

ONE HUNDRED FIFTEENTH CONGRESS  
**Congress of the United States**  
**House of Representatives**  
COMMITTEE ON ENERGY AND COMMERCE  
2125 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6115  
Majority (202) 225-2927  
Minority (202) 225-3641

December 6, 2018

Mr. Kevin Kampschroer  
Chief Sustainability Officer and Director,  
Office of Federal High-Performance Buildings  
U.S. General Services Administration  
1800 F Street, N.W.  
Washington, DC 20006

Dear Mr. Kampschroer:

Thank you for agreeing to testify at the Subcommittee on Energy hearing on Wednesday, December 12, 2018, at 10:15 a.m. in 2322 Rayburn House Office Building. The hearing is entitled "Public Private Partnerships for Federal Energy Management."

The attached documents provide important details concerning the preparation and presentation of your testimony.

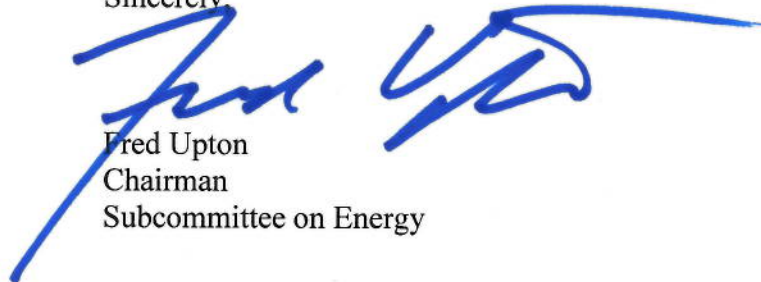
- The first attachment describes the form your testimony must take.
- The second attachment provides you with Electronic Format Guidelines that detail how to file testimony electronically.
- The third attachment provides you the Rules for the Committee on Energy and Commerce.
- The fourth attachment provides you with a Truth-in-Testimony Disclosure form and a Truth-in-Testimony instruction sheet.

Please be aware that, in accordance with the Committee's usual practice, witnesses have a right to be represented by counsel, who may advise the witnesses on their Constitutional rights, but cannot testify. In addition, hearings are open to audio, video, and photographic coverage by accredited press representatives only.

Mr. Kevin Kampschroer  
Page 2

If you have any questions concerning any aspect of your testimony, please contact Brandon Mooney or Mary Martin of the Energy and Commerce Committee staff at (202) 225-2927.

Sincerely,

A handwritten signature in blue ink, appearing to read "Fred Upton", is written over the typed name and title.

Fred Upton  
Chairman  
Subcommittee on Energy

Enclosures: (1) Form of Testimony  
(2) Electronic Format Guidelines  
(3) Rules for the Committee on Energy and Commerce  
(4) Truth-in-Testimony Disclosure form