



Congressman Mark Pocan

Second District of Wisconsin

GUIDELINES FOR NOMINATION TO U.S. SERVICE ACADEMIES

TIMELINE

May – October	Open pre-candidate file with the academies of your choice
Ongoing	Complete application with academies of your choice
	Receive information from academy to schedule medical exam with DoDMERB (Department of Defense Medical Review Board)
October 24, 2016	Deadline to submit completed application to the Madison office of Congressman Pocan
November 2016	Interview Day with Selection Committee
December 2016	Notification to those receiving nominations
January – June 2017	Await acceptance by service academy

APPLICATION FORM

This form must be completed accurately and signed by the applicant. He or she should attach a recent wallet-size photograph. Please note that it is the responsibility of the candidate to also apply with each academy to which they are seeking a nomination.

ADDITIONAL APPLICATION MATERIALS

ESSAY QUESTIONS

Each candidate must submit written answers to the following 2 questions. Answers must be double spaced and written in 12 point font.

- Why would you like to attend a service academy? (200 word maximum)
- What is your proudest accomplishment from high school/college? Why? (200 word maximum)

LETTERS OF RECOMMENDATION

Candidates must submit three letters of recommendation (may not be from a relative). Possible letter writers include coaches, employers, teachers, guidance counselors or school principals. These individuals should send their letters to the applicant and be included in the application packet sent to the Congressman.

ACADEMIC TRANSCRIPT AND STANDARDIZED TEST SCORES

A copy of the applicant's high school transcript must be provided (may be official or unofficial). Candidates who have graduated from high school should send a college transcript and a current class schedule in addition to their high school transcript. Candidates should also include either their SAT or ACT scores (may be official or unofficial).

RESUME

Include your one page resume. Here you may include any honors and awards received, or any other information you feel is pertinent to your application. Your resume should be no longer than one page.

The deadline for completed application packets is Monday, October 24th, 2016 at 5:00p.m. Please mail the completed application, including all required attachments and recommendations to:

**Congressman Mark Pocan
ATTN: Erik Schlueter
10 East Doty Street, Room 405
Madison, WI 53703**



U.S. Service Academy Nomination
 2016 Application
Congressman Mark Pocan
 10 E. Doty Street, Room 405
 Madison, WI 53703
 (608) 258-9800

**Attach Wallet Size
 Photo Here**

PERSONAL INFORMATION

Full Legal Name _____
 Last 4 digits of Social Security # _____
 Permanent Address _____
 City _____ State _____ 9 digit Zip Code _____
 Email Address _____
 Cell Phone _____
 Home Phone _____ Are you a U.S. Citizen? Yes ___ No ___
 Date and Place of Birth _____
 Names of Parents/Guardians _____
 Father/Guardian _____ Occupation _____ Cell Phone _____
 Mother/Guardian _____ Occupation _____ Cell Phone _____
 Municipality where Parents/Guardians are registered to vote _____
 Have you ever been charged with or convicted of a felony? Yes ___ No ___
 If you answered yes above, please explain on a separate sheet of paper.

ACADEMIC INFORMATION

Currently Attending:
 High School ___ 2-yr. College ___ 4-yr. College ___ Prep School ___
 Name of High School _____ Date of Graduation _____
 Name of College (if applicable) _____
 School Counselor _____ Phone _____
 Grade Point Average _____ Class Rank _____ Out of _____
 SAT Scores: V ___ M ___ W ___ **OR** ACT Scores: E ___ M ___ R ___ Sc ___

ACADEMY PREFERENCE

Please rank the academies to which you wish to receive a nomination in order of preference (1-4). **Please do not rank an academy unless you have already applied or intend to apply to the academy.**

U.S. Air Force Academy _____ U.S. Naval Academy _____
 U.S. Merchant Marine Academy _____ U.S. Military Academy at West Point _____

OTHER NOMINATIONS

Please select the following if you are seeking additional nominations:

President _____ Vice President _____ Senator Johnson _____ Senator Baldwin _____

EXTRACURRICULAR ACTIVITIES

Please select all applicable activities:

- | | |
|------------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Boys'/Girls' State | <input type="checkbox"/> School Chorus |
| <input type="checkbox"/> Boys'/Girls' Nation | <input type="checkbox"/> School Newspaper |
| <input type="checkbox"/> Eagle Scout | <input type="checkbox"/> School Yearbook |
| <input type="checkbox"/> Gold Award | <input type="checkbox"/> Jr. ROTC Member |
| <input type="checkbox"/> Key/Interact Club | <input type="checkbox"/> Debate Club |
| <input type="checkbox"/> National Honor Society | <input type="checkbox"/> Foreign Language |
| <input type="checkbox"/> President or Officer of Class | <input type="checkbox"/> Hours Worked per Week (after school) |
| <input type="checkbox"/> President or Officer of Student Council | <input type="checkbox"/> Hours Worked per Week (summer) |
| <input type="checkbox"/> President or Officer of School Club | <input type="checkbox"/> Faith Based Participation |
| <input type="checkbox"/> Academic Honors Club | <input type="checkbox"/> Civic Organizations |
| <input type="checkbox"/> GSafe | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> School Band | <input type="checkbox"/> Other _____ |

Athletics	Varsity	Jr. Varsity	Club
Baseball	_____	_____	_____
Basketball	_____	_____	_____
Cheerleading	_____	_____	_____
Cross Country	_____	_____	_____
Football	_____	_____	_____
Gymnastics	_____	_____	_____
Hockey	_____	_____	_____
Lacrosse	_____	_____	_____
Soccer	_____	_____	_____
Swimming/Diving	_____	_____	_____
Tennis	_____	_____	_____
Track	_____	_____	_____
Volleyball	_____	_____	_____
Wrestling	_____	_____	_____
Dance	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____

CHECKLIST

Please make sure the following list is completed:

- Completed and signed application form
- Written answers to the two essay questions (200 word maximum per essay)
- Wallet-size photo (attached to application form)
- Three letters of recommendation
- High school transcript, college transcript (if applicable)
- SAT or ACT score sheet
- Disciplinary record (if applicable)
- Resume (1 page in length)

All items listed above must be mailed to the Congressman's Madison office together in one packet.

SIGNATURE

Please read the following statement before signing the application

I understand that attending a service academy requires a minimum of five years military service following graduation, and I am committed to that responsibility. I understand that my application will not be considered if the required documents are inaccurate, or if my completed application packet is not received by Congressman Pocan before the deadline on October 24, 2016 at 5:00 pm.

Applicant Signature