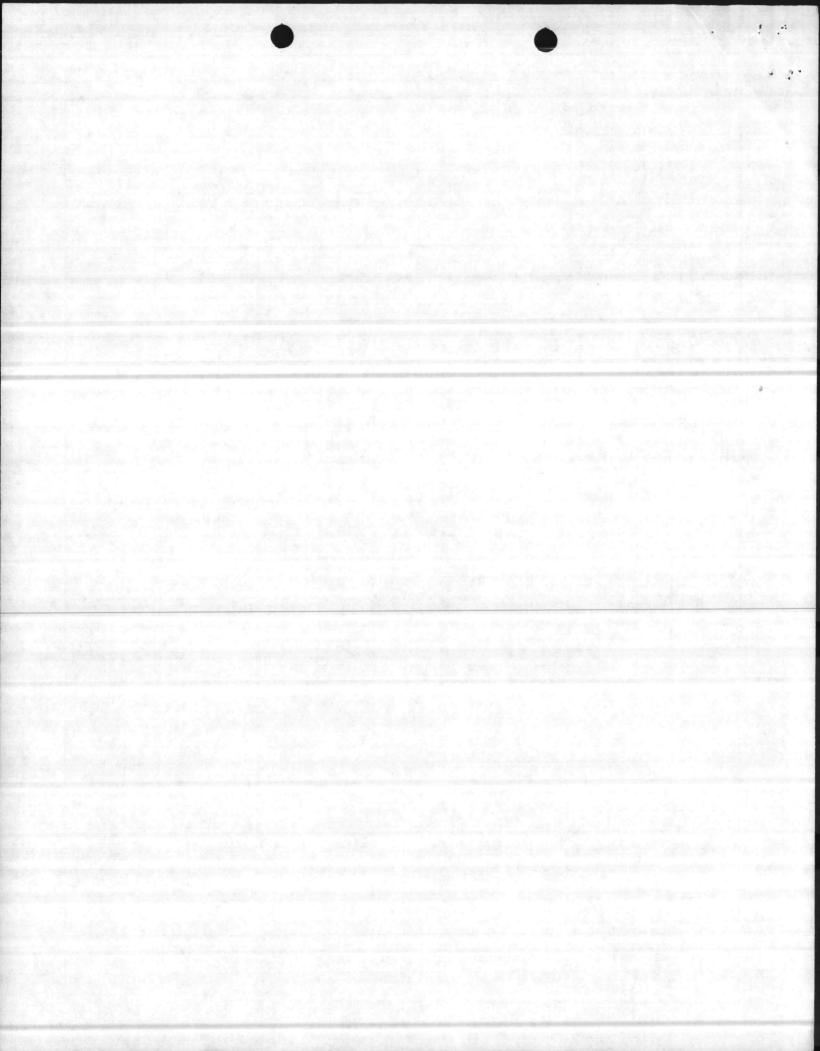
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. GENERAL PROVISIONS (Comp DOD 4000.19-M, apply to the greement unless otherwise specified in "Rema." block below:

a. The Receiving Activity will provide the Supplying Activity projections of support required to accomplish its mission. Significant changes in the Receiving Activity function, mission or support requirements will be submitted by the Receiving Activity in a manner that will permit timely modification of resource requirements.

b. It is the responsibility of each agency providing support under this agreement to bring any required or requested change in support to the attention of the other party prior to providing/reducing unilaterally such additional/reduced support.

c. Activities providing reimbursable support in this agreement will submit a monthly statement of costs to

See Remarks #10 for preparation of billing document, SF 1080.

d. Manpower required in support of this agreement which is subject to return to the lending activity upon termination of the agreement: None (Enter number or if no manpower is required, enter "None").

e. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as Congressional legislation, DOD directives, commercial utility rate increases, etc. The receiver will be notified immediately of such rate changes.

f. This agreement will be reviewed biennially at least 120 days prior to the anniversary date. It may be revised at any time upon the mutual consent in writing of the parties concerned.

g. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

h. In case of mobilization or other emergency, this agreement will remain in force within supplier's capabilities, subject to normal cancellation provisions and will be subject to review at that time. This agreement will not be terminated if such action impairs the combat mission of the receiving activity as determined by higher headquarters.

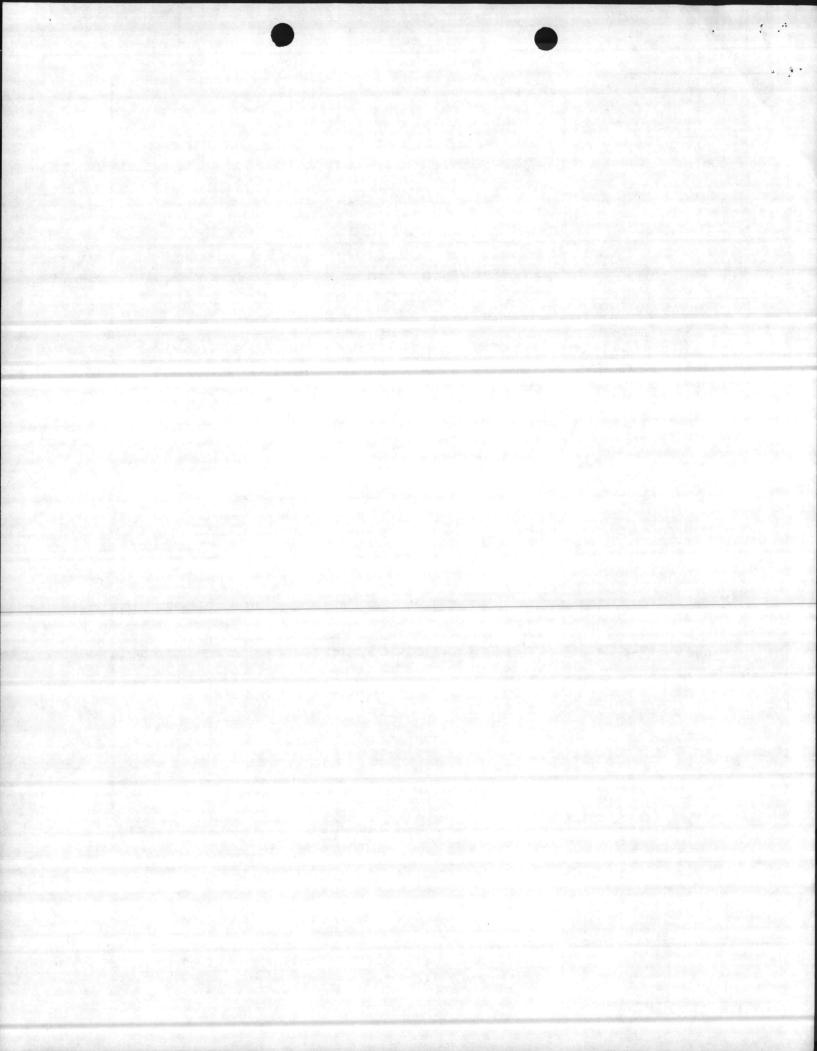
10. REMARKS

Fiscal Office Comptroller Department Marine Corps Base Camp Lejeune, N. C. 28542

The following appendices are a part of the agreement:

	Sand and the second	Page (s)
Appendix I	Description	3 -
Appendix II	Categories of Support	4 - 12
Appendix III	Funding and Reimbursement	13
Appendix IV	List of Support Category Codes	14

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 13. TYPED NAME AND ORGANIZATION OF SUPPLIER APPROVING AUTHORITY R. L. FORMANEK, Col, USMC AC/S, Logistics, MCB, CLNC 28542 	13a. SIGNA	L'Armond	13b. DATE 16 Lost 82
 14. TYPED NAME AND ORGANIZATION OF RECEIVER APPROVING AUTHORITY M. S. WOOD, ECCCO 	14a. SIGNA	12Dord	145. DATE 9/16/82



INTRASERVICE SUPPORT AGREEMENT NO. M31000-82274-001

APPENDIX I

DESCRIPTION OF SUPPORT

1. <u>Purpose</u>. To define the support to be provided by the Commanding General, Marine Corps Base, Camp Lejeune, North Carolina 28542, to the East Coast Commissary Complex.

