How to upload documents

to confirm eligibility for a Special Enrollment Period

Before you start

✓ Make sure the documents you're going to upload are located on your computer.
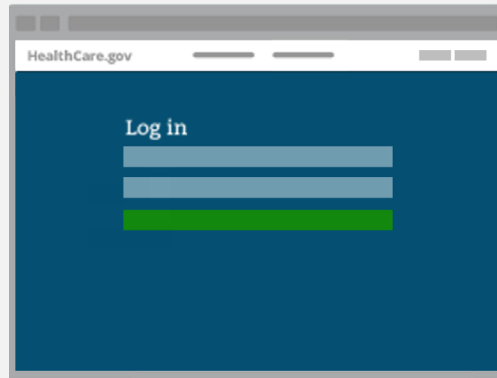
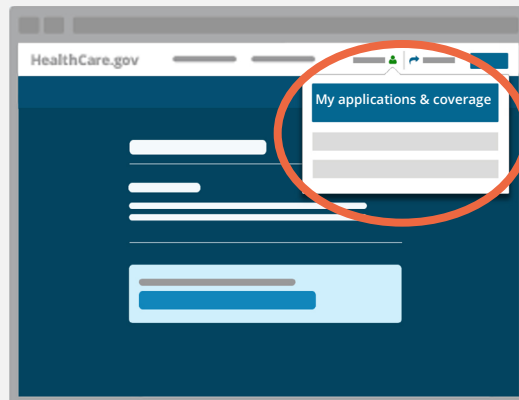✓ Be sure they follow ....

✓ See which documents you can submit if you moved, lost other health coverage, gained or became a dependent due to an adoption, foster care placement, or court order, got married, or were denied Medicaid or CHIP coverage. ⤤

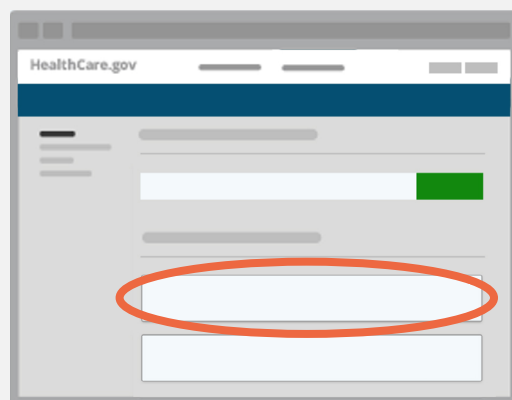**HealthCare**.gov

STEP 1

Log in to your Marketplace account.

STEP 2

Click on your name in the top right of the screen and select **My applications & coverage**.
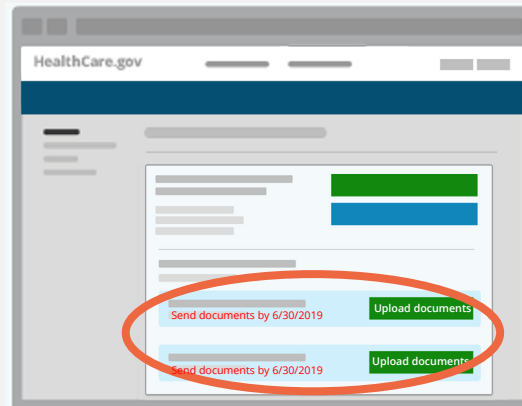
My applications & coverage

STEP 3

Under "Your existing applications," select the application you used to apply with a Special Enrollment Period.

STEP 4
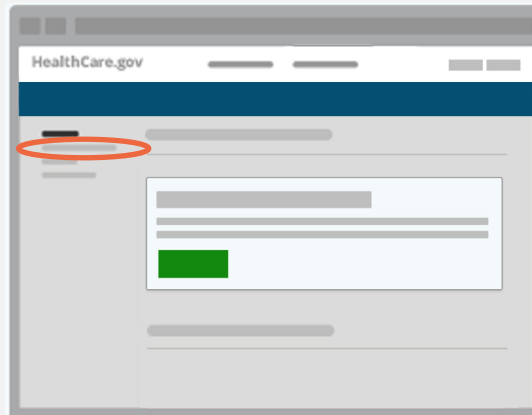
Click **Application details** in the menu on the left side.

