



U.S. Representative Jason Smith  
Missouri's Eighth District

## **SERVICE ACADEMY NOMINATION**

Application Packet Class  
Entering Fall 2017

U.S. Air Force Academy  
U.S. Merchant Marine Academy  
U.S. Military Academy  
U.S. Naval Academy

The Honorable Jason Smith  
Attn: Heather Peugh  
35 Court Square, Suite 300  
West Plains, Missouri 65775  
Fax: (417) 255-1515  
Fax: (417) 255-2009  
<http://jasonsmith.house.gov>



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## **SERVICE ACADEMY CONTACT INFORMATION**

### **U.S. AIR FORCE ACADEMY**

Director of Admissions  
Colorado Springs, Colorado 80840  
(800) 443-9266 / 719-333-3804  
<http://www.usafa.edu>

### **U.S. MERCHANT MARINE ACADEMY**

Admissions Office  
Kings Point, New York 11024  
(866) 546-4778 / 516-726-5800 /  
516-726-5646  
<http://www.usmma.edu>

### **U.S. MILITARY ACADEMY AT WEST POINT**

Director of Admissions  
West Point, New York 10996  
(800) 822-ARMY / 845-938-4041  
845-938-7579  
<http://www.usma.edu>

### **U.S. NAVAL ACADEMY**

Director of Candidate Guidance  
Annapolis, Maryland 21402-5019  
(888) 249-7707 / 410-293-1858  
<http://www.usna.edu>



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## ACADEMY APPLICANT'S NOMINATION APPLICATION

**Please take a moment and read the instructions below. Detach this sheet from the application form and keep it as a check off list to ensure you have completed all requirements.**

- Read the application form carefully. Complete all the blanks and return to the Academy Coordinator as soon as possible, and no later than **October 31, 2016**.
- Have your High School guidance counselor send to the Academy Coordinator an up-to-date transcript of your grades (Based on at least six semesters), as well as your actual or approximate class rank. **DEADLINE: October 31, 2016.**
- Applicants are required to take the College Board SAT/ACT exams. Date, fees, etc., can be obtained from your guidance counselor. Make arrangements now to take the exam as soon as possible, and be sure to designate Rep. Jason Smith to receive a copy of your scores when you report for the exam. Service academies will accept your highest score on each section from any exam, so re-taking exams may be to your advantage. New scores can be accepted until **October 31, 2016**. **Please have scores mailed to Representative Jason Smith, Attn: Heather Peugh, 35 Court Square, Suite 300, West Plains, MO 65775.**
- A medical exam is required and will be given at no cost to you. Each academy to which you apply will schedule this exam at the appropriate time during the application process.
- Academy Preferences:** Applicants will be considered on the basis of their first choice of the academies indicated on their application form. Should they not receive an appointment to their first choice, consideration will then be given on the basis of the applicant's subsequent choices.
- Please contact the admissions office of any Academy in which you may be interested so a file can be opened in your name. This allows the Academy Coordinator to share information with the Academies about your application.

### **DATES TO REMEMBER- PLEASE MARK YOUR CALENDAR ACCORDINGLY:**

- |                         |  |
|-------------------------|--|
| <b>October 31, 2016</b> | Deadline Date for receipt of application form and any changes to academy preferences.  |
| November 11, 2016       | PRELIMINARY REVIEW DATE: Each applicant's file will be reviewed by the Academy Coordinator. All the above-mentioned requirements must be completed and appropriate documentation must be received in the applicant's file. |
| December 3, 2016        | Tentative date for Academy Review Board to interview candidates at Three Rivers Community College in Poplar Bluff, Missouri.   |

**IN THE INTEREST OF FAIRNESS TO ALL APPLICANTS, EVERY APPLICANT MUST COMPLETE THE REQUIREMENTS LISTED ABOVE.**

**ALL MATERIAL TO BE INCLUDED IN APPLICATION FILES SHOULD BE MAILED DIRECTLY TO:**

Heather Peugh  
Academy Coordinator  
The Honorable Jason Smith  
35 Court Square, Suite 300  
West Plains, MO 65775



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**APPLICATION**

Attach a Waist Up Photo Here

Complete and Return to:  
Heather Peugh  
Academy Coordinator  
The Honorable Jason Smith  
35 Court Square, Suite 300  
West Plains, MO 65775

**ACADEMY PREFERENCE**

1<sup>st</sup> Choice   
2<sup>nd</sup> Choice   
3<sup>rd</sup> Choice

**Personal Information**

Last:  First:  Middle:   
Suffix:  Nickname:

**Permanent Address:**

Street Address:  Apt or Unit #:   
City:  State:  Zip Code:  County:

**Temporary Address:**

Street Address:  Apt or Unit #:   
City:  State:  Zip Code:  County:

Home Phone:  Alt. Phone:

SSN:  Date of Birth:  Email:

Height:  Weight:  High School:  Graduation Date:

Father's Name:  Occupation:

Address:  Phone:

Mother's Name:  Occupation:

Address:  Phone:

If you have applied for nomination through any other channels please list them here:



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Do you intend to make the military a career?       YES       NO

What are your High School extracurricular activities: (Clubs, etc., of which you are a member or officer and number of years as a member)

Activities outside of school: (List of activities such as church groups, scouts, etc, in which you are an active member)

List any part-time jobs you are holding or have held (include dates and length of employment):

Describe your character:

**\*\*\*IF YOU NEED ADDITIONAL SPACE, PLEASE ATTACH SEPARATE SHEETS\*\*\***

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Father or Legal Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mother or Legal Guardian



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## **ACADEMY APPLICATION ESSAY SECTION**

This section is intended to provide the Academy Review Board with personal data about you, a glimpse of your character, and an indication of your goals. Please read the following questions carefully and provide a typed response on a separate page. Make sure to include your full name and the last four numbers of your Social Security Number on the top of each page of your typed response. Your response should be specific as possible. Consider this section of the application your opportunity to provide a personal touch beyond statistics like your GPA, test scores, class rank, etc.