2. <u>Authority</u>. This Agreement is prepared under the guidance provided in DOD 4000.19M and MCO 4065.4C.

3. <u>Description of Supported Activity</u>. The East Coast Commissary Complex directs the operations of a central inventory control office, complex distribution center (warehousing), and data processing services for the complex based upon policies and guidance provided by the Commandant of the Marine Corps. The Complex Office will provide the above services to the Commissaries at Marine Corps Base, Camp Lejeune, North Carolina; Marine Corps Air Station (Helicopter), New River, North Carolina; Marine Corps Air Station, Cherry Point, North Carolina; and Marine Corps Recruit Depot, Parris Island, South Carolina, beginning 1 October 1982 and Marine Corps Logistics Base, Albany, Georgia; and Marine Corps Development & Education Center, Quantico, Virginia, within the next year

4. <u>Responsibilities</u>. The Commanding General, Marine Corps Base, Camp Lejeune, North Carolina, the SUPPLIER or HOST, agrees to provide the service, supplies and assistance as set forth in Appendix II of the Agreement to the East Coast Commissary Complex, the RECEIVER or TENANT; subject to reimbursement where stipulated. Revisions in the applicability and extent of reimbursement as established by future directives are hereby made a part of this Agreement.

5. <u>Manpower</u>. No additional manpower will be required by the SUPPLIER to perform support as identified in the Agreement.

6. <u>Coordination and Concurrence</u>. The East Coast Commissary Complex Officer agrees to:

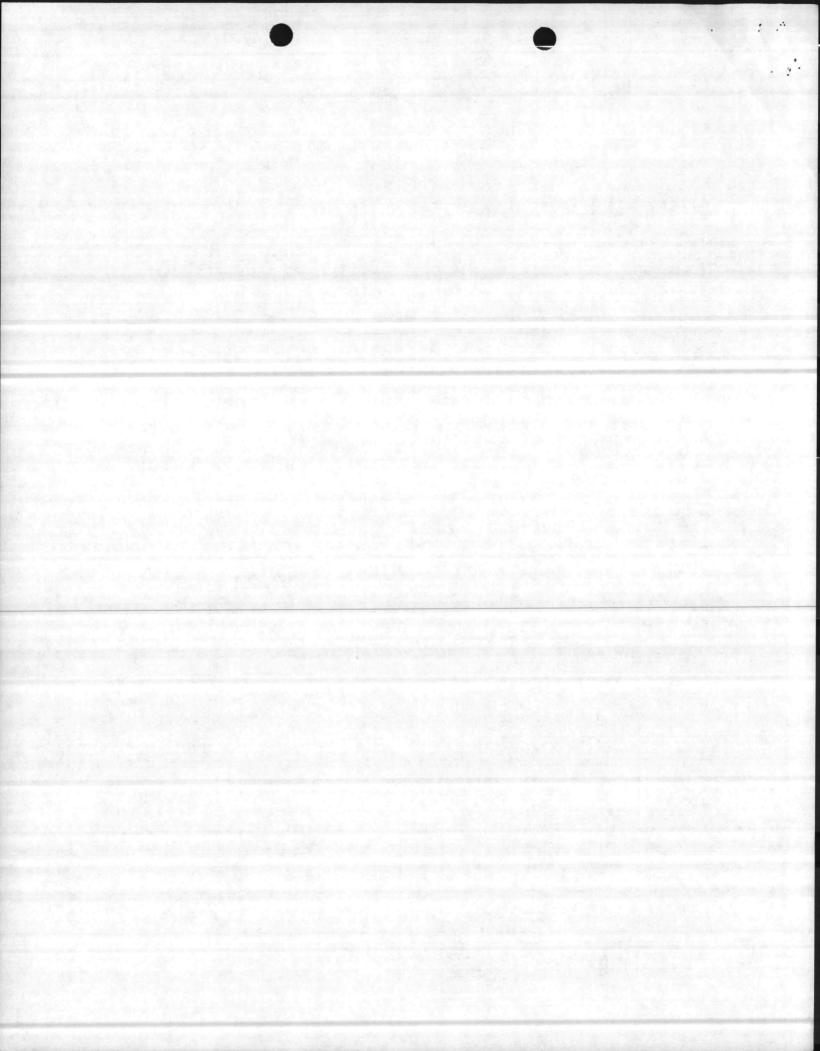
a. Adhere to the instructions contained in MCO P4065.1D, orders and instructions that may be issued from time to time by competent authority; the Standard Operating Procedures (SOP) for Financial Management, issued by the Commanding General, Marine Corps Base, and the provisions of this Intraservice Support Agreement.

7. This Agreement is subject to modification as mutually agreed in accordance with the following: Request for modification will be forwarded by one party to the other by written notice at least 30 days prior to the effective date of such modification. Modified cost estimates will be provided for the appropriate Category Code.

8. For questions relating to the provisions of the Agreement:

SUPPLIER - ISSA Coordinater, Assistant Chief of Staff, Logistics, telephone (919)-451-2535/2507; AV 484-2535/2507.

RECEIVER - Commissary Officer, East Coast Commissary Office, telephone (919)-451-5923/5576; AV 484-5923/2626.



INTRASERVICE SUPPORT AGREEMENT NO. M31000-82274-001

APPENDIX II

CATEGORIES OF SUPPORT

SUPPLIER WILL

Submit billings monthly for reimbursable services provided.

At Camp Lejeune, North Carolina, provide full accounting and disbursing service to RECEIVER for Complex, including payroll service; process collection vouchers and TAD claims.

(AC) Civilian Personnel (Non-Reimbursable)

CATEGORY OF SUPPORT

(Non-Reimbursable)

(AB) Accounting

(AD) Legal (Non-Reimbursable)

(AE) Mail Pickup and Delivery (Non-Reimbursable)

(AF) Custodial (Reimbursable)

Under full delegated authority provide a complete personnel program on a common service basis to tenant in accordance with Civilian Manpower Management Instructions (CPI) 250 and other appropriate Department of the Navy and Marine Corps regulations.

Furnish legal and claim services, except military justice.

Furnish mail and message pickup and delivery at one point within RECEIVER facility. Control certified, registered, and classified mail for delivery only.

Provide RECEIVER access to contractual janitorial services, if desired, subject to reimbursement.

RECEIVER WILL

Provide financial and accounting information and documents required by the SUPPLIER in support of the RECEIVER as a Fund Administrator.

