

ACHIEVING GRANT SUCCESS: LET'S DO MORE WITH MORE

# BE PROJECT READY



Carolyn Powell, PhD, LPC

Carolyn Powell, PhD has over 20 years experience in writing and researching grants for 501(c)3 entities, city/county governments and healthcare entities and is the founder of Grant Work, LLC. For 10 years, Dr. Powell published a weekly document regarding new grant and resource opportunities for the federal goverment to assist private, public and non profit organizations. She is a Licensed Professional Counselor in Alabama since 1990. Specialities include: Grant Writing, Organizational Psychology and Leadership. Dr. Powell strives for Grant Work, LLC to adhere to professional and ethical standards. Grant Work, LLC will extend its best professional effort to obtain the result desired by you, the client.



Rachel Cagle

Graduating from the University of Georgia with a background in Economics, Cagle set to work as a District Executive for the Boy Scouts of America before returning to the family business of insurance. After being in sales for 10 years, she took a two year sabbatical to have three children. Throughtout her life, Cagle has been a volunteer in a variety of places, recently focusing her talents on children's education, childlife enrichment, and local historic preservation. Cagle brings a unique perspective to the team with her energy and excitement for the grant at hand.



Tiffany Hammond

Tiffany graduated from Judson College with a B.S in Education and went on to gain experience in K-8 classroom teaching in Alabama, Colorado and New Hampshire. Tiffany grew her career into Curriculum Writing and Development for a private K-12 academic company. Tiffany is an active volunteer in her community and is currently persuing her Masters in Training and Performance Improvement in Education. She is passionate about assisting organizations in reaching their highest potential through helping find available grant funds and resources that will support their mission, values and goals. Tiffany resides in Plymouth, New Hampshire with her Husband and 2 young children.

## FIRST THINGS FIRST

- DO YOU HAVE A 501 C3; CITY, COUNTY GOVERNMENT; NOT FOR PROFIT STATUS?
- EIN
- DUNS NUMBER (GO TO GRANTS.GOV)
- SAM (SYSTEM AWARD MANAGEMENT GRANTS.GOV)
- ADOBE (UP TO DATE?)

# TWO TRADITIONAL FUNCTIONS OF NON-PROFITS

• FUNDRAISING

ADVOCACY

QUESTION:

CAN YOU DO AN ELEVATOR SPEECH ABOUT YOUR ORGANIZATION? About 1 – 3 minutes --

# BE PROJECT READY THROUGH STRATEGIC PLANNING

 Organization's roadmap outlining mission, goals, objectives involving people in the organization and identifying action steps, CAPACITY and HUMAN RESOURCES to achieve goals and objectives identified in the plan.

 Planning includes fundraising and grants applications to federal, foundations, corporate giving programs.

QUESTION:

DOES YOUR ORG HAVE A STRATEGIC PLAN?

# GRANTS ACTIVITY

NINE DOTS EXERCISE – PEN CONNECTS ALL DOTS – TOUCH EACH DOT ONCE – PEN DOESN'T LEAVE THE PAPER

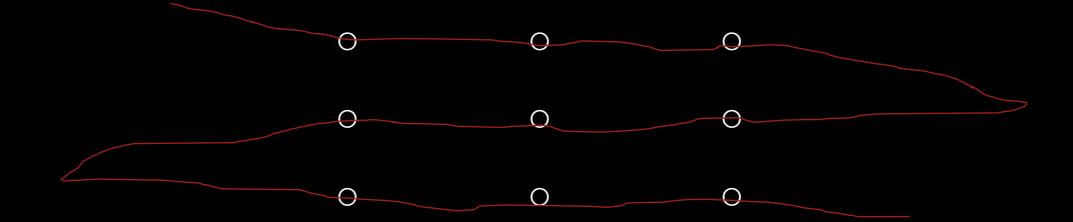
 $\circ$   $\circ$   $\circ$ 

0 0 0

 $\circ$   $\circ$   $\circ$ 

# THINK OUT OF THE BOX FOR GRANTS

• NINE DOTS EXERCISE



## LOOK, LISTEN AND LEARN

- LOOK AT GRANT WEBSITES AND GRANT SOURCES:
  - GRANTS.GOV
  - THE FOUNDATION CENTER http://philanthropynewsdigest.org/rfps
  - TOP GIVING FOUNDATIONS IN ALABAMA
- LISTEN TO STAKEHOLDERS WHO POTENTIALLY BENEFIT
- LISTEN TO THE NEEDS OF COMMUNITY YOU SERVE
- LISTEN TO THE PEOPLE WHO WORK FOR YOU OR WITH YOU

### RELATIONSHIPS

 CONGRESSIONAL OFFICE AS RESOURCE FOR GUIDE TO GRANTS; ISOLATED SEARCHES; LETTERS OF SUPPORT; TRACKING GRANTS SUBMITTED AND AWARDED

POTENTIAL FUNDERS

TEAM THAT WILL ASSIST WITH THE GRANT PROPOSAL

POTENTIAL PARTNERS (WHO ELSE IS IN THE BOAT?)





