

UNITED STATES REPRESENTATIVE JUSTIN AMASH
THIRD DISTRICT OF MICHIGAN

WASHINGTON OFFICE:
114 CANNON HOB
WASHINGTON, DC 20515
PHONE: (202) 225-3831
FAX: (202) 225-5144



GRAND RAPIDS OFFICE:
110 MICHIGAN STREET NW, SUITE 460
GRAND RAPIDS, MICHIGAN 49503
PHONE: (616) 451-8383
FAX: (616) 454-5630

INTERNSHIP PROGRAM

Summary

United States Representative Justin Amash is pleased to offer internships in his District Office to Michigan's Third District college students. Internships in the District Office are available year-round and require a minimum commitment of three months. Internships are unpaid, but interns may receive academic credit through their colleges. Applicants should inquire directly to his/her college about requirements and programs for academic credit. The District Office accepts applications year-round.

Duties and Responsibilities

Intern duties include, but are not limited to the following: answering phones, responding to constituent inquiries, attending community events, and conducting research. The District Office is open Monday through Friday from 9:00 a.m. to 5:00 p.m. An intern's hours will depend on individual schedules.

Instructions

- Please completely fill out the application below.
- Please submit a cover letter, resume, and writing sample explaining your interest in the internship program and how it would help you achieve your academic or career goals.
- Return signed application, cover letter, resume, and writing sample to the address below:

Office of U.S. Representative Justin Amash
110 Michigan Street NW
Grand Rapids, Michigan 49503
Reference: Intern Coordinator
Email: Mi03.internship@mail.house.gov

For further information please contact Jordan Bush via phone at (616) 451-8383 or via e-mail at Jordan.Bush@mail.house.gov.

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INTERNSHIP APPLICATION

Name: _____

Home Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone: _____ **Email:** _____

College Name: _____

College Address: _____

Date of Expected Graduation: _____ **GPA:** _____

Major: _____ **Minor:** _____

Term: Winter (January – April)
Summer (May – August)
Fall (September – December)

Preferred Internship Location: Grand Rapids, Michigan
Washington, DC

I hereby certify that all the information provided in this application is accurate.

Signature: _____

Print Name: _____

Date: _____