



To Whom It May Concern,

The Washington, D.C. Office of Congressman Dave Reichert is excited to announce that we are accepting internship applications for the fall semester. Interns are an integral part of our office, assisting constituents and staff.

This is an excellent opportunity for students to gain first-hand knowledge of the inner workings of the federal government, while gaining relevant and valuable knowledge of the legislative process. Intern responsibilities include, but are not limited to, conducting legislative research, assisting with front office operations, helping with constituent relations, and receiving training in order to conduct U.S. Capitol tours. Interns will also have the opportunity to attend legislative briefings and congressional hearings on Capitol Hill.

Ideal candidates will have a strong work ethic and be detailed-oriented and well organized. Candidates must also possess strong communication and writing skills, as well as an enthusiasm for the political process and fast-paced congressional operations. Successful candidates will be personable, adaptable, and service-oriented.

We offer both full-time and part-time unpaid internships. If you are interested in an internship with the Washington, D.C. Office, please contact Aliya Boyer at 202-225-7761 or Aliya.Boyer@mail.house.gov.

Sincerely,

Aliya Boyer
Legislative Correspondent
Representative Dave Reichert (WA-08)
1127 Longworth HOB
Washington, DC 20515
202-225-7761 (Office)
202-225-4282 (Fax)

Representative Dave Reichert
Member of Congress
8th Congressional District – Washington State
www.reichert.house.gov

Internship Application

Name: _____ Date: _____

Mailing Address: _____

City: _____ State/Zip: _____

Phone: _____ Email: _____

Parent/Guardian Name: _____

Mailing Address (if different from above): _____

City: _____

State/Zip: _____

Phone: _____

I am available the following dates for an internship: _____

College or University attending: _____

School Address: _____

Major: _____ Dept. Phone: _____

Will you be receiving credit for the internship? _____

How did you hear about our internship program?

What would you like to learn from this internship? Why?

What policy issues are you most interested in?

Activities/Interests:

Please include with your application:

- Cover letter
- Resume

Please send applications to Aliya.Boyer@mail.house.gov.