DoD REGISTERED LOBBYIST CONTACT DISCLOSURE FORM

Complete this form by typing into the fields below and saving a copy to your computer. Please forward the form to Mr. Joe Doyle at joseph.doyle@osd.mil.

Date and time of contact:	Name, Title, Organization of the Employee(s) Contacted	Brief description of the contact: (attach separate sheet if necessary)

Name of the Employee(s) who prepared this form:	Date:

Registered Lobbyist(s) Name:	Title:	Firm or Organization (if applicable):	Client(s):

This form is to be completed by DoD employees who are contacted by Federally registered lobbyists regarding **policy issues** concerning the Recovery Act. Policy issues include discussions supporting funding of certain general populations, categories of projects (e.g., roofing, paving, energy efficiency), or broad geographical areas (e.g., a particular state, district, or county).

Reminder: The DoD employee(s) contacted must fill out this form. If multiple DoD employees are involved in a particular meeting or a conversation, then only one form is required. Simply list the names below.

For additional information and instructions, please see the DoD Recovery Act website:

http://www.defenselink.mil/recovery/

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