

UNITED STATES MARINE CORPS 2D FORCE SERVICE SUPPORT GROUP (REIN) FLEET MARINE FORCE, ATLANTIC CAMP LEJEUNE, NORTH CAROLINA 28542-5701

G-3T 18 Dec 1986

From: Commanding General, 2d Force Service Support Group (Rein)

To: Distribution List

Subj: INSPECTION CHECKLISTS

Encl: (1) Training Administration Inspection Cnecklist

(2) Water Safety/Survival Inspection Checklist

(3) Leadership Inspection Checklist

(4) Physical Fitness Inspection Checklist V

(5) Weight Control/Military Appearance Inspection Checklist

(6) Troop Information Inspection Checklist

(7) Marksmanship Inspection Checklist

(8) MCI Inspection Checklist

(9) NBC Defense Inspection Checklist

(10) Enlisted Professional Military Education Inspection Checklist

(11) Essential Subjects Training Inspection Checklist V

(12) Historical Inspection Checklist

(13) UNITREP inspection Cnecklist

(14) Grading System for Inspections

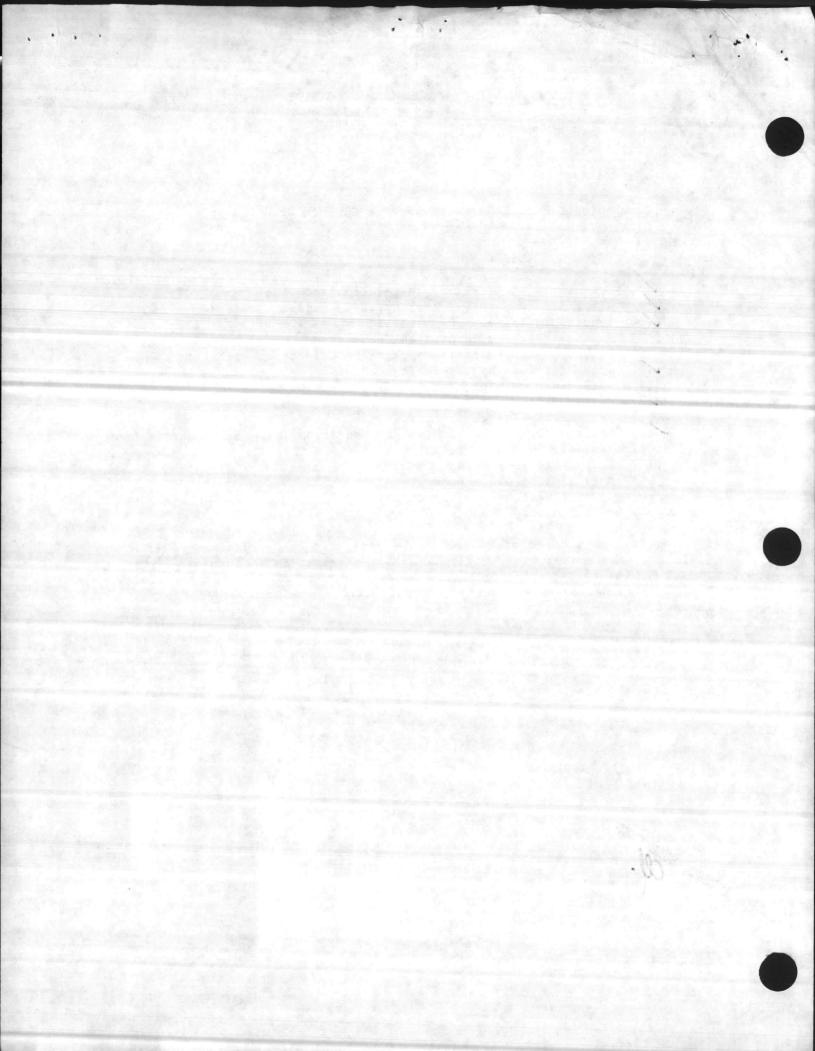
(15) G-3T Final Report

- 1. The Assistant Chief of Staff, G-3, represented by G-3 Training (G-3T), has staff cognizance over the functional areas addressed in enclosures (1) through (13). Enclosures (14) and (15) will be used by G-3T during courtesy visits, Readiness Inspection Visits (RIV) and the Annual Commanding General's Inspection.
- 2. Questions about or recommended changes to the enclosures should be directed to Major ANGELL/SSgt CALLAWAY at AV 484-3245/1711/2217.

