



**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515**

Dear Applicant,

Thank you for contacting me about your interest in applying to one of the United States Service Academies. Your enthusiasm to attend an academy and serve our country is encouraging and appreciated.

As you know, Members of Congress nominate candidates each year for the service academies. I take this nomination process very seriously and ask for a considerable amount of information and effort to be provided by you, the candidate. I require the following from you:

- An application for nomination to a service academy (form enclosed)
- A list of extracurricular activities (form enclosed)
- A personal theme letter
- A high school principal, head of school, or guidance counselor evaluation form (form enclosed)
- Three letters of recommendation, at least one of which must be from a teacher but someone other than the person who fills out the evaluation form above
- Your end of junior year high school transcript mailed directly from your school
- Your SAT I, SAT II (if applicable), or ACT test scores mailed directly from the testing agency

You will also need to apply for admission directly to your preferred academies. When you have successfully completed this step, your name will appear on that academy's candidate list. If your name is not on the list, we will be unable to process your nomination.

These materials all need to be received in my office **no later than Friday, November 18, 2016.**

Should you have any further questions, please feel free to contact Dillon Bergstad on my staff at 503-231-2300. I wish you the best of luck in school and in the future.

Best Wishes,

A handwritten signature in cursive script that reads "Earl Blumenauer".

Earl Blumenauer  
Member of Congress

Enclosures

## **Academy Nomination Application Instruction Sheet**

1. **Application Packet:** The applicant must complete the entire application packet, even if some of the information was previously provided to another agency. Keep in mind that the applicant must be a legal resident of Oregon and reside in the Third Congressional District to be considered for nomination by Congressman Earl Blumenauer. If the applicant is temporarily residing outside of Oregon, be sure to provide both addresses on the application form.
2. **Preference:** Because of the large number of qualified applicants and the limited number of nominations, each applicant is considered for his or her first choice. However, in the event that an applicant merits a nomination and the first choice is not available, the applicant will be considered for his or her second choice.
3. **Method of Nomination:** Congressman Blumenauer normally uses the "competitive nomination" selection process for academy candidates. Using this method, ten nominations are submitted by our office to each academy. These ten people are selected based on their high school scholastic and extracurricular record, letters of recommendation, and the results of the College Entrance Examination Board test scores. These nominees then compete on the academy level for the actual appointment.
4. **Documentation to be sent to Congressman Blumenauer**
  - A. **Application Form, List of Extracurricular Activities, and Personal Theme.** To be filled out by the applicant and returned to our office. The Application Form and Extracurricular Activity Forms are included with this packet. The Personal Theme is a short (200-word) essay explaining the applicant's motivation for attending an academy.
  - B. **High School Principal, Head of School or Guidance Counselor Evaluation Form**  
To be filled out by the applicant's high school principal, head of school, or guidance counselor. In the case of home-schooled candidates, the principal/head of school/guidance counselor letter may be written by a relative.
  - C. **Letters of Recommendation**  
Please send only three letters of recommendation, at least one of which must be from a teacher but someone other than the person who fills out the above evaluation form. All recommendation letters must be from non-relatives. It is a good idea to follow up on requests for letters of recommendation to ensure that they have been mailed to our office prior to the deadline of **November 18, 2016**. If the applicant is temporarily residing outside the state of Oregon, the applicant may use recommendations from out of state.
  - D. **High School Transcript**  
This needs to be mailed directly from the high school to Congressman Blumenauer after the completion of the applicant's junior year. Transcripts delivered by hand or from any source other than the applicant's school will not be considered. If the applicant has

graduated from high school, preparatory school, or college, a final high school transcript and transcript of advanced study should be submitted.

E. College Entrance Examination Board Scores:

The applicant is required to forward the results of his or her SAT or ACT exam to our office directly from the testing agency. Test scores delivered from any source other than the testing agency will not be considered. Congressman Blumenauer's score codes are 4107 for the SAT and 7629 for the ACT. The applicant's counselor can provide a list of the dates these tests are being offered, and it is suggested that the applicant take the test at the earliest possible date in order to ensure that Congressman Blumenauer's office will receive the applicant's scores by our nomination deadline.

5. **Physical Requirements:** Carefully review the section of the academy catalog outlining its physical requirements. Due to travel inconveniences for many applicants, the physical examination is not a prerequisite for nomination. However, the academy administers a very comprehensive physical after nominations are made, and the applicant must pass this examination in order to continue in the competition for appointment.

Congressman Blumenauer is very aware of the importance of an academy nomination to the applicant, and each completed file is carefully considered on the individual applicant's own merits. To give time for a thorough evaluation of each file, it is crucial that all of the documentation requested be received in Congressman Blumenauer's Portland District Office **by November 18, 2016**. Applicants with incomplete files will not be considered. Cooperation in supplying information at an early date is appreciated. Due to the large numbers of applications that must be processed, please be sure to notify Congressman Blumenauer's office if the applicant is no longer interested in competing for a nomination or if the applicant has any further questions. The applicant can reach Congressman Blumenauer's military academy caseworker at 503-231-2300.

**APPLICATION FOR NOMINATION  
TO A UNITED STATES SERVICE ACADEMY**  
To be completed by the applicant. Please type or print in ink.

Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Full Name: \_\_\_\_\_

Permanent Oregon Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

High School: \_\_\_\_\_ Counselor: \_\_\_\_\_

High School Phone: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

If you have attended college:

Name: \_\_\_\_\_

Years attended: \_\_\_\_\_

Uncorrected Visual Acuity: \_\_\_\_\_

Academy 1<sup>st</sup> Choice: \_\_\_\_\_

Academy 2<sup>nd</sup> Choice: \_\_\_\_\_

## EXTRACURRICULAR ACTIVITIES

Please list the extracurricular activities that you have been involved with in high school and the number of years of the applicant's involvement:

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Please list any previous employment and how many hours per week:

After School:

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Summer:

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Athletic participation, high school only:

Sport	Grade	Varsity	Position	Letters Captain	Awards
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Please note which test(s) you have taken, when you took it, and your score:

SAT I: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

SAT II: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

ACT: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

**HIGH SCHOOL PRINCIPAL, HEAD OF SCHOOL,  
OR GUIDANCE COUNSELOR EVALUATION FORM**

This form must be completed by the high school principal, head of school, or guidance counselor for the candidate applying for a congressional nomination to one of the United States Service Academies. It must be received in Congressman Blumenauer's Portland District Office before the November 18, 2016 deadline.

Applicant's Name: \_\_\_\_\_

Name of School: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

(City, state, and zip code)

Applicant's year in school: \_\_\_\_\_ Numerical Jr. Class Rank: \_\_\_\_\_ GPA: \_\_\_\_\_

SAT I Score: Verbal \_\_\_\_\_ Math \_\_\_\_\_ ACT Score: \_\_\_\_\_

SAT II (if applicable): Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Leadership Characteristics: \_\_\_\_\_

Personality Traits: \_\_\_\_\_

Ability to work under pressure: \_\_\_\_\_

Ability to get along with others: \_\_\_\_\_

Additional comments: \_\_\_\_\_

Principal/Head or Counselor's name (please print)

Date

Signature

Title