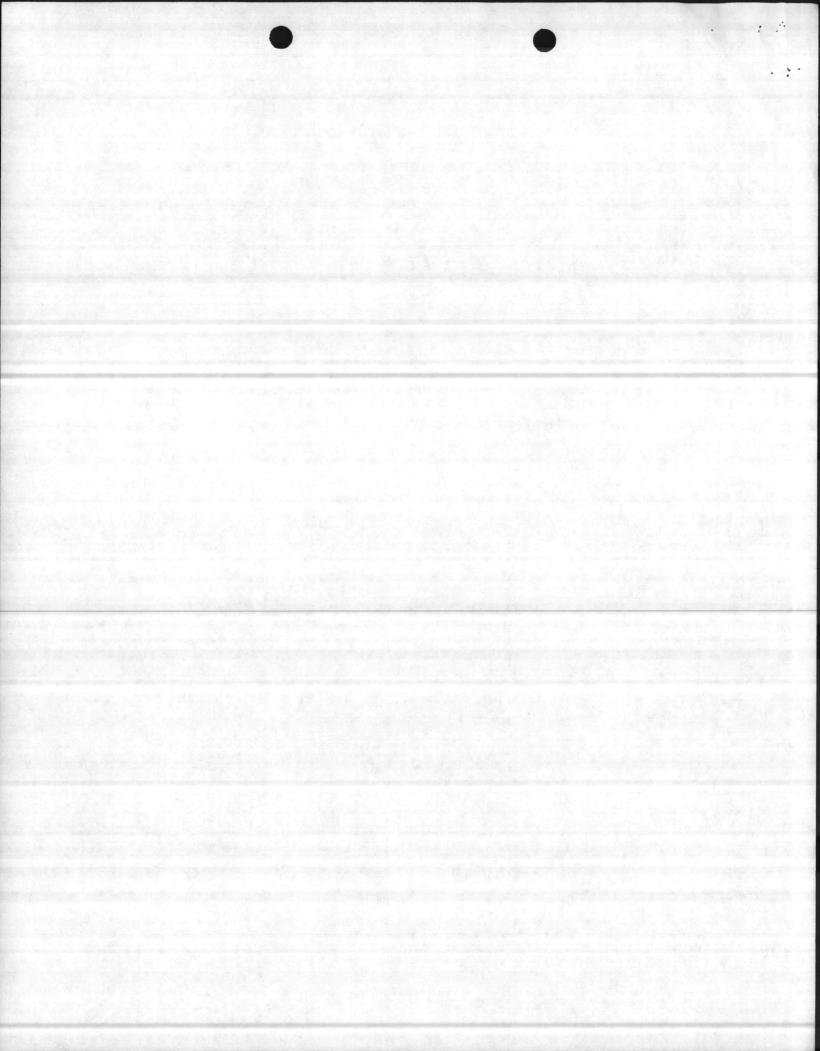
Comply with SUPPLIER directives and provide requested documentation.

Comply with SUPPLIER directives pertaining to civilian personnel administration.

Request support.

Provide internal mail distribution within RECEIVER facility.

Determine requirements for custodial services and provide to SUPPLIER if services are desired.



(AG) Purchasing/ Contracting (Non-Reimbursable)

(AH) Fire Protection (Non-Reimbursable)

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(AI) Security

A. Police Protection (Non-Reimbursable)

B. Investigation (Non-Reimbursable)

C. Identification Media (Non-Reimbursable)

D. Special Security (Reimbursable)

(AL) Health Services
 (through Naval
 Regional Medical
 Center, Marine Corps
 Base, Camp Lejeune,
 North Carolina)
(Non-Reimbursable)

SUPPLIER WILL

Provide procurement services (e.g., procurement planning, purchasing and contracting) to RECEIVER on an as needed basis. This is to include procurement of Class III and IV plant property.

Provide fire protection services to include fire prevention training and monthly inspection of fire extinguishers. Perform routine maintenance, testing, and recharge of extinguishers and sprinkler systems as required.

RECEIVER WILL

Develop requirements and coordinate with SUPPLIER agencies in requesting support.

Comply with SUPPLIER fire prevention directives and schedule personnel to attend training courses.

Effect that surveillance necessary to safeguard against unauthorized intrusion into RECEIVER facility.

Investigate reported incidents which are not of sufficient seriousness to warrant referral to a DOD investigative agency (i.e., DIS, OSI, NIS).

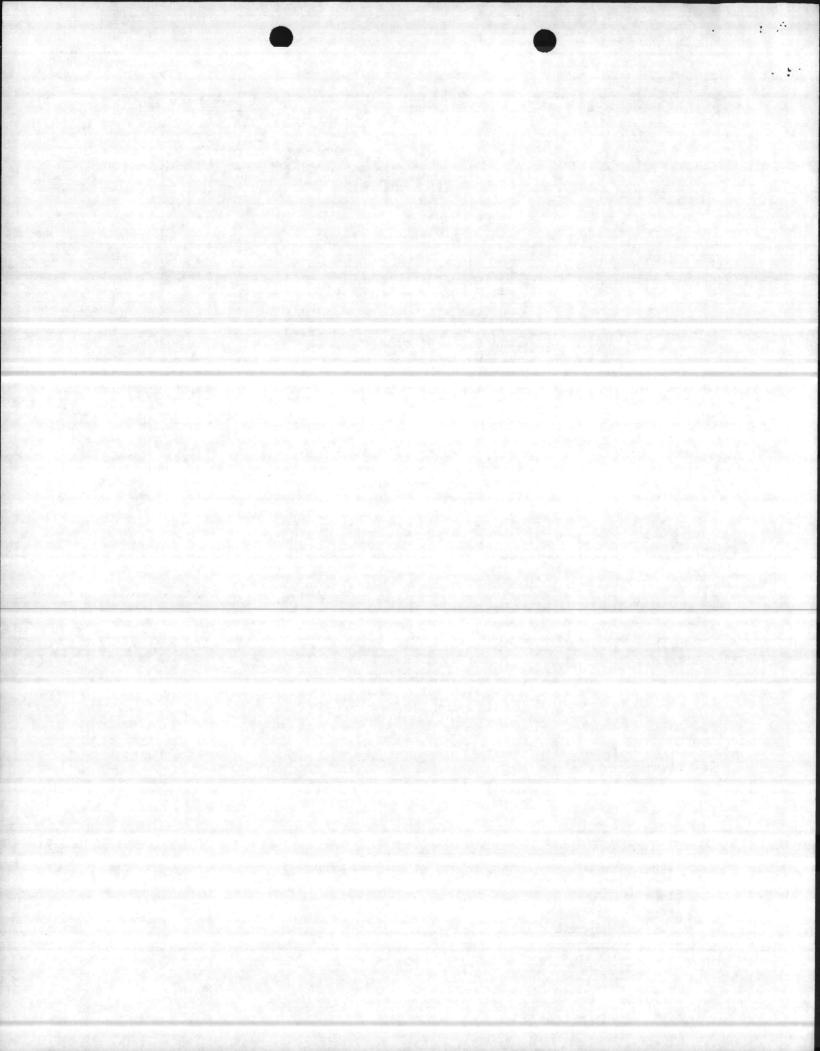
Provide identification (i.e., badge and/or vehicle decals). Required by the SUPPLIER for movement control within the confines of the SUPPLIER installation.

Within capability, provide protection measures as requested by the RECEIVER for intrusion alarm system support. Coordinate support with SUPPLIER.

Request investigative support from SUPPLIER Security Dept/PMO on all incidents occurring in RECEIVER occupied facilities

Comply with movement control and identification required by SUPPLIER.

Request support.



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C.

D.

E

Records

Veterinary

A. Emergency Treatment

SUPPLIER WILL

Provide ambulance service and emergency medical treatment for illness or injury on the job. Provide first aid training for RECEIVER employees.

Physical Examination Provide for authorized pre-placement and periodic physical examinations.

> Keep records of health services provided RECEIVER to allow RECEIVER to prepare the required reports.