By direction

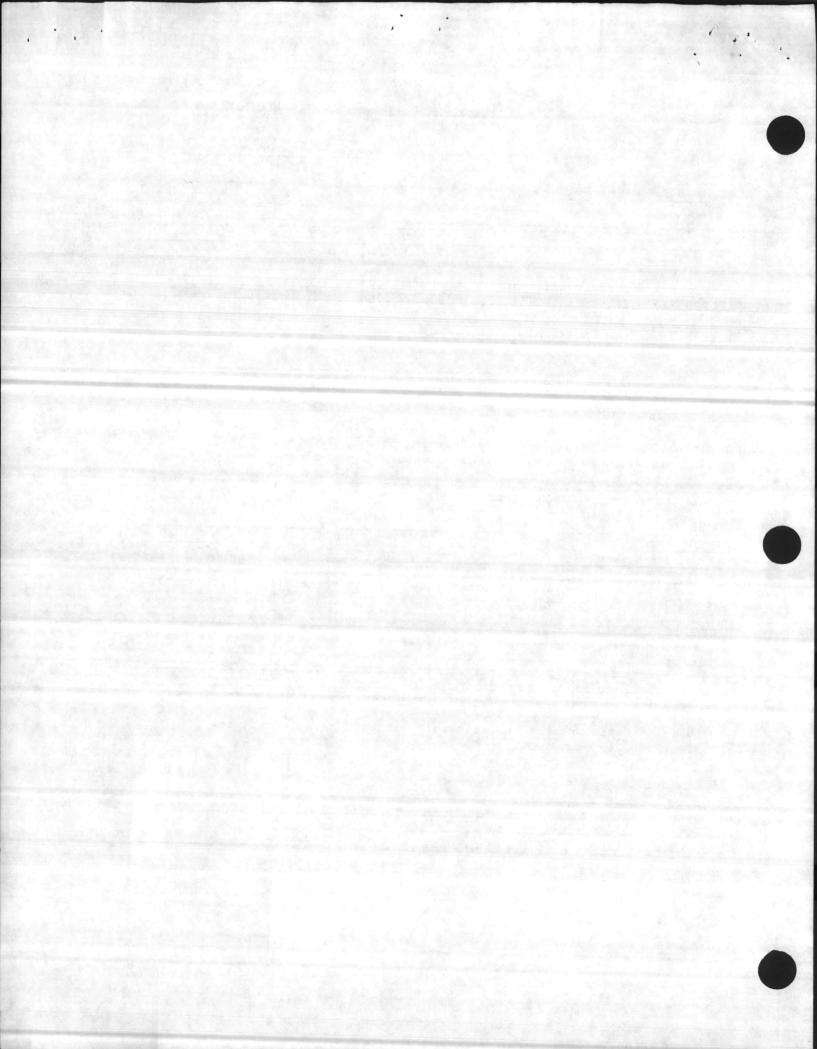
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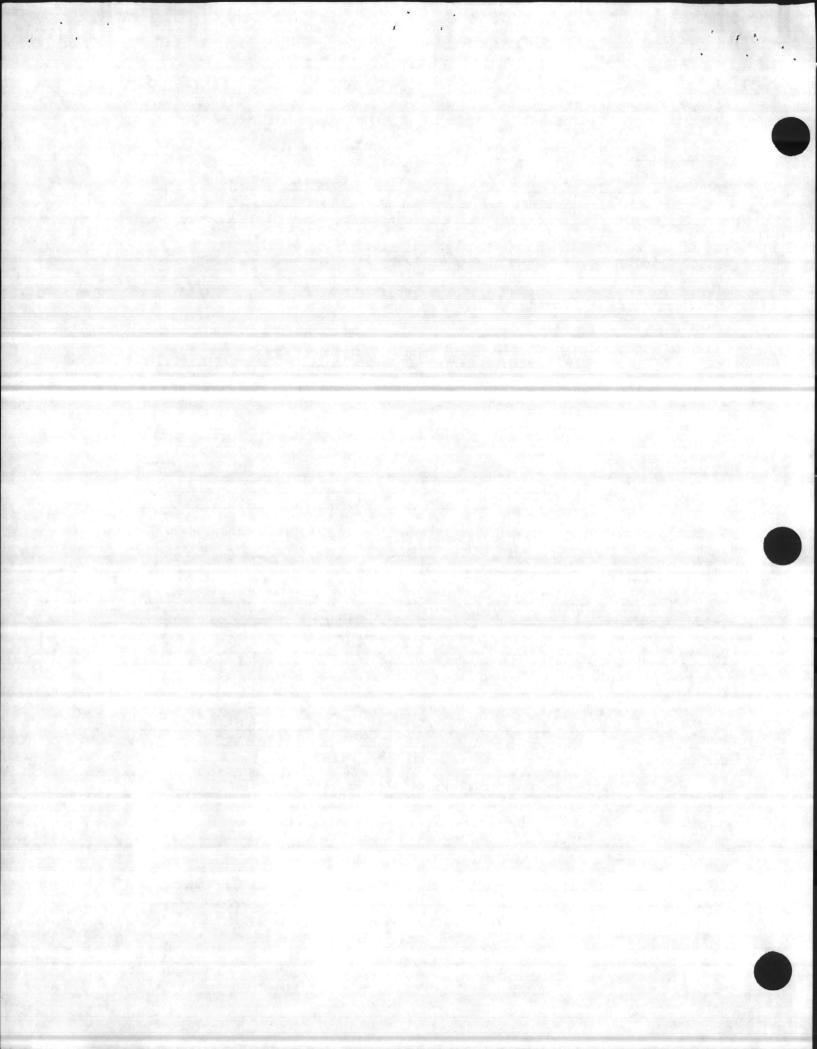


