

United States Service Academy Nomination Packet



Congressman David Phil Roe
205 Revere Street
Kingsport, Tennessee 37660
(423) 247-8161

Academy Nomination Information

Air Force Academy

Director of Admissions
Colorado Springs, Colorado 80840
(800) 443-9266
www.academyadmissions.com

U.S. Naval Academy

Director of Candidate Guidance
Annapolis, Maryland 21402
(800) 638-9156
www.nadn.navy.mil

U.S. Military Academy

Director of Admissions
West Point, New York 10996
(800) 638-9156
www.usma.edu

U.S. Merchant Marine Academy

Admissions Office
Kings Point, New York 11024
(800) 732-6267
www.usmma.edu

There are **no Congressional nominations** to the **U.S. Coast Guard Academy**. To obtain information or applications contact them at:

U.S. Coast Guard Academy

New London, Connecticut 06320
(203) 444-6267
www.cga.edu

Eligibility

Nominees to the service academies must be United States citizens, and applicants to Congressman Roe's office must be permanent residents of Tennessee's 1st District. Candidates must be 17 but not yet 23 years of age by July 1 of the year of admission. Candidates must be unmarried, not pregnant, and have no legal obligation to support any dependents. These stipulations have been established by the service academies.

Prior to applying for a nomination, each candidate must contact the academies directly to request a Pre-Candidate Questionnaire. Upon the completion and return of this form to the academy, you will be informed of academy requirements, such as medical examinations and physical aptitude tests. It is also recommended that each candidate attempt to visit the academies to meet with admissions representatives, talk to cadets, and view the facilities.

Department of Defense Medical Examination Review Board

All academies require you to pass a Department of Defense Medical Examination Review Board (DODMERB). Candidates who meet the minimum scholastic standards will be scheduled to take a service academy qualifying medical examination. The academy to which you have applied will initiate the scheduling of the examination, and once taken, the results may be used for all service academies. Candidates who have questions about their medical examination results should direct them to:

DODMERB
8034 Edgerton Drive, Suite 132
USAF Academy, Colorado 80840-2200
(719) 333-3562

Medical scheduling and evaluation are time-consuming processes, especially if consultation, retesting, or corrective action is required. The process may take from six weeks to four months.

Method of nomination

The law pertaining to congressional nominations stipulates that each Member of Congress is allowed a maximum of five “charges” at each academy in any given year (Merchant Marine is an exception). When a “charge” graduates, a vacancy is created that the Member may fill.

Due to the competitiveness of the selection process, it is strongly recommended that each candidate apply to their U.S. Senators, U.S. Representative, and the Vice President.

Additional information

Congressional nomination does not guarantee acceptance to the service academies, but only assures that your application will be considered first by the review boards. Your application to each academy that you are considering should be completed before or during the first semester of your senior year.

Academically, the majority of students accepted to the academies are in at least the top twenty percent of their class, with higher than average test scores. Most students who receive appointment offers are active at school and in their community and hold leadership roles in sports and other extracurricular activities.

Acceptance of an appointment from an academy obligates you to at least a nine-year commitment, four years at the academy followed by five years of active duty service.

Instructions for Candidates Seeking Nominations to Service Academies

An individual seeking nomination to one of the service academies from Congressman Phil Roe, First Congressional District of Tennessee, is encouraged to apply in the spring of his/her junior year. Only students entering an academy in the summer following their graduation from high school may apply for a nomination during their senior year. Submit the following information to:

The Honorable David Phil Roe
Attention: Bill Darden
205 Revere Street
Kingsport, Tennessee 37660

1. **Completed** "Application for Nomination to United States Service Academies".
2. **Official** certified copy of SAT or ACT scores.
3. **Official** high school transcript (sent by your guidance office) and college transcript (if applicable).
4. **Resume of extracurricular activities:** It is very important to be thorough and include all information for each year in high school. Include both school related and outside activities (note leadership positions held), athletic activities (note varsity letters earned and leadership positions held), scholastic honors, and any part-time or full-time jobs you have held since you have been in high school.
5. **Recent wallet size** photograph.
6. **Essay** stating what motivates you to attend a United States Service Academy (one typed page is sufficient)
7. **Three** letters of recommendation.