# INNOVATIVE PARTNERSHIPS

# LADDERS OF OPPORTUNITY

## TEAM TO ASSIST WITH PROPOSAL

PROJECT MANAGER

DATA COLLECTOR

TECHNOLOGY PERSON

• COMMUNICATOR TO PARTNERS, STAKEHOLDERS FOR LOS, ENGINEERS, EXECUTIVE DIRECTORS

• WHO WILL BE WRITING?

WHO WILL BE EDITING?



### PRIORITIZE

- SET 1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup> PRIORITIES AND BE CLEAR
- YOU MAY WANT IT BUT DO YOU NEED IT?
- CAN YOU MAKE THE CASE WITH QUANTITATIVE DATA, QUALITATIVE DATA?
- WHY OR HOW WOULD YOUR PROJECT MEET A CRITICAL NEED OR GAP?
- DO YOU HAVE THE CAPACITY TO DO THE PROJECT? TEAM?

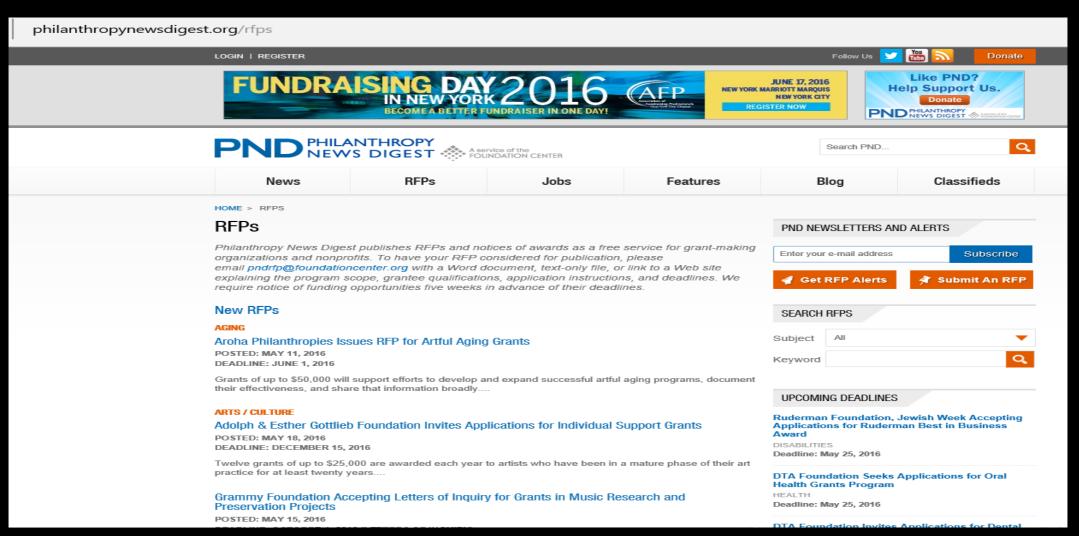
# GRANTS.GOV DO SOME DIGGING

OV™	SEARCH: Grant Opportunities V Enter Keyword									
EARCH GRANTS	APPLICANTS GRANTORS	SYSTEM-TO-SYSTEM	FORMS ▼ OU	TREACH SUPP	ORT					
						?				
BASIC SEARCH CRITERIA:  Search Tips   Export Results										
⊗	SORT BY: Posted Date (Descending)									
⊗	Update Sort		Update Da	ite Range						
8	1 - 25 OF 2466 MATCHING RE	« Previous 1 2 3 4 5 6 99 Next »								
SEARCH	Funding Opportunity Number	Opportunity Ti	tle	Agency	Posted Date ↓	Close Date				
13-542 Research Experiences for DPPORTUNITY STATUS:		Research Experiences for Unde	ergraduates National Science Foundation		05/18/2016	05/27/2016				
	HHS-2016-ACL-CIP-MP-0183			Administration for Community Living	05/18/2016	07/20/2016				
	L16AS00120			Bureau of Land Management	05/18/2016	07/15/2016				
	P16AS00176	Geoscientists-in-the-Parks Inter	nships	National Park Service	05/18/2016					
	RFA-HG-16-016			National Institutes of Health	05/18/2016	08/02/2017				
	ONDCP-DRUGCOURTTTA-2010	Drug Court Training and Technic Grant	cal Assistance	Office of National Drug Control Policy	05/18/2016	07/15/2016				
	EARCH GRANTS	SORT BY: Posted Date (Descended Descended Desc	SORT BY: Posted Date (Descending)  Update Sort  1 - 25 OF 2466 MATCHING RESULTS: Funding Opportunity Number Opportunity Ti 13-542 Research Experiences for Under HHS-2016-ACL-CIP-MP-0183 Seniors Medicare Patrol Projects Seniors to Prevent Health Care L16AS00120 BLM-CO- Front Range District Health Care and Forest Management Activiti P16AS00176 Geoscientists-in-the-Parks Inter  RFA-HG-16-016 BD2K Open Educational Resoud Development in Biomedical Big ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988) ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  SYSTEM-TO-SYSTEM  Opportunity Ti Geoscientists-in-the-Parks Inter  Opportunity Ti Geoscientists-in-the-Parks Inter  Opportunity Ti Divided The Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016 Drug Court Training and Technical Services April 1988 (1988)  ONDCP-DRUGCOURTTTA-2016	SORT BY: Posted Date (Descending)  Update Sort  1 - 25 OF 2466 MATCHING RESULTS:  Funding Opportunity Number  Opportunity Title  13-542  Research Experiences for Undergraduates  HHS-2016-ACL-CIP-MP-0183  Senior Medicare Patrol Projects - Empowering Seniors to Prevent Health Care Fraud  L16AS00120  BLM-CO- Front Range District Hazardous Fuels and Forest Management Activities.  