TRAINING ADMINISTRATION CHECKLIST

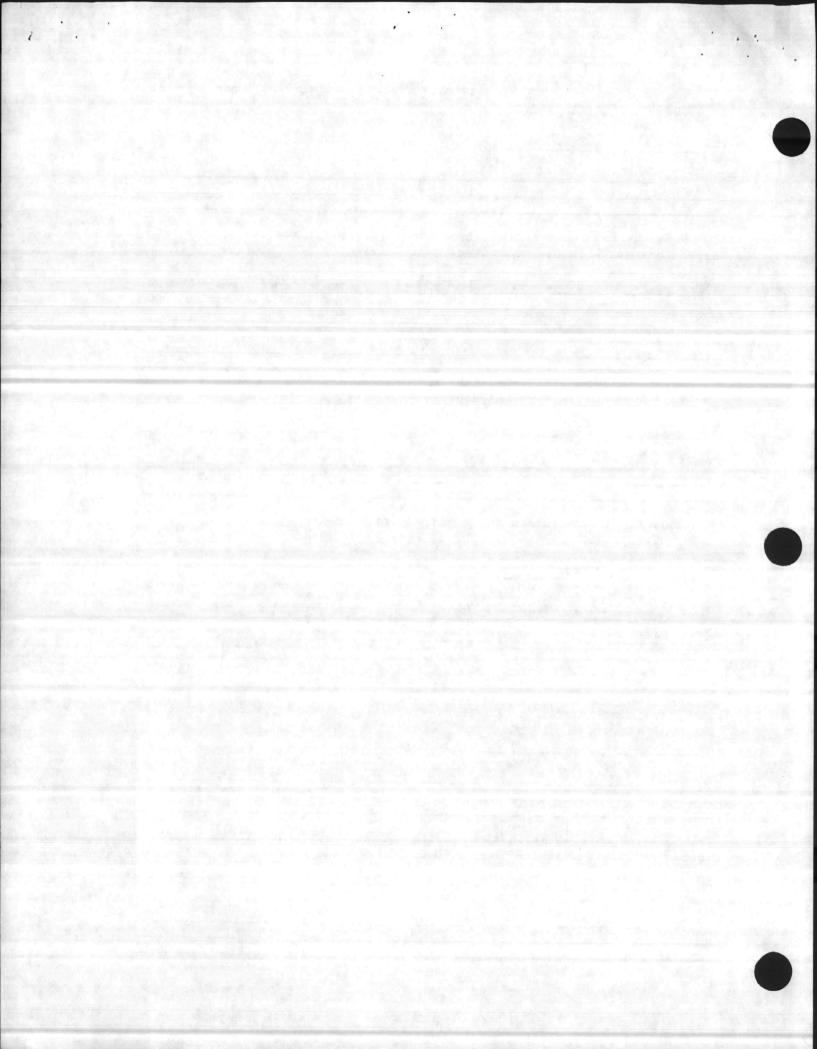
. Has a Unit I	Fraining SOP been published? (FSSGO P1500.2L, Para 2003.1)
ES	NO
OMMENTS:	Approximation of the control of the
. Does the Uni	it Training SOP contain the minimum requirements? , Para 2003.1.a., 2003.1.b., 2003.1.c., 2003.1.d., 2003.1.e.
ES	NO
COMMENTS:	
Training Plan a	it publish the required Annual Training Plan, Quarterly nd Monthly/Weekly Training Schedules?
YES	NO
COMMENTS:	
and the state of the	
4. Does the un (FSSGO P1500.2L	ait's Annual Training Plan contain the minimum requirements?
YES	NO
COMMENTS:	The second of th
5. Does the un (FSSGO P1500.21	nit publish an inclement weather/alternate training plan? L, Para 2004.5)
YES	NO
COMMENTS:	provide the second seco
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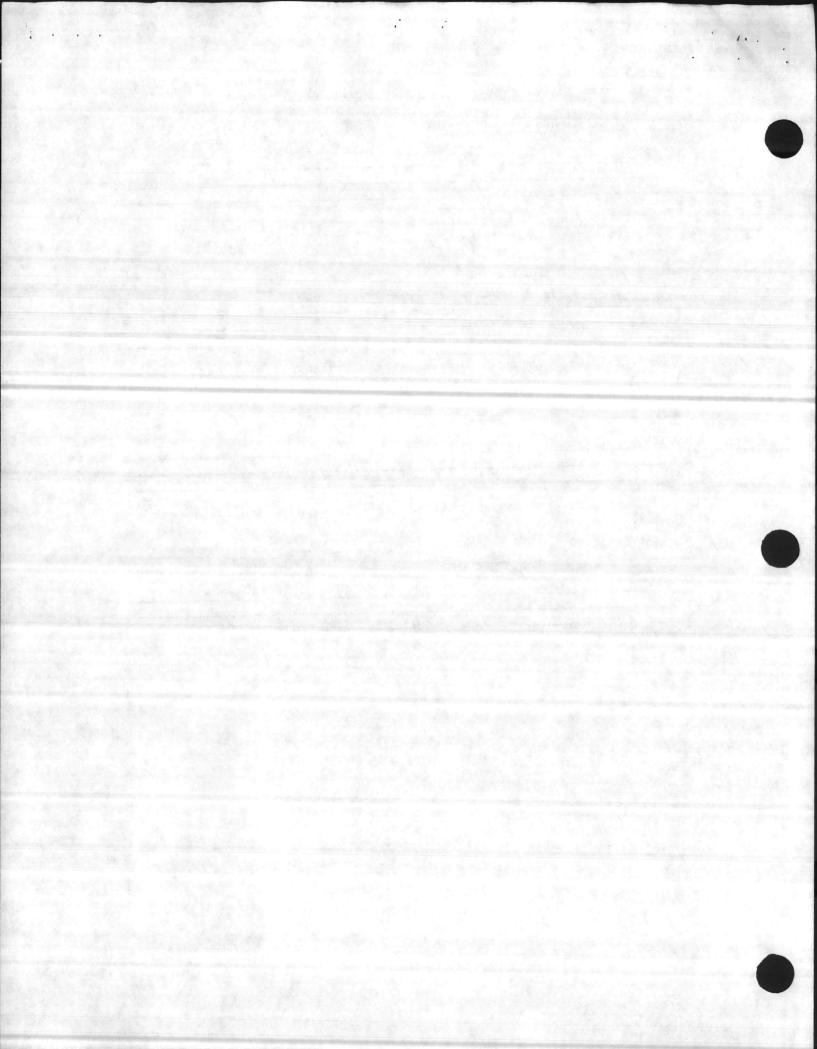
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OMMENTS.				
COMMENTS:				1.00(0.00)
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7. Is the re (FSSGO P1500.	equired instructor 2L, Para 2004.2 a	assignment s	sheet being used	
res	NO	-		
COMMENTS:				
			Parameter and the second	
8. Are the rand Appendix	equired lesson pl	lans prepared	? (FSSGO P1500	.2L, Para 2004.3
YES	NO			This surface
COMMENTS:				The state of
9. Are perio	ds of instruction	n monitored?	(FSSGO P1500.2L	., Para 2004.4)
YES	NO			
COMMENTS:				
		The state of the s		
			The second second	
10. Is makeu	p training being	conducted?	(FSSGO P1500.2L,	Para 2004.5)
YES	NO	Total control New Action	t t	Contraction of the contraction o
COMMENTS:				
		Special Company		fallend " Se of Trans
	(FSSGO P1500.2L,			od of
YES	NO .	en de la companya de	a physiciae (n. 1900). The second	manda o proper a propertion of the second of
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COMMENTS:	The second secon			



