring Term: January-May \_\_\_
- Summer Term: June-August \_\_\_
- Fall Term: September-December \_\_\_

Will you be seeking college credit? \_\_\_\_\_

### Availability

Are you available Full Time Monday through Friday, 8:30-6PM? \_\_\_\_\_

If No, which days and hours are you available during the week?

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

### Education

College Name and Location	
Major & Minors	
Intended Graduation Date	
Any Leadership Offices/Honors/Awards	
Extracurricular Activities	

### Special Skills or Qualifications

Have you had any previous office experience answering phones, faxing, entering data? \_\_\_\_\_

**Other qualifications/talents that may contribute to a professional office environment? Please Explain:**

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### Non Academic Work References (please no family or friends)

Name	
Job Title	
Relationship	
Phone Number	
Email Address	

Name	
Job Title	
Relationship	
Phone Number	
Email Address	

Please email this application, your resume, cover letter, and one page writing sample to [Brenna.Gates@mail.house.gov](mailto:Brenna.Gates@mail.house.gov) to apply to be a district intern or [Julie.Macmann@mail.house.gov](mailto:Julie.Macmann@mail.house.gov) to apply for a D.C. internship. Incomplete applications will not be considered. Thank you for your interest in public service.