### **QUESTION # 1:**

**In 100 words or less please explain why you think a nomination to an academy would enhance your service in the military and to your country.**

### **QUESTION # 2:**

**Describe a historical or current public figure/leader (i.e George Washington) who you admire and why. (Please keep answer between 75 and 100 words.)**



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**GUIDANCE COUNSELOR FORM**  
**ACADEMY NOMINATION APPLICATION**

NAME OF APPLICANT:

Dear Guidance Counselor:

The above-named individual has made his or her application for nomination to one or more U.S. service academy. Please complete the information listed below and return this form to the Academy Coordinator along with requested attachments so this documentation may be included in the applicant's file. Information provided will be kept on a confidential basis. If you have any questions do not hesitate to contact Academy Coordinator Heather Peugh (417) 255-1515.

Class Rank (Actual or Approximate based on at least six semesters)

Grade Point Average (Actual or Approximate)

**Please Indicate the date and scores from all CEEB SAT/ACT Exams Taken:**

Date:  SAT Verbal:  SAT Math:

Date:  ACT – Math:  ACT – English:

ACT – Reading:  ACT – Science:

**Each applicant is required to have a recommendation from their guidance counselor. Please attach a letter of recommendation with this form.**

\_\_\_\_\_  
Guidance Counselor Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Please attach a copy of the applicant's transcript of grades and a letter of recommendation from the applicant's guidance counselor to the following address:

Heather Peugh  
Academy Coordinator  
The Honorable Jason Smith  
35 Court Square, Suite 300  
West Plains, MO 65775



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## **FREQUENTLY ASKED QUESTIONS**

### **What is a Nomination?**

Members of Congress may nominate applicants who meet the eligibility requirements by law. A candidate may seek the nomination from the following:

- A member of the U.S. House of Representatives who represents the congressional district in which the candidate resides
- Either U.S. Senators from his or her state
- Directly from the Vice-President of the United States

### **What are the basic eligibility requirements?**

Each applicant for a nomination must meet the following eligibility requirements as of July 1st of the year of admission to an academy:

- Must be at least 17 years old, but not have passed the 23rd birthday
- Must be a U.S. Citizen
- Marital Status: Must be unmarried, not pregnant, and without legal obligation to support children or other dependents
- Must reside within the boundaries of the 8th District of Missouri
- Must have taken the SAT and /or ACT exam
- Must meet the medical, physical and academic requirements of the Academy

### **Who do I contact with questions about my application?**

Contact Academy Coordinator Heather Peugh in the Eighth Congressional District Office in West Plains, Missouri at (417) 255-1515.

### **When should I apply for a nomination?**

The nomination application period opens March 1st of each year for those candidates who are high school juniors and will be seniors the following school year, or seniors who have already graduated.

### **What is the deadline for completing an application?**

This year the deadline for submitting a nomination packet to the Eighth Congressional District office in West Plains, Missouri is **October 31, 2016**.





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### **What happens after I have submitted my application to the Academy Coordinator?**

Applicants who submit a completed nomination file will be scheduled to meet with the Academy Review Board. Interviews will be conducted in early December.

### **Why does Congressman Smith use an Academy Review Board?**

The board evaluates applicants and recommends candidates for nomination. This well-qualified, non-partisan board ensures a fair and impartial process.

### **What criteria does the board use in selecting candidates?**

The Board gives nominations based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character and motivation are taken into consideration and compared with other applicants.

### **Are the requirements the same for all of the service academies?**

No. Although many of the qualifications are similar, each academy operates under its own admission guidelines. It is important to visit each academy's website for their particular admission requirements.

### **Will I automatically be selected by the academy after I receive a nomination?**

No. You will be placed among a select group of nominees, and the academy of your choice will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.



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## **U.S. Coast Guard Academy Admission Information**

Congressional nomination is not needed in order to apply to the U.S. Coast Guard Academy. Individuals who would like to apply can do so directly through the Coast Guard Academy webpage (<http://www.uscga.edu>) or by contacting the designated Missouri Admissions Officer at the following address:

LTJG Erika F. Barron  
31 Mohegan Avenue  
New London CT, 06320-8103  
Tel: (860) 701-6321  
E-mail: [Erika.F.Barron@uscga.edu](mailto:Erika.F.Barron@uscga.edu)

Additionally, I am able to assist you by accepting your application and forwarding it to the appropriate contact at the Coast Guard Academy. If you have questions please contact Academy Coordinator Heather Peugh of my West Plains office at (417) 255-1515.