Provide veterinary services as required by RECEIVER to comply with health and sanitation requirements.

Conduct inspections, collect food samples for determination of product integrity, conduct health surveys and provide training, all as required by applicable directives or regulations.

(AN) Storage/Warehousing (Non-Reimbursable)

Preventive Medicine

(AO) Transportation

A. Bus/Taxi Service (Non-Reimbursable)

B. Traffic Management (Reimbursable - actual labor and material used) Provide approximately 64,000 square feet of storage space in Bldg. 1201.

Include RECEIVER in normal installation transportation service.

Provide traffic management services related to commercial transportation of material to include packing, crating and handling, shipment planning, issuance of Bills of Lading, and transportation requests. Provide documentation identifying labor and material used to pack and crate for specific recipients.

RECEIVER WILL

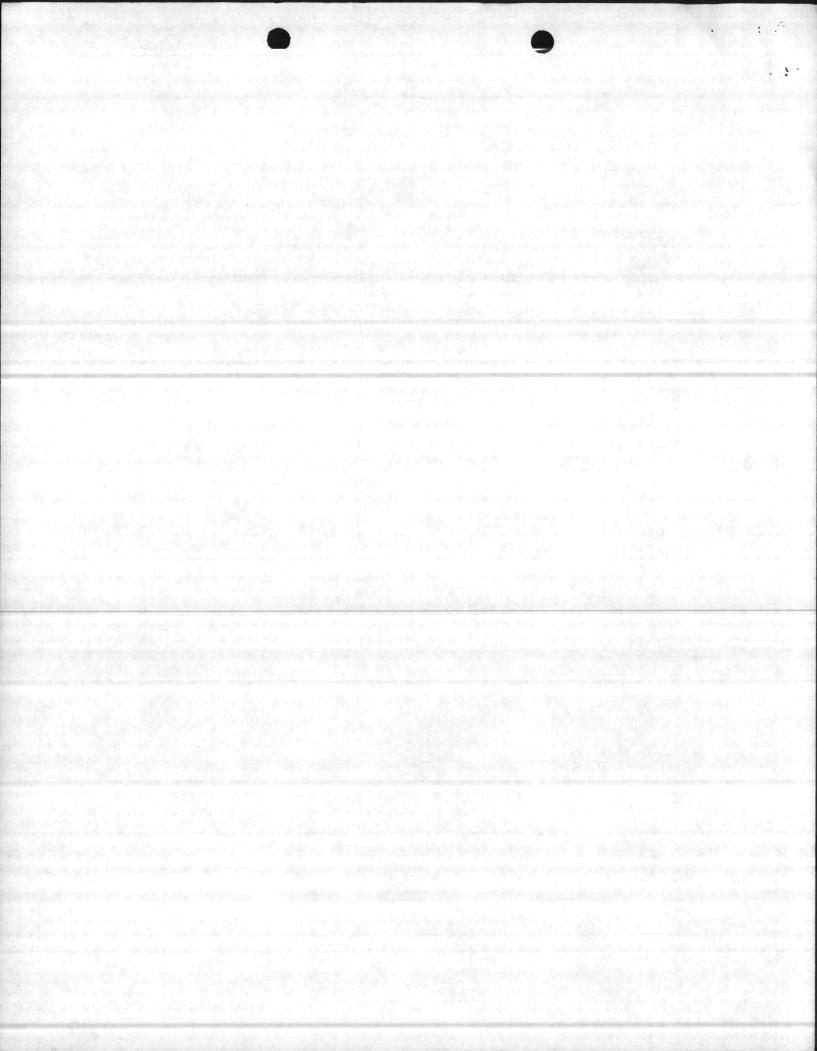
Requist support.

Request support.

Coordinate requests for support with SUPPLIER to maximize efficient utilization of veterinary personnel.

Determine requirements and submit to SUPPLIER for proper scheduling. Provide classroom space and audiovisual support for training period.

Request support.



(AP) Utilities (Reimbursable, except as noted)

Purchased Utilities:

- 1. Water
- 2. Electricity
- 3. Heating & Cooling

Water, Water Production and Supply System

Sewage Collection and Treatment (Non-Reimbursable)

Electricity

Major Facilities Repair (Non-Reimbursable)

(AU) Administrative Office Space (Non-Reimbursable)

(AW) Real Property Maintenance

SUPPLIER WILL

Provide purchased utilities as required by Commissary Complex. Provide Commissary Complex with monthly billing of itemized utilities consumed.

Provide metered water, maintenance, repair and operations of the systems, the cost of which will be included in the distribution rate of water purchased by the Commissary Complex. Provide technical advice and assistance as required. Maintain record drawings and plant account of distribution system.

Provide sewage collection and treatment for Commissary Complex facilities.

Provide electricity and distribution system, as currently furnished, the cost of which will be included in the distribution rate of power purchased by Commissary Complex. Maintain record drawings and plant account of outside electrical distribution system.

Provide major repair services as requested on a timely basis. Determine whether accomplishment will be by in-house or contract forces.

Provide approximately 4500 square feet of office space in Bldg. 1301 at Marine Corps Base, Camp Lejeune, North Carolina, for operation of the Commissary Complex Office. Provide estimates of requirements.

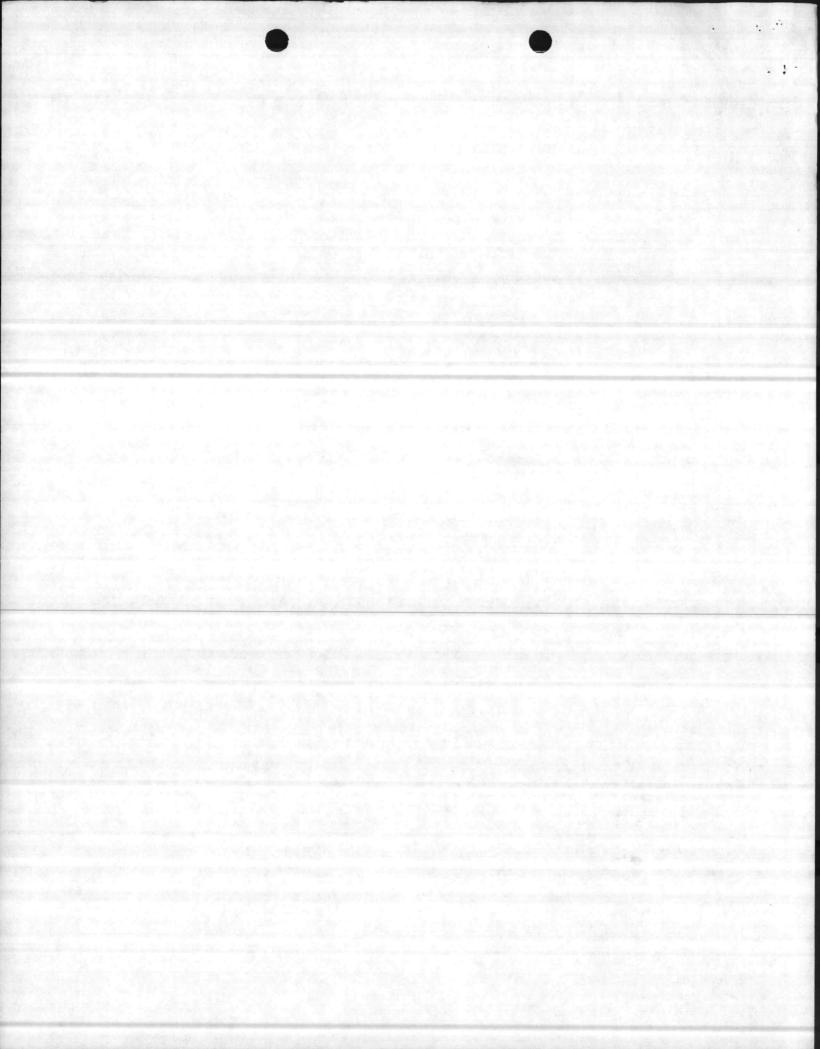
Provide SUPPLIER with estimates of requirements.