STEP 5

Under "Send confirmation for your Special Enrollment Period," select the green **Upload documents** (or **Upload more documents**) button to the right of the life event you need to confirm.
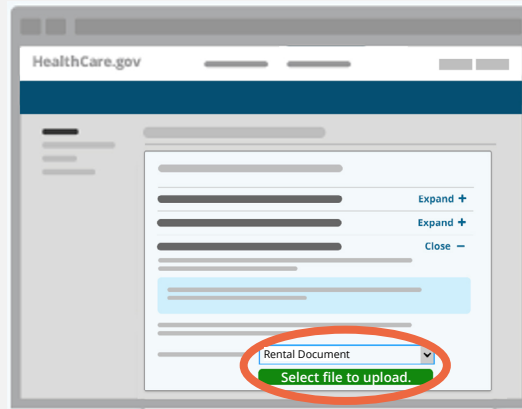
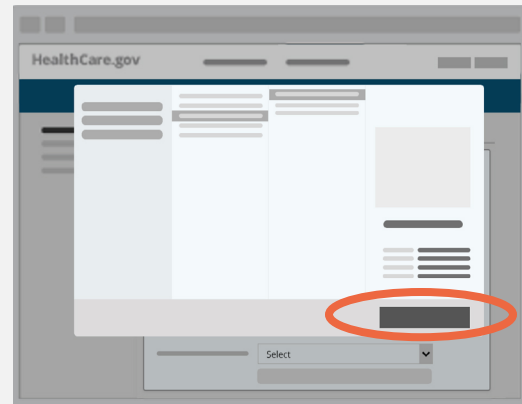Pay special attention to your deadline noted in red.

Send documents by 6/30/2019

Upload documents

Send documents by 6/30/2019

Upload documents

STEP 6
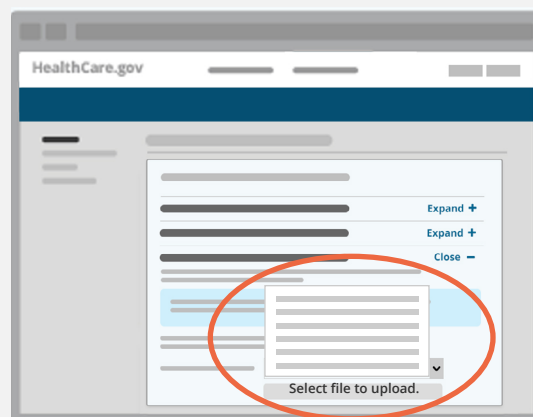
Choose a document type from the drop-down list.

Expand +

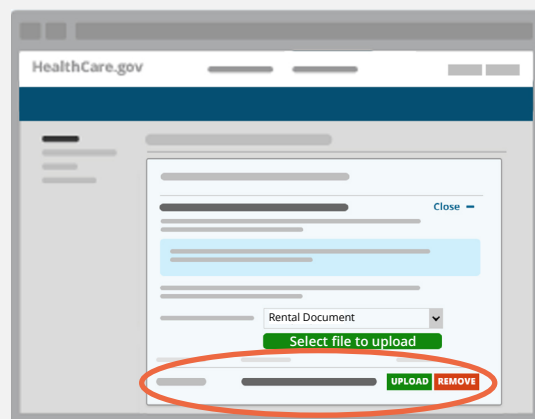Expand +

Close −

Select file to upload.

STEP 7
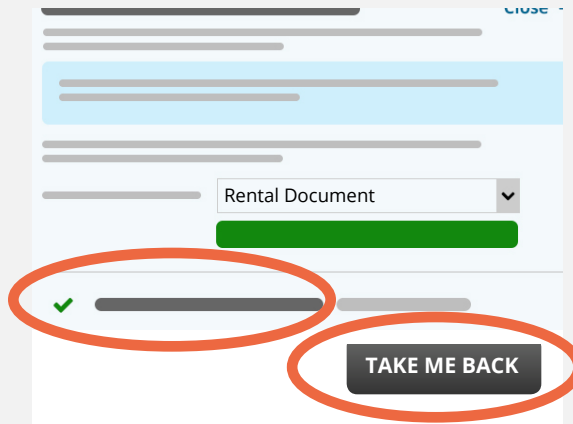
Click **Select file to upload.**

STEP 8

Locate and select the document on your computer.
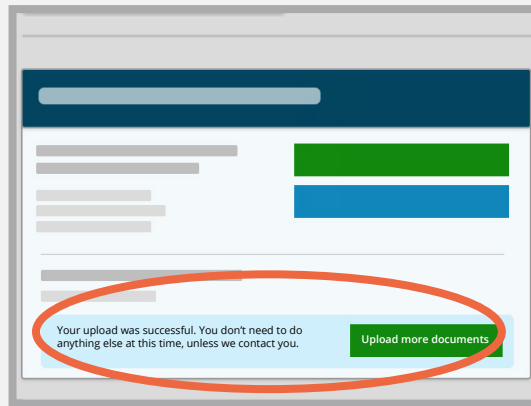
STEP 9

Click **UPLOAD**.

STEP 10

When upload is successful, a green checkmark appears at left. Click **Take me back** to return to Application details.

Upload failed? Check document format and size then try again. If that doesn't work, see how to mail documents. ⬚

Rental Document

TAKE ME BACK

STEP 11

Below your Special Enrollment Period we'll tell you if your upload was successful and any next steps. When done, log out.

Your upload was successful. You don't need to do anything else at this time, unless we contact you.

Upload more documents

Learn more about confirming your Special Enrollment Period. ⬚