P16AS00176  Geoscientists-in-the-Parks Internships  RFA-HG-16-016  BD2K Open Educational Resources for Skills Development in Biomedical Big Data Science (R25)  ONDCP-DRUGCOURTTTA-2016  Drug Court Training and Technical Assistance	SORT BY: Posted Date (Descending)  Update Sort  1 - 25 OF 2466 MATCHING RESULTS:  Funding Opportunity Number  13-542  Research Experiences for Undergraduates  HHS-2016-ACL-CIP-MP-0183  Senior Medicare Patrol Projects - Empowering Seniors to Prevent Health Care Fraud  L16AS00120  BLM-CO- Front Range District Hazardous Fuels and Forest Management Activities.  P16AS00176  Geoscientists-in-the-Parks Internships  National Park Service  RFA-HG-16-016  BD2K Open Educational Resources for Skills Development in Biomedical Big Data Science (R25)  National Institutes of Health ONDCP-DRUGCOURTITA-2016  Drug Court Training and Technical Assistance  Office of National	SORT BY: Posted Date (Descending)  DATE RANGE: All Available Update Sort  Update Sort  1 - 25 OF 2466 MATCHING RESULTS:  Funding Opportunity Number 13-542  Research Experiences for Undergraduates Physical E				

# GRANTS.GOV DO SOME DIGGING

BASIC SEARCH CRITERIA:			Se	arch Tips   Ex	port Results
Keyword(s):	SORT BY: Agency (Ascending)		DATE RANGE: Post	ed - Last 2 Wee	eks (335) ∨
Funding Opportunity Number:	Update Sort			Update Da	te Range
CFDA:	1 - 25 OF 335 MATCHING RESULTS	« Previous 1 2	3 4 5 6	14 Next »	
SEARCH	Funding Opportunity Number	Opportunity Title	Agency ↑	Posted Date	Close Date
OPPORTUNITY STATUS:  Posted (335) Closed (0) Archived (0)	HHS-2016-ACF-ACYF-CY-1121	Basic Center Program	Administration for Children and Families	05/05/2016	07/05/2016
	HHS-2016-ACF-ACYF-CA-1179	Grants to Address Trafficking within the Child Welfare Population	Administration for Children and Families	05/10/2016	07/11/2016
	HHS-2016-ACF-ACYF-AT-1130	Affordable Care Act Tribal Personal Responsibility Education Program for Teen Pregnancy Prevention	Administration for Children and Families	05/09/2016	07/08/2016
▼ FUNDING INSTRUMENT TYPE:  ✓ All Funding Instruments  ☐ Cooperative Agreement (220)  ☐ Grant (153)  ☐ Other (6)	HHS-2017-ACF-OHS-CH-R04-1198	Head Start and/or Early Head Start Grantee - Macon, Bibb, and Monroe Counties, Georgia	Administration for Children and Families - OHS	05/16/2016	07/19/2016
	HHS-2016-ACF-OPRE-PH-1170	Tribal Research Center on Early Childhood	Administration for Children and Families - OPRE	05/06/2016	07/06/2016
☐ Procurement Contract (3)  ▼ ELIGIBILITY:	HHS-2016-ACF-OPRE-YE-1177	Child Care and Development Block Grant (CCDBG) Implementation Research and Evaluation Planning Grants	Administration for Children and Families - OPRE	05/09/2016	07/08/2016
✓ All Eligibilities  ☐ City or township governments (77)	HHS-2016-ACF-OPRE-HG-1169	Health Profession Opportunity Grants (HPOG) University Partnership Research Grants	Administration for Children and Families - OPRE	05/12/2016	07/11/2016
☐ County governments (79) ☐ For profit organizations other than small businesses (72)	HHS-2016-ACF-OPRE-PD-1156	Self-Sufficiency Research Clearinghouse	Administration for Children and Families - OPRE	05/17/2016	07/20/2016
= CATECORY:	HHS-2016-ACL-NIDILRR-DPGE-0157	Disability and Rehabilitation Research Projects (DRRP) Program: National Research	Administration for Community Living	05/05/2016	07/05/2016