Provide SUPPLIER with estimates of requirements and arrange for outages as required for maintenance.

Submit request for such repair services in a timely manner.



RECEIVER WILL



A. Real Property including building, structures, utilities, road and grounds. (Non-Reimbursable, except as noted).

SUPPLIER WILL

Provide all normal cyclical maintenance and structural repair of existing facilities including those assigned for sole use of the RECEIVER based on SUPPLIER regulations.

RECEIVER WILL

Only be responsible for expenditures exceeding normal cyclical maintenance, as defined in MCO Pll000.5, such as:

a. Any overt act or negligence of the RECEIVER personnel exceeding normal wear and tear.

b. Additional maintenance such as painting for appearance and other work considering desirable but not essential which would not be performed if facilities were not used by RECEIVER.

Notify SUPPLIER of needs.

Provide separate funding to SUPPLIER for project accomplishment, if approved.

Coordinate with and provide requirements and justification to SUPPLIER.

Perform maintenance and structural repairs of an emergency nature including service calls.

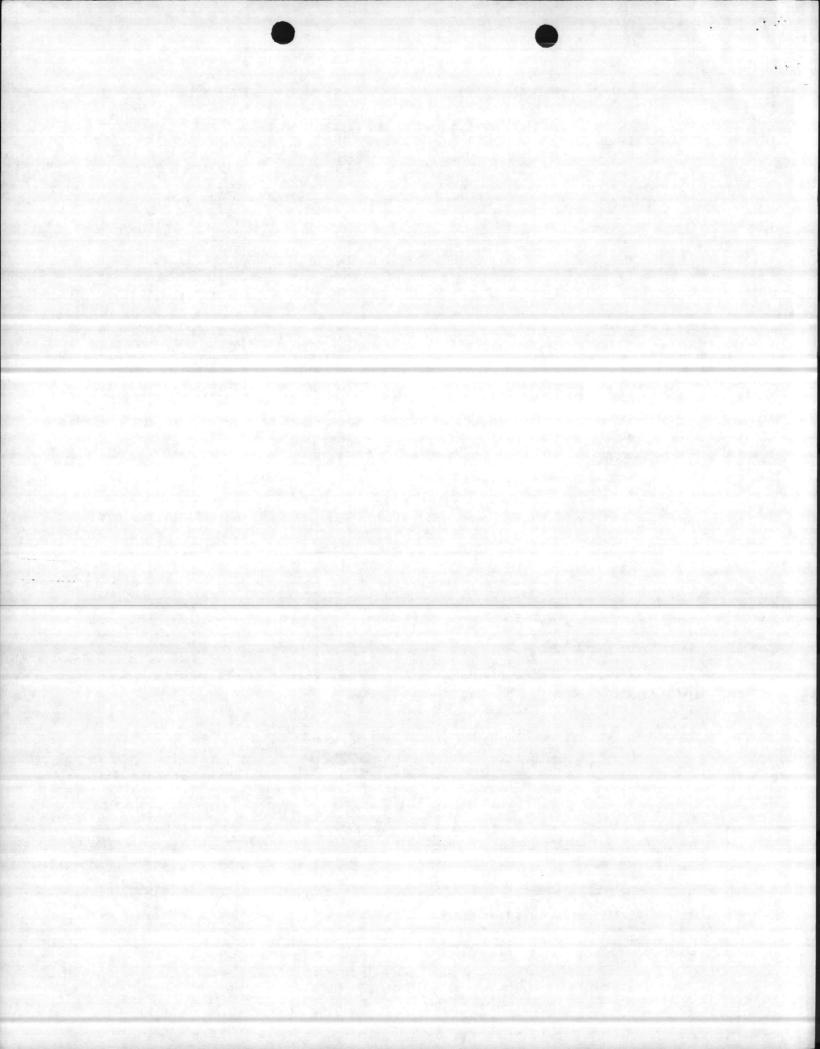
Provide minor construction, improvements, alterations, and modifications to RECEIVER specifications with in-house resources or by contract, subject to SUPPLIER and RECEIVER parent command approval and specific RECEIVER funding.

Provide facility planning, engineering designs, drafting and reproduction services inspection, job planning, estimating, and budget planning for recurring contract procurement, military and minor construction, All contract services will be provided to the Commissary Complex Officer for approval prior to issue.

Work unable to be accomplished in-house will, if requested and funded by RECEIVER, be accomplished by Architectural/ Engineering or Engineering Services Contract.

B. Engineering Services and Management Support (Non-Reimbursable except as noted).

> SUPPLIER will provide all requests for contract services to Complex Officer for approval.



(AX) Disposal Services (Non-Reimbursable)

(AY) Administrative Services (Non-Reimbursable)

(AZ) Information Office (Non Reimbursable)

(BB) Safety (Non-Reimbursable)

SUPPLIER WILL

Invite the Commissary Complex Officer to participate in the installation Master Planning Board meetings when Commissary facilities are discussed.

Remove exterior containers and dispose of trash/refuse subject to environmental and health restrictions.

Provide support in the areas of records management, personnel locator, forms and publications, survey board, inventory team, and access to the official mail distribution center.

Provide public affairs services when requested by RECEIVER. This will include SUPPLIER newspaper information and other informative publications.

Include RECEIVER in any ongoing safety program.

RECEIVER WILL

Attend meetings and provide input as required.

Request support.

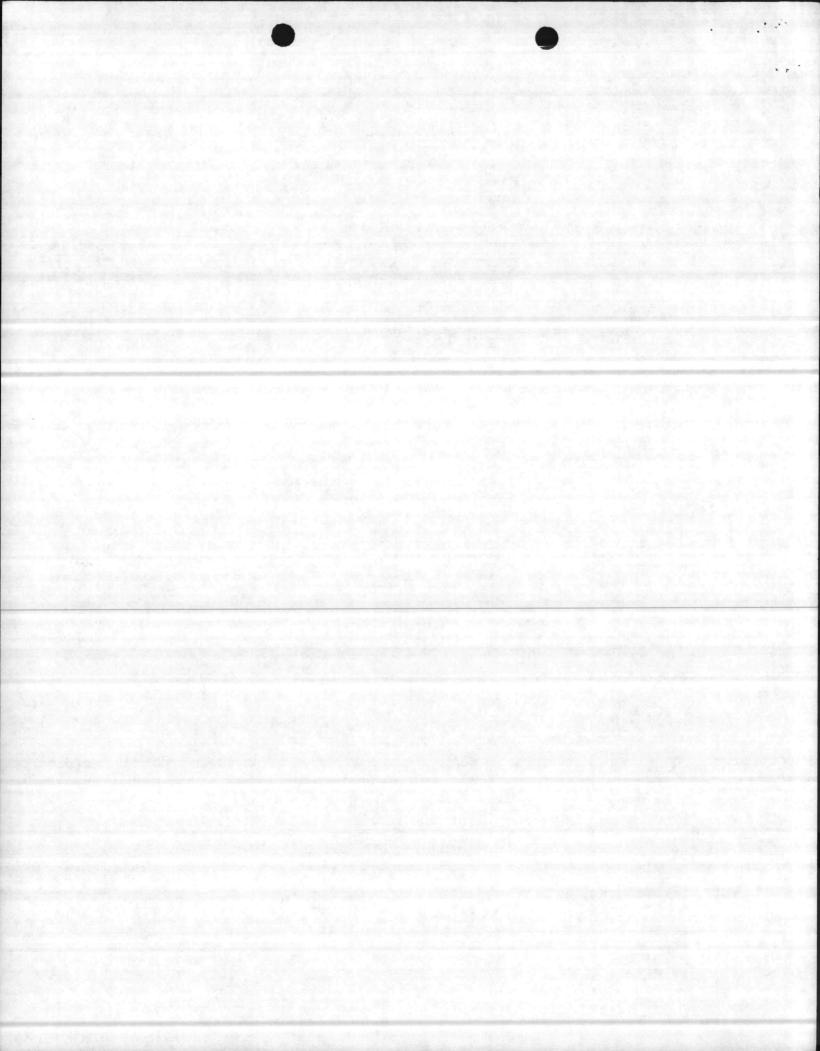
Request support.

