

Congress of the United States

House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 Longworth House Office Building
Washington, D.C. 20515-6157
(202) 225-2061
www.house.gov/cha

Statement of Authority

Dear Sir or Madam:

The Committee on House Administration of the U.S. House of Representatives (the “House”) has authorized each Member of the House to enter into a long-term vehicle lease in the name of the congressional district that the Member represents. The lessee in this lease shall be listed as “_____ #

Congressional District of _____, U.S. House of Representatives.” Such a
State

leased vehicle is to be used, consistent with applicable law, House Rules and the Regulations of the Committee on House Administration, to support the conduct of the Member’s official and representational duties on behalf of the congressional district he/she represents in the U.S. Congress. The House’s “Vehicle Lease Attachment–District is Lessee” form must be attached to and made part of the lease.

Upon approval of the lease by the Administrative Counsel to the Chief Administrative Officer of the House, payment of the monthly installments due to the lessor under the terms of the lease will be made from the Member’s Representational Allowance by the Chief Administrative Officer of the House. Payment will be made in arrears on or before the end of the calendar month.

The Committee on House Administration recognizes the need to purchase liability and other required insurance for a leased vehicle and reiterates that each Member is authorized to use his/her Member’s Representational Allowance to purchase such insurance.

The term of the lease may not exceed the constitutional term of the Congress to which the Member has been elected unless the Member acknowledges in writing his/her personal responsibility to fulfill any outstanding obligation in the event the Member ceases to serve in Congress. If, in this circumstance, the Member does not financially qualify for the transfer of the lease to the Member personally, the Member must terminate the lease at his/her personal expense.

If you have any questions, please contact the Administrative Counsel at leases@mail.house.gov.