0635

HEADQUARTERS MARINE CORPS ROUTING SHEET (5211)
NAVMC HQ 335 (REV. 05-00)

OPTIONAL FORM 99 (7-90)
FAX TRANSMITTAL # of pages ▶

To Capt D'Meza | From K. M. Hanson
Dept./Agency | Phone # 703-695-8302x 3734
Fax # 751-0348 | Fax # DSN 225-
NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

1 DATE: 11 Jun 2001

3 SUBJECT: FREEDOM OF INFORMATION ACT (FOIA) REQUEST FROM MR. WALTER E. HOWELL, III

Control no. 20010611084158

ROUTING - Use numbers to show order of routing

4 RTG	5 OPR CODE	6. ADDRESSEES		7 DATE IN	7 DATE OUT	8 INITIALS CONCUR	8 INITIALS NONCONCUR
//////		COMMANDANT					
//////		MILITARY SECY	MILSEC				
//////		ASST COMMANDANT	ACMC				
//////		MILITARY ASST	MILASST				
//////		DIR MARCORSTAFF	DMCS				
		SEC GEN STAFF	SGS				
		DIR SPL PROJ	SPD				
		DC, M&RA	M&RA				
1	AH	DC, I&L (L1)	L				
		DC, PP&O	P				
		DC, AVN	A				
		DC, P&R	R				
		DIR, I	I				
		DIR, C4	C4				
		SJA TO CMC (JAR)	JA				
		LEGIS ASST	OLA				
		WFL - Action		6/14			
1	GO	Respond via E-Mail					
		Via Jan.					
		Env — Action. Coord w/ CL as needed. Probably need an interim while checking w/ Ms. Kim re: use?		6/19			
	DIRE						VIEW
	XXX	DIRECTOR	AR				
		DEP DIR					
		SPEC ASSISTANT					
		ADMINOFF	AR-1				
		MPR ANALYST	AR-2				
		FISCAL OFFICE	AR-3				
		OLTY&PRODIMPR OF	AR-4				
	XX	HQADMINRESBR	ARA				
		PUBLISH&LOGBR	ARD				
		HQINFOSTSMGTBR	ARI				
		HQADMINSECBR	ARS				
		CIVHUMRESOFF	HRH				
	X	FOIA/PA SECT	ARAD				

9 NATURE OF ACTION REQUIRED	ORIGINATOR'S INITIALS	DUE DATE (if any)
ROUTINE		26 Jun 2001
URGENT		

10 REFERENCES HELD BY
(Name, Grade, Office Code, Telephone ext)

MRS. B. L. THOMPSON, ARAD, 703-614-4008, EXT. 100

11 REMARKS AND SIGNATURE
(If additional space is necessary, attach plain paper)

Encl: (1) FOIA request/referral of 6 Jun 01
(2) FOIA Worksheet

1. We request information to respond to the FOIA request at enclosure (1). Please address whether responsive information may be released in whole or in part or denied comletely. Enclosure (2) may be used to assist in the processing of this request.

2. If the request is complex or requires extensive research please advise this office and we will provide an interim or update to the requester.

3. The DD Form 2086 attached at enclosure (2) is provided for cost reporting. Please ensure the DD Form 2086 is completed if more than 15 minutes is spent processing the request. If the estimated cost exceeds wha the requester is willing to pay, please consult this office for further guidance **prior to processing the request.**

B. L. Thompson
B. L. THOMPSON
By direction

Per phone w/ Army FOIA, they have a duplicate request from Mr. Howell

L-1 CONTROL # 0340
L-1 DUE DATE 6/26/01
DIV ASSIGNED LE 6-13-01
RETURN TO: LI
CLW

000000330