res	NO	The state of the same
COMMENTS:		
l3. Does the co	ommander establish and conduct appropriate trainin maintain records of same? (FSSGO P1500.2L, Para	g 2004.8.a)
res	NO	
COMMENTS:		
		- 10.00
14. Does the un (FSSGO P1500.2L	nit submit the required training reports? , Para 2004.9 and Appendix H)	31.1.3
YES	NO	
COMMENTS:		
- Commercial Section 1997		
(MCO 1500.40, E	nit maintain the required training directives? ancl 1; FSSGO P1500.2L, Para 2004.13 and Appendix	1)
(MCO 1500.40, E	ncl 1; FSSGO P1500.2L, Para 2004.13 and Appendix	1)
15. Does the use (MCO 1500.40, E	ncl 1; FSSGO P1500.2L, Para 2004.13 and Appendix	1)
(MCO 1500.40, E YES COMMENTS:	ncl 1; FSSGO P1500.2L, Para 2004.13 and Appendix	in the
(MCO 1500.40, E YES COMMENTS: 16. Are training	NO	in the
(MCO 1500.40, E YES COMMENTS: 16. Are training unit's training	ng priorities identified and logically reflected program? (MCO 1500.40, Para 6; FSSGO P1500.2L, I	in the
(MCO 1500.40, E YES COMMENTS:	ng priorities identified and logically reflected program? (MCO 1500.40, Para 6; FSSGO P1500.2L, I	in the
(MCO 1500.40, E YES COMMENTS: 16. Are training unit's training YES COMMENTS:	ng priorities identified and logically reflected program? (MCO 1500.40, Para 6; FSSGO P1500.2L, I	in the Para 2005
(MCO 1500.40, E YES COMMENTS: 16. Are training unit's training YES COMMENTS:	ng priorities identified and logically reflected program? (MCO 1500.40, Para 6; FSSGO P1500.2L, NO	in the Para 2005

