

BASIC FACT SHEET

A nomination to one of the United States Service Academies is a distinct and rare honor. Acceptance of an academy appointment involves at least a nine-year obligation to the Service: four years at the academy and at least five years of active duty service. In order to process your application, we need your cooperation. The information below is provided to help you expedite your application.

I. GENERAL INFORMATION

The competition for nominations in the Fifth District is especially keen, and therefore you are urged to apply for a nomination from every available nominating source. These include Senators Mikulski and Cardin, the President and the Vice President. Children of deceased or disabled veterans or children of Medal of Honor winners may apply for a nomination from another source; I will not be able to duplicate that nomination. Since academies may award more appointments than are available through Congressional vacancies, more than one nomination is neither required nor of assistance in achieving an appointment. Please advise me immediately if you are nominated by another source.

Each Congressional office uses a selection process, which is designed to meet its particular needs and standards. Please carefully read and follow the specific instructions for each office.

If you have not already filed a pre-candidate questionnaire with the Academies of interest to you, please complete and mail the appropriate Academy Information Cards or go on to their web sites. Most of the academies now require that you apply via their website. Upon learning of your interest, the Academy will establish a Prospective Candidate's File for you and send you any pertinent information. ***I will not be able to offer a nomination to any student who does not have an open candidate's file at the relevant Academy and has not submitted a completed packet by my deadline.***

II. REQUIREMENTS

You must be:

- A. 17 years old but not yet 23 years old to enter all academies, except the Merchant Marine Academy, which is 25 years of age .
- B. A citizen of the United States.
- C. Unmarried, not pregnant, and have no legal obligation to support a child or dependent.
- D. A legal resident of the Fifth Congressional District of Maryland. (except the Merchant Marine Academy)

You must furnish:

A. A complete application form: Please find enclosed a copy of an application. Formal candidacy is established upon receipt of the completed application. All materials must be submitted as a complete packet. SAT and ACT scores are the only exception; they may be sent directly by the testing service, but must be received by interview date.

B. Three letters of recommendation: Enclosed are forms, which can be used for these letters. Letters may come from teachers (from different disciplines), counselors, employers, coaches, clergy or anyone who knows you well.

C. An up-to-date transcript: The transcripts must be official and should include your grade point average, class rank, and your junior year course work.

D. College Boards: SAT scores are required by the academies for consideration for an appointment. Applicants are responsible for requesting testing services to provide scores to my office. **SAT** scores will be sent directly to my office if you indicate **5680** as a score recipient on the SAT registration form. **These tests must be taken no later than the early test in November. You will not be eligible for a nomination or interview if SAT or ACT results are not received in my office by the week following the interview date. Interviews are usually conducted the Saturday prior to Thanksgiving in November.**

III. TYPE OF NOMINATION

For each vacancy I have at the U.S. Air Force, Naval, Military and Merchant Marine Academies, I may nominate up to ten candidates to compete for that vacancy. Under the competitive appointment process that I use, the academies will select from my slate of nominees the one candidate they believe to be the most qualified for an appointment. The remaining nominees will then compete for other available appointments in a nationwide pool.

IV. BASIS FOR NOMINATION

Nominations are made competitively on the basis of the composite of the candidate's academic record, extra-curricular activities, SAT and/or ACT scores, and an interview with the Fifth District Service Academy Selection Board. The following are considered:

A. College Boards: For the most part, a competitive candidate must have SAT scores above 600 on the verbal and essay tests and about mid-600s on the mathematical test. If your scores do not meet the minimum requirements, **particularly in the math section**, you are strongly encouraged to re- take the SAT/ACT. Standards may vary slightly with each academy. A super-score is used during the evaluation process so I encourage you to send all score sheets to ensure the best possible super-score is used.

B. School Records, including grade point average and class rank (if available). The average competitive candidate stands in the upper fifth of his or her class.

C. Extracurricular activities, including work, athletics, community service, and school clubs and organizations.

D. Motivation is one of the most important considerations, but the most difficult to measure. To an extent, motivation is reflected in the diligence, independence, and interest the candidate shows in completing his or her file. The interview is also designed to assess an applicant's motivation.

E. Brief Essays: Each applicant is asked to respond to three short essay questions.

V. FINAL NOTES

If your file is complete, you will be notified in early November about the scheduled time of your interview before my Service Academy Selection Board. The Board is comprised of members of the academic, military, and civic communities who serve as a panel to review nominations. All interviews will be conducted in November.

GOOD LUCK!

All correspondence regarding the service academies should be sent to the following address:

CONGRESSMAN STENY H. HOYER
Waldorf Constituent Services Office
401 Post Office Road, Suite 202
Waldorf, MD 20602

Inquires may be directed to Mrs. Stefanie Carey Barone at:
p. 301-843-1577; e. Stefanie.Carey@mail.house.gov

THE COMPLETE APPLICATION PACKET MUST BE POSTMARKED BY

October 14, 2015

APPLICATION CHECK LIST

This form is to be completed, signed, and returned with your application packet.

I verify that my packet is complete and includes the following information:

_____ Application Form, including three essays

_____ Transcript of high school record, which includes junior year and class rank

_____ Guidance Counselor Form

_____ Three Letters of Recommendation

1st Recommendation completed by _____

2nd Recommendation completed by _____

3rd Recommendation completed by _____

_____ SAT or ACT Scores (Please note: This is the only item that may be submitted separately. However, you may include a copy of an official SAT or ACT Report.