Coordinate with SUPPLIER when these services are required.

Comply with SUPPLIER directives relating to job safety and safety of patrons. Provide information required for submission of reports to higher authority. Procure those items required to satisfy safety regulations (e.g., goggles, hard hats, safety shoes).

(BC) Communication Services

A. Transmission of Teletype AUTODIN Data (Non-Reimbursable) Furnish communication services covering the receipt, transmission, routing, and distribution of teletype AUTODIN data, and radio communications, including commercial TELEX message services.



B. Telephone Services (Reimbursable)

C. Toll Calls and Special Equipment Rental (Reimbursable)

D. Communications/Electronics Equipment (Non-Reimbursable)

(BM) Entomology (Non-Reimbursable)

(BU) Expendable and General Supplies (Reimbursable)

Self Service Store/ Shop Stores

(BV) Printing and Reproduction (Reimbursable)

(SG/MG) Vehicles

A. Host Owned Vehicles (Non-Reimbursable)

SUPPLIER WILL

Provide cable facilities and instruments including AUTOVON and FTS.

Provide basic direct dial or switchboard services and such special equipment as may be required.

Assist RECEIVER in planning for installation of communication/electronic equipment to safeguard against possible interference with existing operations of facilities.

Provide abatement and control measures directed against insects, rodents, weeds, fungi, etc., including, but not limited to, routine treatment of grounds, buildings, and equipment.

RECEIVER WILL

Provide requirements to SUPPLIER activity.

Reimburse SUPPLIER for commercial toll calls made/message units charged. Actual billings.

Plan with SUPPLIER any installation of electronic or communication system equipment requirements.

Request support.

SUPPLIER will make available to RECEIVER through the Self Service Store/Shop Stores such common supply items as are available to other tenant organizations. Provide credit card upon request.

Provide centralized printing and duplicating facilities. Includes cost of supplies used.

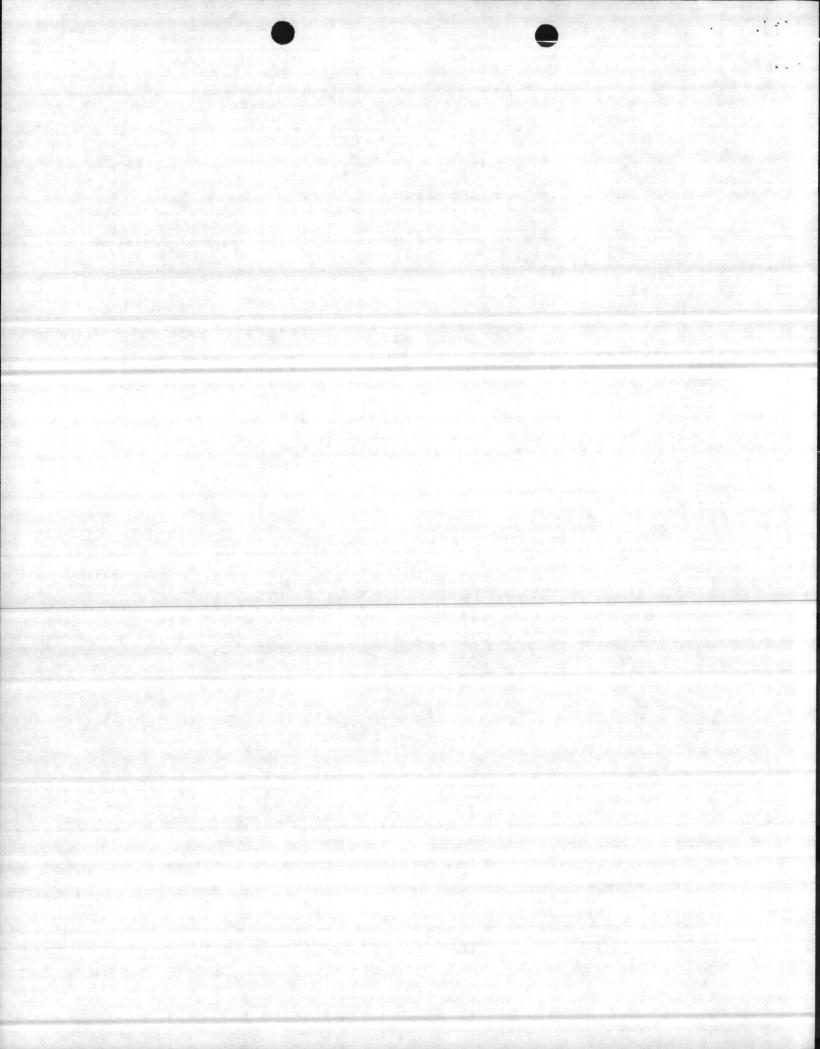
Provide on-base vehicles to

Hadnot Point, Tarawa Terrace

and MCAS(H) Commissaries on a daily dispatch or emergency requirement basis. Repair, maintain, furnish fuel and oil on a non-reimbursable basis. Comply with procedures and regulations established by SUPPLIER for receipt of such services. Request credit card and provide security of credit card. Provide direct payment for support received.

Request service and provide necessary reproducible originals or graphic samples.

Coordinate requirements with SUPPLIER.



(Reimbursable-activity rates, e.g., hours, miles, etc.)

B. Host Owned Material Handling Equipment (Reimbursable)

C. Tenant Owned Vehicles and Material Handling Equipment (Reimbursable-actual hours and materials)

D. Licensing (Non Reimbursable)

(SN/MN) Furniture, Furnishings, and Fixtures (Non-Reimbursable, except as noted)

SUPPLIER WILL

Provide off-base vehicles on a daily dispatch or emergency requirements basis and issue of a station wagon on a permanent reimbursable basis at activity established rate for reimbursement to include repair, maintenance and all operating costs.

Provide material handling equipment on a daily dispatch or emergency requirements basis at activity established rate for reimbursement to include repair, maintenance and all operating costs.

Furnish maintenance, repair, fuel, oil, and support services when requested, within capabilities. Schedule priority and maintenance standards consistent with practices established for SUPPLIER's own equipment and in accordance with operating requirements of the RECEIVER.

Provide driver training, testing, education, etc., and issue license to qualified RECEIVER equipment operators.

Maintain accountability at Marine Corps Base, Camp Lejeune, North Carolina for Class III and IV plant property held by Commissary Complex.

RECEIVER WILL

Coordinate requirements with SUPPLIER.