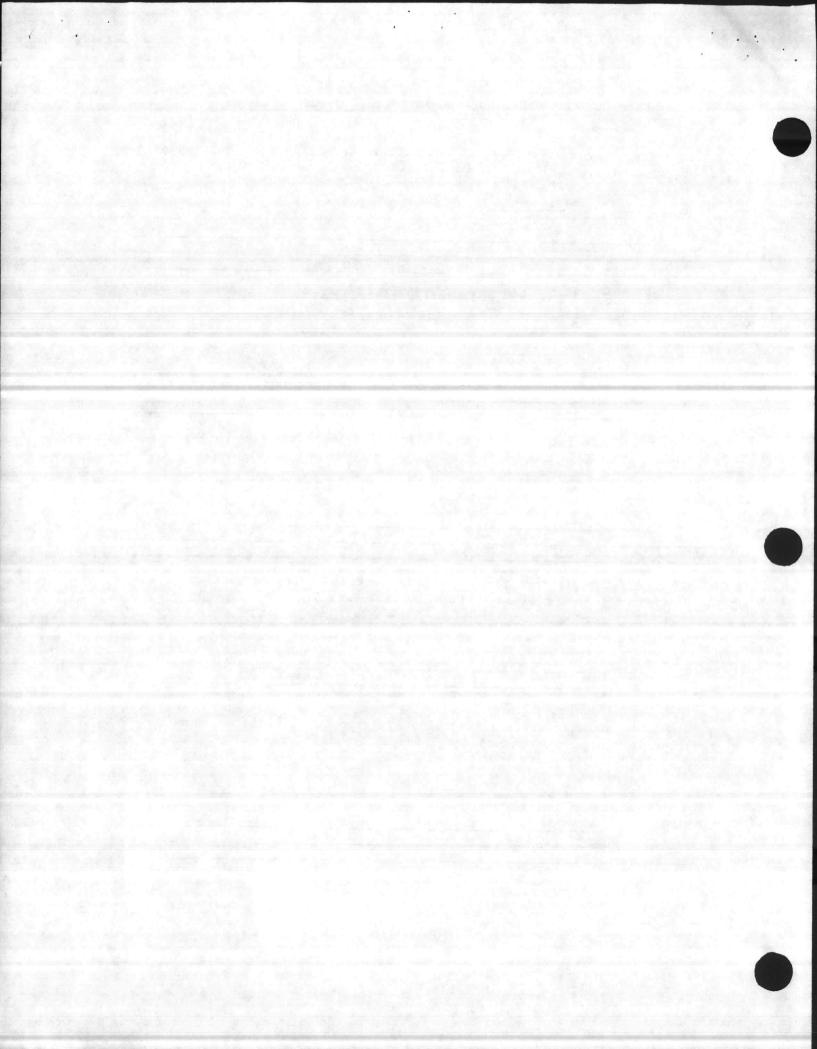


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OMMENTS:	144				
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l9. Was the equired train	required waiv	ver obtained	prior to defa 6.c.; FSSGO	erring or exe	empting
	(1100	1300.40, Par	a b.c.; FSSGO	P1500.2L, Pa	ra 2006)
ES	_ NO				19.6 m
OMMENTS:					
		Maria Maria		No. of the contract of the con	
				organization services	
O. Were tra	ining personne	el knowledge	able of the a	DDlicable Ma	rine Co
raining dire	ctives and pu	blications?	(No reference	e)	Time Corps
ES	, NO				
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OMMENTS:					
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l. Have the eference) ES OMMENTS:		y identified	negative tre	nds been cor	



Reviewed and approved 861223 TROOP INFORMATION PROGRAM INSPECTION CHECKLIST

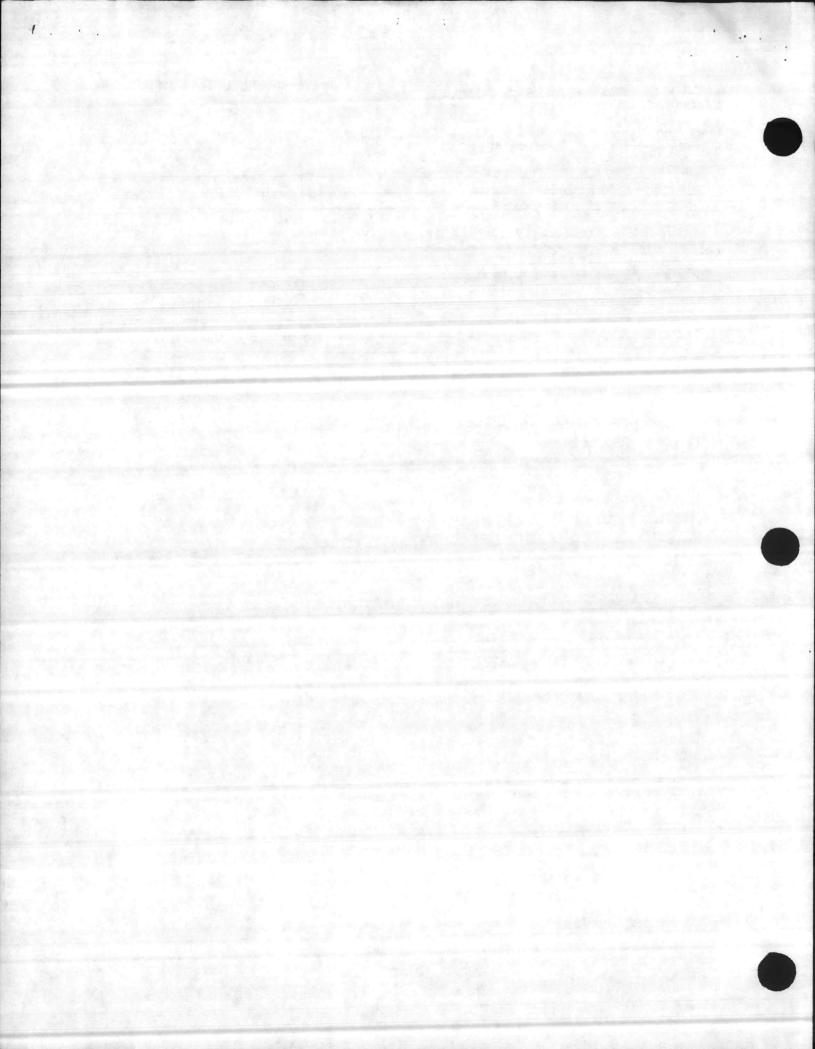
ES	NO_
OMMENTS:	
	The second secon
The same of the sa	
. Are the required MCO 1510.25C,	ired topics incorporated in the unit training plan? Para 5. and 7.b.)
ES	NO
OMMENTS:	
. Are Troop Intoossible? (MCO	formation Sessions conducted at the lowest unit level 1510.25C, Para 7.a.)
res	NO
COMMENTS:	
. Is required which apply to t	topic training in compliance with Marine Corps directives those topics? (MCO 1510.25C, Para 5)
res -	NO
COMMENTS:	
5. Does the com	mand maintain the necessary records and lesson plans
required to mana	age and conduct the Troop Information Program?
(MCO 1510.25C, I	Para 7.b.)
YES	NO



