

APPLICANT CHECKLIST

In order to be considered for a possible nomination, the following must be completed and received in Congressman Chris Gibson's office no later than **Friday, October 28, 2016**.

*No applications will be considered after this date.

1. Congressional Application Form; must be sent to all 9 members of the Academy Selection Committee and your Academy Liaison Office
2. Essay (500 words or less) explaining your motivations for attending the Service Academy to which you are applying; must be sent to all members of the Academy Selection Committee and your Academy Liaison Office
3. Three Letters of Recommendation (One **MUST** be from your Guidance Counselor or Principal) **ONLY Sent to Congressional Office.**
4. Certified copy of your high school transcript for the Congressman's Office. A regular copy is all that is necessary for the Committee
5. Copy of your official SAT, ACT, or PSAT scores. **Our college board # is 2885.** College Board's will send them directly to the Congressional.
6. Recent photo (placed in the left hand corner of application; preferably 2 ½ x 3 ½)

Please send your completed Congressional Application Form and supporting documents to:

**Representative Chris Gibson
Attn: Ann Mueller
2 Hudson Street, PO Box 775
Kinderhook, NY 12106**

Note to Applicant:

- Application and supporting materials must be submitted together in one envelope. Only updated SAT or ACT Scores will be accepted independently.
- In addition to submission to Congressman Chris Gibson, your completed Congressional Application Form (including your essay) must also be mailed to **ALL 9** members of the Academy Selection Committee (everyone in Group A), as well as the Academy Liaison Officer for the Academy of your choice (see page 5 for details and instructions).

Counselor: _____

Date of Graduation: _____

Approx. Class Rank: _____ Approx. Grade Point Average: _____

Standardized Testing (furnish scores where appropriate): DI Code 28865

SAT:

Critical Reading: _____ Math _____ Total from Critical Reading and Math: _____

Writing: _____

ACT:

English: _____ Math: _____ Reading: _____ Science: _____ Writing: _____ Composite: _____

I have not taken the required tests, but plan to take the SAT/ACT on _____

Other Nominations sought:

I am also seeking a nomination through (check all that apply):

- Vice President Joseph Biden
- Senator Charles Schumer
- Senator Kirsten Gillibrand

Previously sought nomination through (complete if applicable):

When: _____ Results: _____

Extra-Curricular Activities (High School Only): *Please indicate grade(s) for all that apply.*

- | | |
|----------------------------------|------------------------------------|
| _____ Boy's State/Boy's Nation | _____ Language Club |
| _____ Girl's State/Girl's Nation | _____ Officer, Non-School Club |
| _____ President of Student Gov't | _____ Church/Youth Group |
| _____ Other Student Gov't Office | _____ School Band/Chorus/Orchestra |
| _____ Class President | _____ Jr. ROTC Officer |
| _____ Other Class Office | _____ Jr. ROTC |
| _____ Student Council Member | _____ Community Award |
| _____ National Honor Society | _____ Editor, School Publication |
| _____ Yearbook/Newspaper | _____ Boy Scout |
| _____ Eagle Scout/Gold Award | _____ Girl Scout |
| _____ Key Club | _____ Officer, School Club |
| _____ Other (explain) _____ | |

Employment Information:

Briefly describe employment during your high school years. Include length of time at job, hours worked per week, and positions of responsibility or leadership held (include summer employment.)

Athletic Participation (High School Only):

Sport: _____ Grades: 9 10 11 12
Level: _____
Position: _____
Honors/Awards _____

Sport: _____ Grades: 9 10 11 12
Level: _____
Position: _____
Honors/Awards _____

Sport: _____ Grades: 9 10 11 12
Level: _____
Position _____
Honors/Awards _____

Essay Question (submit your essay on additional sheets):

In 500 words or less, please explain your motivations for attending the Service Academy to which you are applying.

Medical Information:

Name any health conditions that might require a medical waiver:

Uncorrected Visual Acuity: _____

I, the undersigned, declare that the information I have provided in this application is true, accurate, and complete to the best of my knowledge and belief.

Signature: _____ **Date:** _____

Mail completed application to:
Congressman Chris Gibson
Attn: Ann Mueller
2 Hudson Street, PO Box 775
Kinderhook, NY 12106

ADDITIONAL APPLICANT INFORMATION

VERY IMPORTANT:

The Congressional Application Form (including your essay) must be completed and mailed to each member of the Academy Selection Committee (*Group A- 9 members*). Upon submission, it is then **the applicant's responsibility** to contact a minimum of five (5) persons on the Committee in Group A to schedule an interview. However, the more Committee members you contact, the better each Committee member will be capable of assessing your commitment to the process and to the Academy of your choice.

The Congressional Application Form (including your essay) must also be completed and sent to the **Academy Liaison Officer (*Group B*)** for the Academy of your choice as soon as possible. **It is mandatory that the applicant contact their chosen academy's liaison listed in group B of the Selection Committee member list and conduct a face to face interview with that liaison as soon as possible.** He/She will guide you through the application process and answer any questions that you may have.

Submissions to members of the Academy Selection Committee and the Academy Liaison Officer must be received no later than **Friday, October 28, 2016**. It is recommended that you submit your application early and begin interviewing before late summer. No applications will be considered after this date.

Please see the link on the website for Academy Selection Committee and Officer Liaison listing and contact information.

This year's **final interview session**, when each candidate sits before the entire Committee for approximately 15 minutes, will take place on **Sunday, December 4th, 2016**. The final location TBD. That is the day that the nominations will be determined. You will receive a schedule, via email, approximately one week

before that date. **It is mandatory** that you attend the interview. If this is going to be a problem, please notify Ann Mueller as soon as possible.

Should you have any questions during this process, please feel free to call Ann Mueller @ 518-610-8133.