_____ Recent photograph of applicant

ALL OF THE ITEMS THAT ARE CHECKED ARE INCLUDED IN THIS PACKET, WHICH MUST BE POSTMARKED BY OCTOBER 14, 2015. I UNDERSTAND THAT TEST SCORES ARE THE ONLY ITEM THAT MAY BE SUBMITTED SEPARATELY.

SIGNATURE _____

ADDRESS _____

TELEPHONE _____

DATE _____

CONGRESSMAN STENY H. HOYER
401 Post Office Road, Suite 202
Waldorf, MD 20602

Full name: _____
 first **middle** **last**

Social Security Number: _____

E-Mail Address: _____

Legal address in Maryland

Street **City** **Zip**

County _____ Cong. District _____ Tel. # _____

Temporary address (PREP SCHOOL, ETC)

Temporary address will apply through _____

Temporary Telephone _____

Date of Birth _____ Place of Birth: _____

High School _____ Year of Graduation _____

If you have attended college, where?

How many years? _____

Father's name _____ Occupation _____

Mother's name _____ Occupation _____

EXTRA-CURRICULAR ACTIVITIES: (Indicate grade(s) for all that apply. High School only. List College activities on a separate sheet.)

- | | |
|----------------------------------|--------------------------|
| _____ Boys' State/Boys' Nation | _____ Eagle Scout |
| _____ Girls' State/Girls' Nation | _____ Boy Scout |
| _____ President of Student Gov't | _____ Girl Scout |
| _____ Other student Gov't office | _____ President of Class |
| _____ Key Club | _____ Science Club |
| _____ Service Club | |

_____ Student Council member Club Officer? _____
 _____ National Honor Society _____
 _____ School band/chorus
 _____ Editor, school publication _____ Junior ROTC
 (yearbook, newspaper) _____ Other
 _____ Community Award

ATHLETIC PARTICIPATION:

SPORT	VARSITY/ JV	POSITION	AWARDS	LETTERS	GRADES

If you are employed, where? _____

How many hours per week? After school _____ Summer _____

I am also seeking a nomination through _____

I have previously sought a nomination through (if applicable) _____ When _____

Nominated? _____ Prep School Offered? _____

Academy Selection: Please number the Academies in order of preference. Remember that you must open a candidate file with *each* Academy that you select. BY SELECTING A SECOND AND/OR THIRD CHOICE, YOU ARE INDICATING YOU WOULD ALSO ACCEPT A NOMINATION TO THAT ACADEMY.

_____ U.S. Air Force Academy _____ U.S. Merchant Marine Academy
 _____ U.S. Military Academy _____ U.S. Naval Academy

PLEASE READ BEFORE SIGNING: I have read the Information Sheet explaining the nominating procedure and am familiar with the requirements.

I CERTIFY THAT I AM A LEGAL RESIDENT OF THE FIFTH CONGRESSIONAL DISTRICT OF MARYLAND.

I understand that, if my application packet is not postmarked by the October 14, 2015 deadline, I will not be scheduled for an interview and given final consideration for a nomination.

SIGNATURE _____ DATE _____

**PLEASE INDICATE: YES _____
NO _____**

I HEREBY GIVE PERMISSION TO CONGRESSMAN HOYER'S OFFICE TO PROVIDE MY NAME TO ANY LOCAL MEDIA WHO MAY BE INTERESTED IN CONTACTING ME UPON THE PUBLICATION OF MY NAME IN LOCAL NEWSPAPERS IF I RECEIVE A NOMINATION AND/OR APPOINTMENT TO A U.S. SERVICE ACADEMY.

To increase your chances of receiving a nomination, you should also apply to your U.S. Senators simultaneously when applying to this office:

**Hon. Barbara Mikulski
U.S. Senator
60 West Street, Suite 202
Annapolis, MD 21401**

**Hon. Ben Cardin
U.S. Senator
100 S. Charles Street
Tower 1, Suite 1710
Baltimore, MD 21201**

ESSAY QUESTIONS

On separate sheets of paper, please answer each essay question in 300 words or less.

(1) Why do you want to attend one of the United States Service Academies?

(2) What experiences in your life have prepared you for the rigors and demands of life at an academy?

(3) What do you see yourself doing in ten years in terms of personal, professional, and family goals?

GUIDANCE COUNSELOR FORM

The applicant's high school guidance counselor must complete this form. It must be included in the student's application packet, which must be postmarked by the due date.

NAME OF APPLICANT _____

ADDRESS _____

NAME OF SCHOOL _____

SCHOOL PHONE NUMBER _____

SCHOOL ADDRESS - TOWN _____

APPLICANT'S YEAR IN SCHOOL _____

GRADE POINT AVERAGE _____

(PLEASE USE A 4.0 SCALE AND INDICATE WHETHER THE GPA IS WEIGHTED)

CLASS RANK _____

SAT SCORES: PLEASE USE HIGHEST IN EACH AREA.

READING _____ MATH _____ ESSAY _____

SIGNATURE: _____

DATE _____

PRINTED NAME _____ TITLE _____

This form must be included in the packet submitted by the student. Please do not submit separately.

COVER SHEET FOR RECOMMENDATION LETTERS
CONGRESSMAN STENY H. HOYER
401 Post Office Road, Suite 202
Waldorf, MD 20602

NAME OF CANDIDATE

The following is my appraisal of the candidate, assessing his/her promise as a student at a United States Service Academy and as an officer in the United States Military.
(you may use a separate piece of paper)

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____

ADDRESS: _____

LENGTH AND NATURE OF ACQUAINTANCE:

STUDENTS HAVE BEEN ADVISED THAT THIS FORM MUST BE INCLUDED IN THEIR APPLICATION PACKET, WHICH MUST BE POSTMARKED BY OCTOBER 14, 2015.

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