YES	NO	
COMMENTS:		
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Have the most reference)	recently identified ne	gative trends been corrected? (No
YES	NO .	
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COMMENTS:		THE RESERVE THE PARTY OF THE PA
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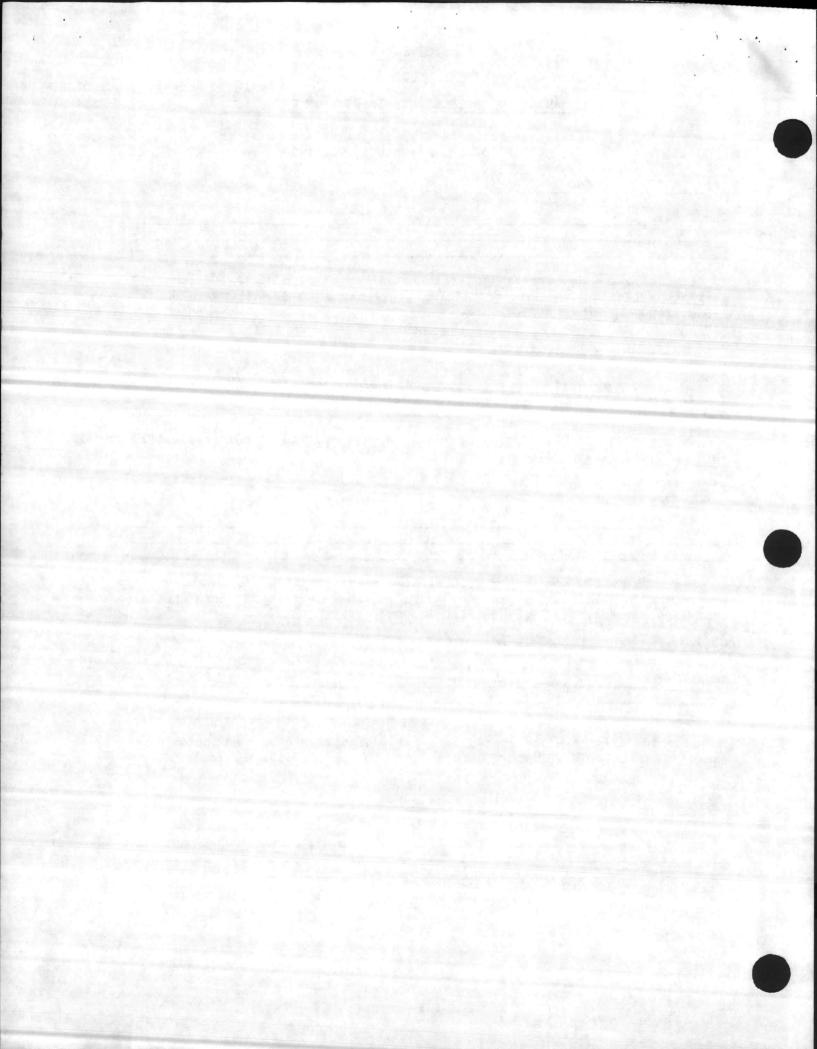
Enclosure (6)



MARINE CORPS INSTITUTE INSPECTION CHECKLIST

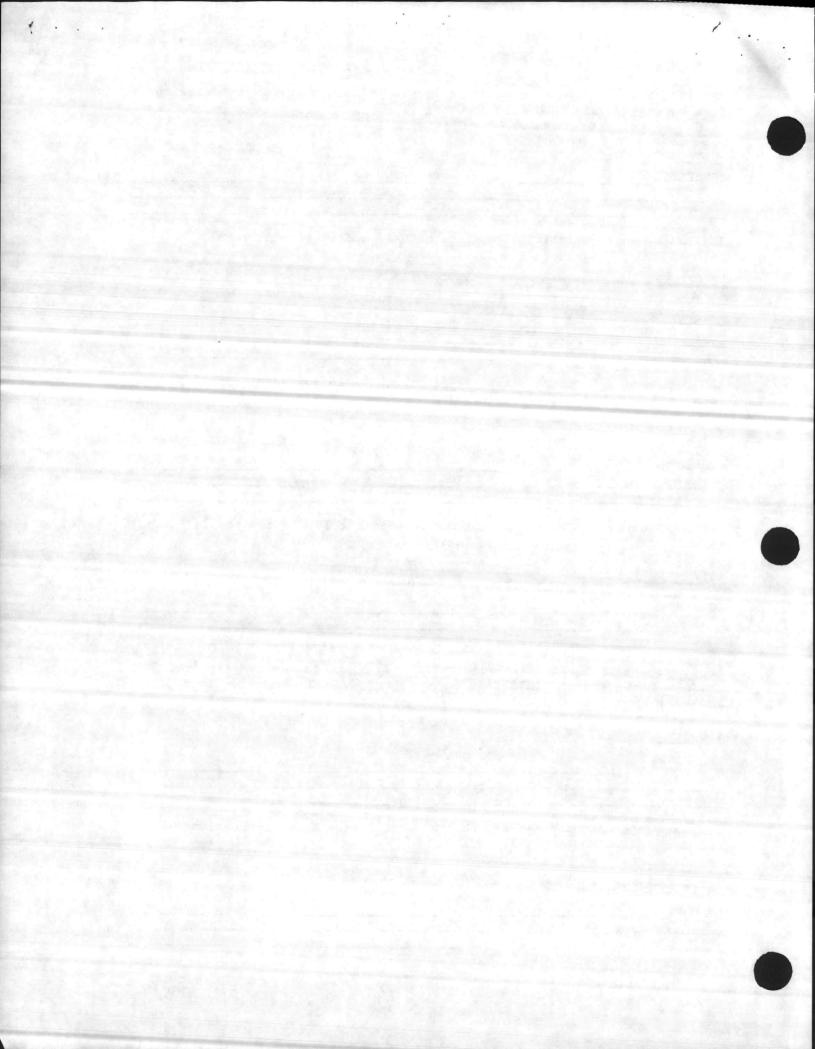
YES	NO
COMMENTS:	
, Japan Saliton	
	MCI Program under the staff cognizance of the Officer/NCO whor the unit's training program? (MCO 1550.3L, Para 4.b.; ara 4003.4)
YES	NO
COMMENTS:	
N. A. S.	
3. Does the unit	t's MCI Section have the current edition of MCIO P1550.1Q?
YES	NO
COMMENTS:	
- disks	
4. Does the unit	's Commanding Officer or his designated representative
ensure that couns	selling is provided prior to approving all MCI enrollments?
ensure that couns (MCO 1550.3L, End	
ensure that couns (MCO 1550.3L, Enc	1 (1), Para 3; MCIO P1550.1Q, Para 1003)
ensure that couns (MCO 1550.3L, Enc	NO
ensure that couns (MCO 1550.3L, Enc YES	NO
MCO 1550.3L, End YES COMMENTS: 5. Does the unit the final exam? Para 5 and 9)	nake the appropriate page 11 entries upon completion of
ensure that couns (MCO 1550.3L, End YES	make the appropriate page 11 entries upon completion of (MCIO P1550.1Q, Para 1003 (DTP); MCO 1550.3L, Encl (1),