# FOUNDATION CENTER – DO SOME DIGGING



# FEDERAL GRANT RFP AND WEBINARS

- RFP WILL HIGHLIGHT ALL REQUIRED ELEMENTS FOR THE PROPOSAL
- RFP WILL HAVE CHECKLIST (MOST DO) AT THE END OF THE RFP SEE EXAMPLE OF CHOICE NEIGHBORHOOD CHECK LIST

 WEBINARS TO HEAR AND SEE PRIORITY AREAS THAT WILL BE FUNDED; ASK QUESTIONS

• REACH OUT VIA PHONE AND EMAIL TO CONTACT PERSON

GRANTSPACE > SKILLS > PROPOSAL WRITING

### **Proposal Writing**













#### WATCH MORE »



#### What Are Potential Red Flags When You Are **Reviewing Proposals?**

00:01:25

Grantmakers share their insights and advice on proposals, relationships with nonprofit organizations, and more.

### FIND US

Over 450 locations provide our resources for free. Find one near you.

Enter your ZIP code

GO

#### TRAINING EVENTS

MORE »

#### **Introduction to Proposal Writing**

May 24, 2016, 10:30 am - 12:00 pm

Atlanta, Georgia | Classroom

Learn the key components of a proposal to a foundation.

Free

MORE »

#### **Crafting a Competitive LOI**

May 24 2016 11:00 am - 12:30 nm

**JOBS** MORE »

**Goldman Bridge Fellow** 

LIVE CHAT

Your Proposal Writing Questions, Answered

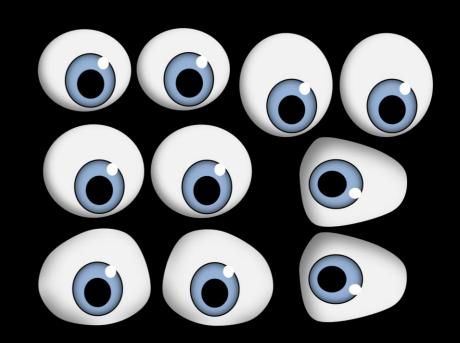
## EYES ON EDITING

• AT GRANT WORK, LLC WE HAVE A TEAM OF 3 FOR WRITING AND EDITING

GRAMMERLY

• SPELLCHECK

• GET 4<sup>TH</sup> SET OF EYES – EXAMPLE ALDOT



## COMMON MISTAKES

- WAITING TIL LAST DAY TO SUBMIT GRANT BAD IDEA
- ADOBE; SAMS; DUNS
- FONT ERROR TIMES NEW ROMAN AND 12 POINT SIZE
- DOUBLE SPACE OR SINGLE SPACE AND ONE INCH MARGIN
- NARRATIVE EXCEEDS MAXIMUM REQUIREMENT
- BUDGET PROBLEMS
- COST SHARE/ MATCH
- LETTERS OF SUPPORT GET AS MANY AS CAN IF RFP ALLOWS
- EVALUATION PROCEDURES AND SOFTWARE REQUIREMENTS

### BENEFIT-COST ANALYSIS

 TRANSPORTATION GRANTS AS EXAMPLE REQUIRE METHODOLOGY AND STATISTICAL DATA ANALYSIS TO SHOW THAT THE BENEFITS OVERWEIGH THE COSTS OF A PROJECT

QUANTITATIVE AND QUALITATIVE DATA USEFUL

ENGAGE UNIVERSITY TO ASSIST IN THIS RESEARCH DATA

• ECONOMIC IMPACT ANALYSIS NOT REQUIRED; BUT, USEFUL DATA DEVISED THROUGH BUSINESS CENTERS WITH UNIVERSITIES

### TIMELINES

- OPEN GRANTS
- BE COGNIZANT OF DEADLINES
- BE PROJECT READY
- DUNS /SAMS MAKE TAKE COUPLE DAYS WEEKS
- DRAFT PROPOSAL
- LET OTHERS EDIT
- CAN YOU DO WHAT YOU SAY CAPACITY?
- EVALUATION REPORTS/ OUTCOMES DATA

# QUESTIONS