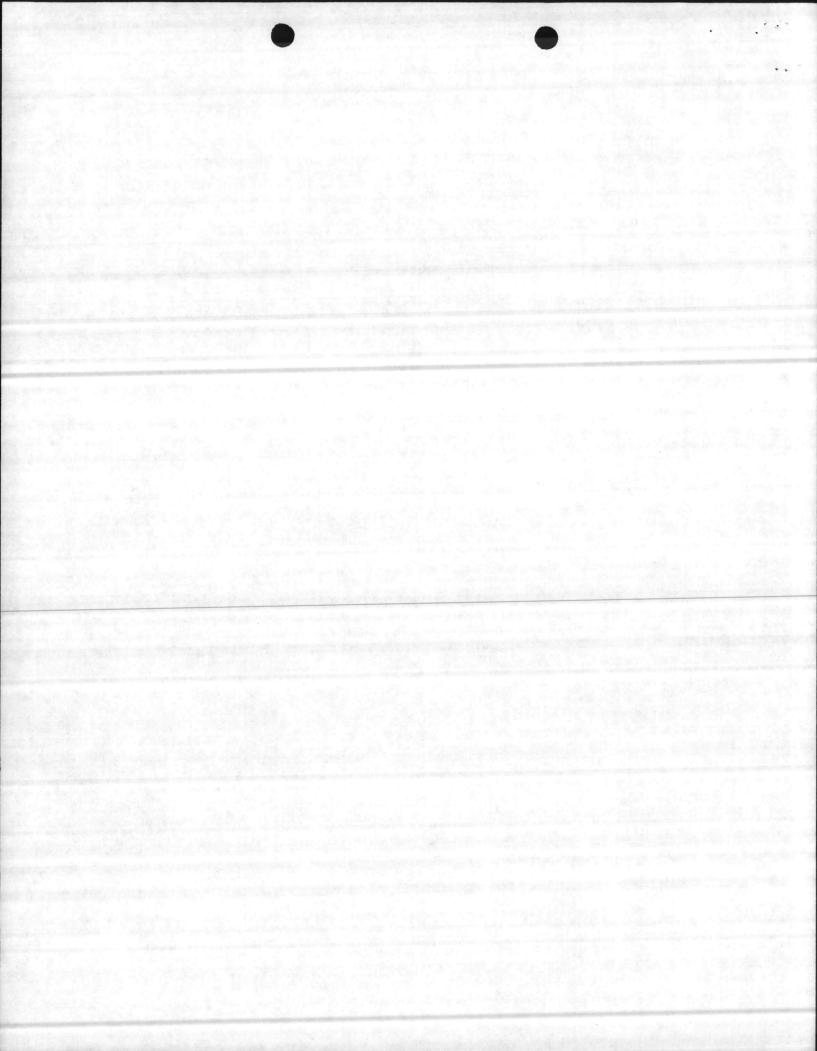
Coordinate requirements with SUPPLIER.

Request support. Obtain operating materials from SUPPLIER as requested.

Comply with SUPPLIER directives for driver training and licensing.

Obtain minor (garrison) property for own use through normal procurement means (i.e., budget, fund and requisition to meet requirements). Account for that property as required by MCO P4065.1D.

Obtain Class III and IV plant property for own use through normal procurement means (i.e., budget, fund and requisition to meet requirements. Account for that property as required by SUPPLIER regulations or directives).



(SY) Audiovisual

except as noted)

Services

(Non-Reimbursable,

SUPPLIER WILL

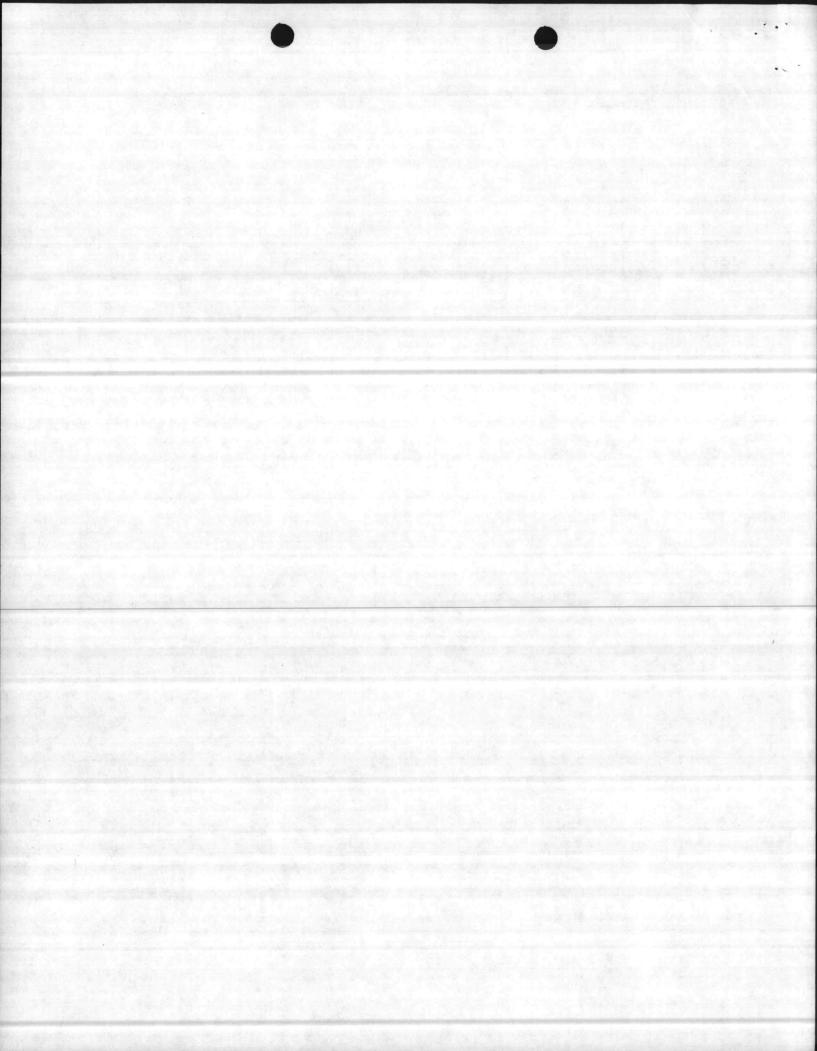
Provide maintenance of equipment services within capability on a reimbursable basis.

Provide audiovisual equipment support to RECEIVER such as projectors, recorders, films, tapes, etc., on a temporary custody basis, as available and to the same extent provided other tenant units.

RECEIVER WILL

Request support.

Request support in accordance with SUPPLIER procedures to include any requisite licensing of equipment operators. Reimburse SUPPLIER for repair/ replacement of damaged or lost items.