Enclosure (8)



ES	NO	1.				10.2 (44.2 %)	
OMMENTS:							
			La Vice				_
7. Do the unit (MCO 1550.3L, E	s mainta	in a copy of Para 10.d.)	the UAR o	n file for	one year	?	
YES		n isaanna ka tu k				1.13	
COMMENTS:	gallerinen) i						
		A may despread the					
8. Do the unit (MCO 1550.3L, E	Command	lers approve Para 10.a.)	all reques	ts for dise	nrollmen	t?	
YES	. NO					Jan Jana	
COMMENTS:					THE RESERVE OF THE PARTY OF THE	the company of	
9. Does the uni	it enfor	Encl (1), Par	a 3.e.)	ment for le	sson comp	pletion	per
9. Does the unimonth? (MCO 15	it enfor 50.3L, E	Encl (1), Par	a 3.e.)	ment for le			n sugar
9. Does the unimonth? (MCO 15	50.3L, E	Encl (1), Par	a 3.e.)	ment for le			n sugar
9. Does the unimonth? (MCO 15	50.3L, E	Encl (1), Par	a 3.e.)	ment for le			n sugar
9. Does the unimonth? (MCO 15 YES	NO	nthly/Weekly	Training	ment for le	flect ti	me set	
9. Does the unimonth? (MCO 15 YES COMMENTS: 10. Does the unimonth aside for MCI sand 4003.3)	NO	nthly/Weekly	Training	ment for le	flect ti	me set	
9. Does the unimonth? (MCO 15 YES	NO	nthly/Weekly	Training	ment for le	flect ti	me set	
9. Does the unimonth? (MCO 15 YES COMMENTS: 10. Does the unimonth in the second seco	NO	nthly/Weekly	Training	ment for le	flect ti	me set	
9. Does the unimonth? (MCO 15 YES	NO	nthly/Weekly (MCO 1550.3L	Training, Para 4.b	Schedule re.; FSSGO Pl	flect tip 500.2L, P	me set Para 4000	
9. Does the unimonth? (MCO 15 YES COMMENTS: 10. Does the unaside for MCI sand 4003.3) YES COMMENTS:	NO	nthly/Weekly (MCO 1550.3L	Training, Para 4.b	Schedule re.; FSSGO Pl	flect tip 500.2L, P	me set Para 4000	to to pay of

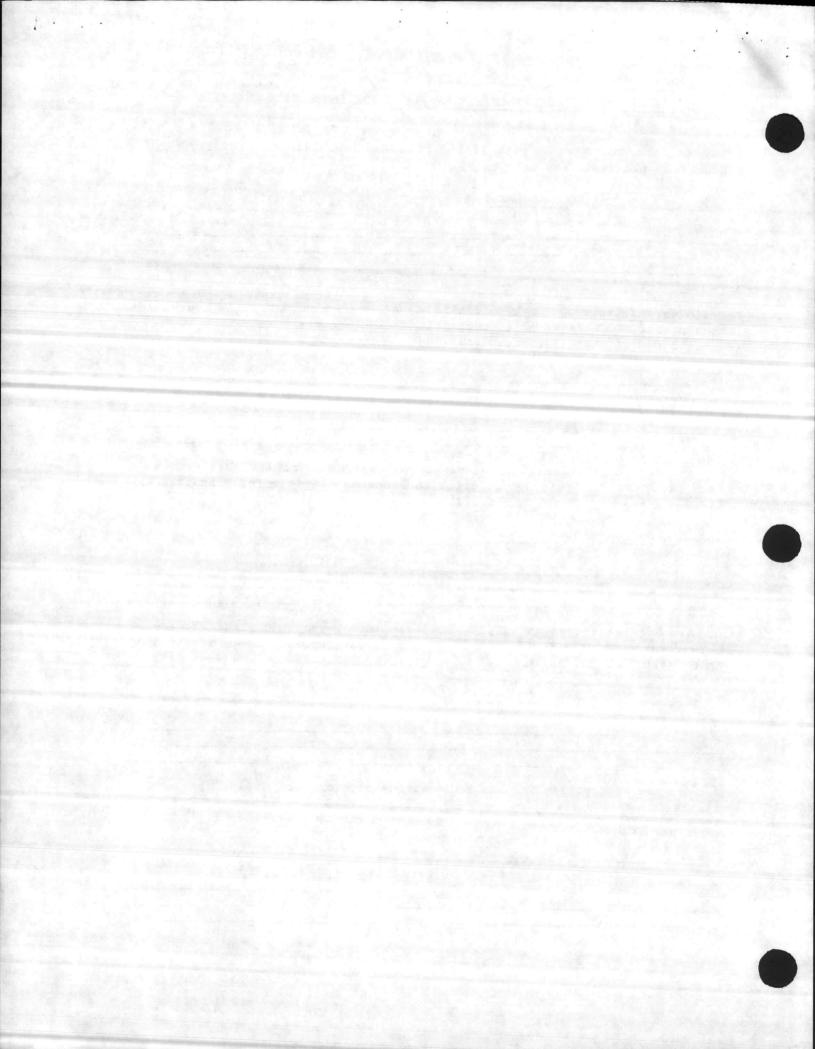
Enclosure (8)