The following materials necessary to complete the application process are enclosed:

- Application
- Letters of Recommendation

If you have any **questions**, please contact **Bill Darden** at **423-247-8161**.

The **deadline for requesting nomination** from this office is **October 1st of your senior year**.

The **deadline for submission** of completed files to this office is **October 23rd of your senior year**.



Congressman David Phil Roe
Representing Tennessee's 1st District
Service Academy Nomination Application

I. Applicant Information

Last Name: _____ First Name: _____ Middle Initial: _____

Preferred Name/Nickname: _____ Suffix: _____

Date of Birth: _____ Social Security No. _____

Permanent Mailing Address:

Temporary Mailing Address (if applicable):

Telephone Number: _____

Email Address: _____

Father's Name: _____

Mother's Name: _____

Legal Guardian's Name (if applicable): _____

Are you a U. S. Citizen? Yes No

Are you presently in the Military? Yes No

Is either of your parents' active, retired, or disabled military? Yes No

Are you applying for a nomination from any other sources? Yes No

Whom? President Vice President Senator Alexander Senator Blackburn

II. Academy Preferences

Please indicate academy preference in order, with one being your first choice. Indicate "N" for not interested.

___ Air Force Academy

___ Merchant Marine

___ Naval Academy

___ West Point Academy

Have you been contacted directly by an Academy? Yes No

If yes, which Academy? _____

III. Academic Qualifications

High School Name: _____

Address: _____

Telephone No: _____

Graduation Year: _____ Grade Point Average: _____ Class Rank: _____ of _____

Test Scores:

SAT Verbal _____

SAT Math _____

SAT Writing _____

OR

ACT English _____

ACT Math _____

ACT Reading _____

ACT Science _____

ACT Composite _____

College Currently Attending (if applicable): _____

Major: _____ College GPA: _____

IV. Privacy Statement

I certify that the above information is correct. It is my sincere desire to attend a U. S. Service Academy; I am a U. S. citizen, at least 17 but not yet 23 years of age; unmarried; not pregnant; have no legal obligation to support any children or other dependents; and legally reside in Tennessee's 1st Congressional District. I understand that the deadline to request a nomination is **October 1st** of my senior year in high school; that the deadline for receipt of completed nomination application packet is **October 23rd** of my senior year; and that if I have not submitted all requested information before these deadlines that my application may not be given full consideration. I authorize Congressman Roe or any member of his staff to obtain any information about my status with the service academies. This includes inquiring with the Department of Defense Medical Examination Review Board about any medical conditions that may prevent my receiving a nomination or appointment to one of the Service Academies.

Signature: _____ **Date:** _____

May we use your name in a press release after receiving a nomination or appointment? Yes No

What is the name of your hometown newspaper? _____

Instructions for Letters of Recommendation for United States Service Academies

Candidate: Please give a copy of this sheet to the three people who agree to write a letter of recommendation for you.

Recommender: This student has expressed a desire to attend a United States Service Academy (the Military Academy at West Point, the Naval Academy at Annapolis, the Air Force Academy, or the Merchant Marine Academy). Admission to these academies is extremely limited and competitive, and an appointment is an esteemed honor and achievement. After successfully completing a rigorous four-year program in one of these competitive schools and receiving a first-rate education, a successful graduate will be pledged to serve a term as an officer in our armed forces.

To apply to a service academy, an applicant must obtain a nomination from an authorized source, and this applicant has requested a nomination from Congressman Phil Roe, a Representative of the First District of Tennessee. Congressman Roe and his Academy Selection Committee would appreciate your thorough and honest evaluation of the applicant's fitness for U.S. Service Academy admission and ensuing military career. The academies consider evidence of character, scholarship, leadership, physical aptitude (athletic ability), medical fitness, goals, and motivation in determining each applicant's "whole person" evaluation.

Please write a letter of recommendation on your letterhead or personal stationary (be sure to include a return address and phone number). Congressman Roe and his staff will hold your comments in the strictest confidence. Please send the recommendation letter by **October 23rd** of your senior year in high school directly to:

The Honorable David Phil Roe
Attention: Bill Darden
205 Revere Street
Kingsport, Tennessee 37660