INTRASERVICE SUPPORT AGREEMENT

M31000-82274-001

APPENDIX III

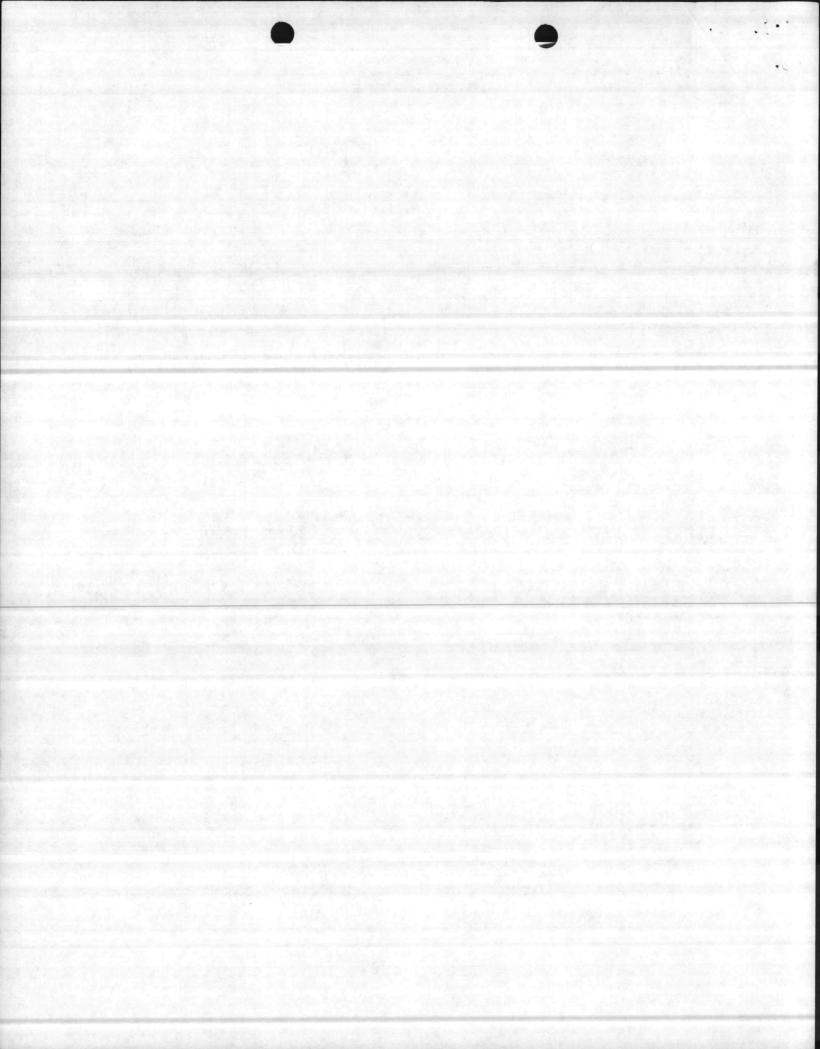
FUNDING AND REIMBURSEMENT ARRANGEMENT

1. Funding for required support will be accomplished by the RECEIVER placing an authorization to receive charges in the form of a NAVCOMPT Form WR 2275 on file with the SUPPLIER in the amount estimated to be sufficient to cover the annual requirement. RECEIVER will forward a single work request for the estimated annual amount and fund for additional work by amendments to the basic document. Additional support will be separately negotiated and funded as described in paragraph 4 below.

2. Reimbursement for support provided by the SUPPLIER will be made monthly by submission of Standard Form 2277 to the RECEIVER.

3. Billings will be based on actual cost. Costs not significant will be absorbed by the cognizant SUPPLIER department.

4. To the extent that costs of the SUPPLIER are increased as a result of facilities or services provided to the RECEIVER. such costs will be borne by the RECEIVER when such costs can be defined without unreasonable expense or difficulty. Specifically. when overtime work is required to meet the schedule of the RECEIVER. such costs will be borne by the RECEIVER. SUPPLIER will determine the amount of out-of-pocket costs incurred by the SUPPLIER in furnishing support to the RECEIVER and will negotiate the extent of reimbursement required from the RECEIVER prior to the start of the work. The RECEIVER will furnish SUPPLIER with an amendment to the annual reimbursable work request in the amount negotiated and agreed upon by the SUPPLIER and RECEIVER for specific support items. as they may arise.



INTRASERVICE SUPPORT AGREEMENT M31000-82274-001 APPENDIX IV SUPPORT CATEGORY CODES

ADMINISTRATIVE SUPPORT

AA COMPUTER & DATA PROCESSING AB FINANCE & ACCOUNTING AC CIVILIAN PERSONNEL SERVICES AD LEGAL AE MAIL PICKUP & DELIVERY AF CUSTODIAL AG PURCHASING / CONTRACTING AH FIRE PROTECTION AI POLICE SERVICES AJ HOUSING/LODGING AK LAUNDRY/DRY CLEANING AL HEALTH SERVICES AM FOOD SERVICE AN STORAGE/WAREHOUSING AO TRANSPORTATION AP UTILITIES AQ MORTUARY SERVICES AR STEVEDORING AS CALIBRATION OF PRECISION INSTRUMENTS AT TERMINAL OPERATIONS AU ADMINISTRATIVE OFFICE SPACE AV EDUCATION SERVICES AW REAL PROPERTY MAINTENANCE AX DISPOSAL SERVICES AY ADMINISTRATIVE SERVICES AZ INFORMATION SERVICES BA CHAPLAIN/RELIGIOUS SERVICES BB SAFETY BC COMMUNICATION SERVICES BD COMMUNITY SERVICES BE LOGISTIC AIR SUPPORT BF MILITARY PERSONNEL SERVICES BG SOCIAL ACTIONS BH SEARCH & RESCUE BI TEST & EVALUATION BJ WEATHER SERVICE BK AERIAL PHOTOGRAPHY BL GEODETIC SUPPORT BM ENTOMOLOGY SERVICES BN ICE & SNOW REMOVAL BO ENVIRONMENTAL QUALITY CONTROL BP AIRFIELD OPERATION BO MICROGRAPHIC SERVICES BR TRAINING BS SUBSISTENCE

ADMINISTRATIVE SUPPORT - CONTINUED

BT REAL PROPERTY RENTALS

BU	EXPENDABLE & GENERAL SUPPLIES	
BV	PRINTING & REPRODUCTION	
B₩	DISASTER PREPAREDNESS	
BX	SPECIALIZED INFORMATION/SERVICES	
	ACQUISITION	
BY	OCCUPATIONAL/INDUSTRIAL HEALTH SER	VICES
	and the second	in miles a
SUP	PLY & MAINTENANCE SUPPORT	
SUP	PLY MAINTEN	ANCE
~ 7	A TO CO A DO	MA
	AIRCRAFT AIRCRAFT ENGINES	MB
SB		MC
SC		
SD	CLOTHING & TEXTILES	ME
		ME
SF	COMMUNICATION EQUIPMENT & COMPONENTS	ME
SG		MC
bG	MILITARY	inc
SH	VEHICULAR EQUIPMENT & COMPONENTS	MH
	CONSTRUCTION EQUIPMENT &	MI
51	COMPONENTS	
SJ		MJ
	COMPONENTS	
SK	FIRE FIGHTING EQUIPMENT &	MK
	COMPONENTS	
SL		ML
SM	The second se	MM
SN	HOUSING & OFFICE APPLIANCES.	MN
	EQUIPMENT & FURNITURE	
50	MEDICAL/DENTAL EQUIPMENT &	MO
	COMPONENTS	
SP	MISSILES	MP
50	MISSILE EQUIPMENT & COMPONENTS	MQ
SR	PARACHUTES	MR
SS	PHOTOGRAPHIC EQUIPMENT &	MS
	COMPONENTS	
ST	PETROLEUM. OILS. LUBRICANTS &	MT
	CHEMICALS	
SU	RAILWAY EQUIPMENT & COMPONENTS	MU
SV	SHIPS & VESSELS	MV
SX	LIFE SUPPORT EQUIPMENT	MX
SY	AUDIOVISUAL SERVICES	MY
SZ	INDUSTRIAL PLAN EQUIPMENT	MZ

SOURCE: Defense Retail Interservice Support (DRIS) Manual -DOD 4000.19-M September 1978