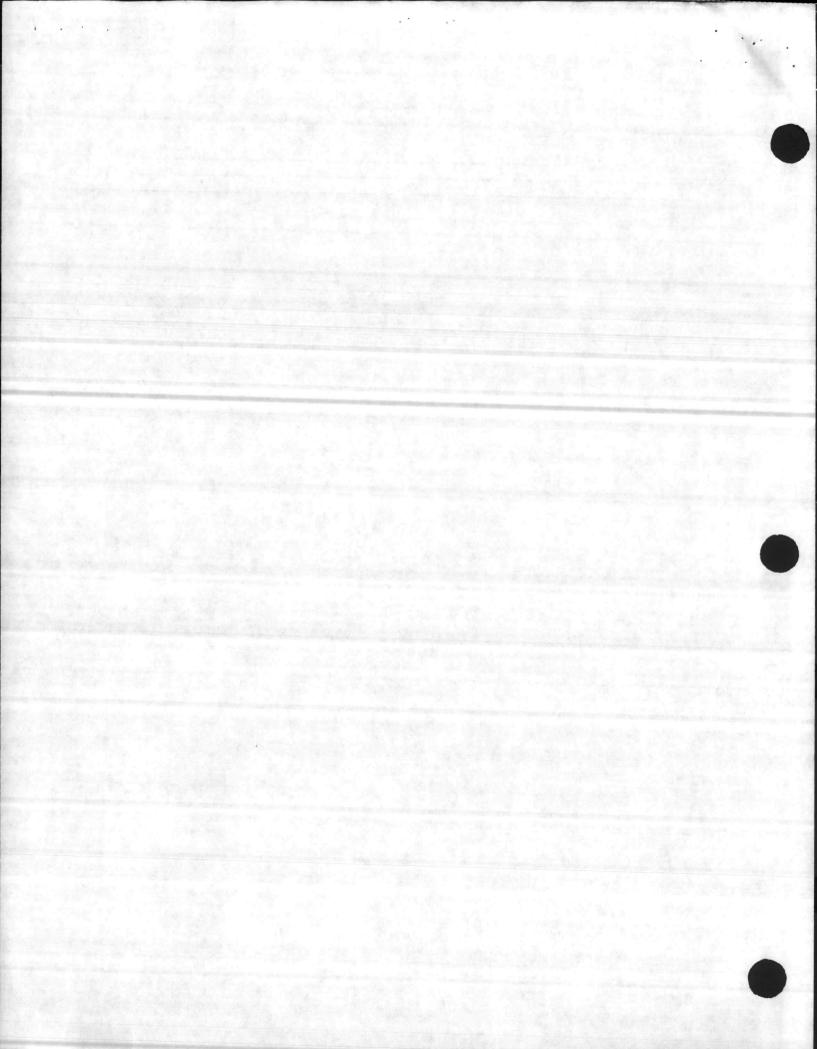
Reviewed and approved 861223 ENLISTED PROFESSIONAL MILITARY EDUCATION INSPECTION CHECKLIST

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OMMENTS:		
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raining and to	hose who h	orporals, less those undergoing formal school ave successfully completed the NCO Basic Course or ed to enroll in the MCI course "The Marine NCO?" Para 7.i. (1))
res	NO	
TOWN ENTE .		
COMMENTS:		
completes the	NCO Basic	ing, to the maximum extent possible, that each NCC Course prior to becoming eligible for promotion to
A STATE		ra 7.i. (2))
YES	NO	ra 7.i. (2))
res		ra 7.i. (2))
YES		ra 7.i. (2))
YESCOMMENTS:	NO	ra 7.i. (2))
COMMENTS:	NOelectees a	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the Course? (MCO 1510.27B, Encl (4), Para 7.d. (1))
COMMENTS: 4. Are SSgt s not graduates SNCO Career No	NOelectees a	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the
COMMENTS: 4. Are SSgt s not graduates SNCO Career No	NOelectees a of the Resonresident	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the
COMMENTS: 4. Are SSgt s not graduates SNCO Career No	NOelectees a of the Resonresident	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the
COMMENTS: 4. Are SSgt s not graduates SNCO Career No	NOelectees a of the Resonresident	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the
COMMENTS: 4. Are SSgt s not graduates SNCO Career No YES COMMENTS: 5. Are the ap	electees a of the Resourcesident NO	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the
YES	electees a of the Resourcesident NO	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the Course? (MCO 1510.27B, Encl (4), Para 7.d. (1)) SRB and MMS entries made on each Marine upon Course/SNCO Career Course?
YES	electees a of the Resourcesident NO	and SSgts with less than 3 years in grade who are sident SNCO Career Course required to enroll in the Course? (MCO 1510.27B, Encl (4), Para 7.d. (1)) SRB and MMS entries made on each Marine upon Course/SNCO Career Course?

Enclosure (10)



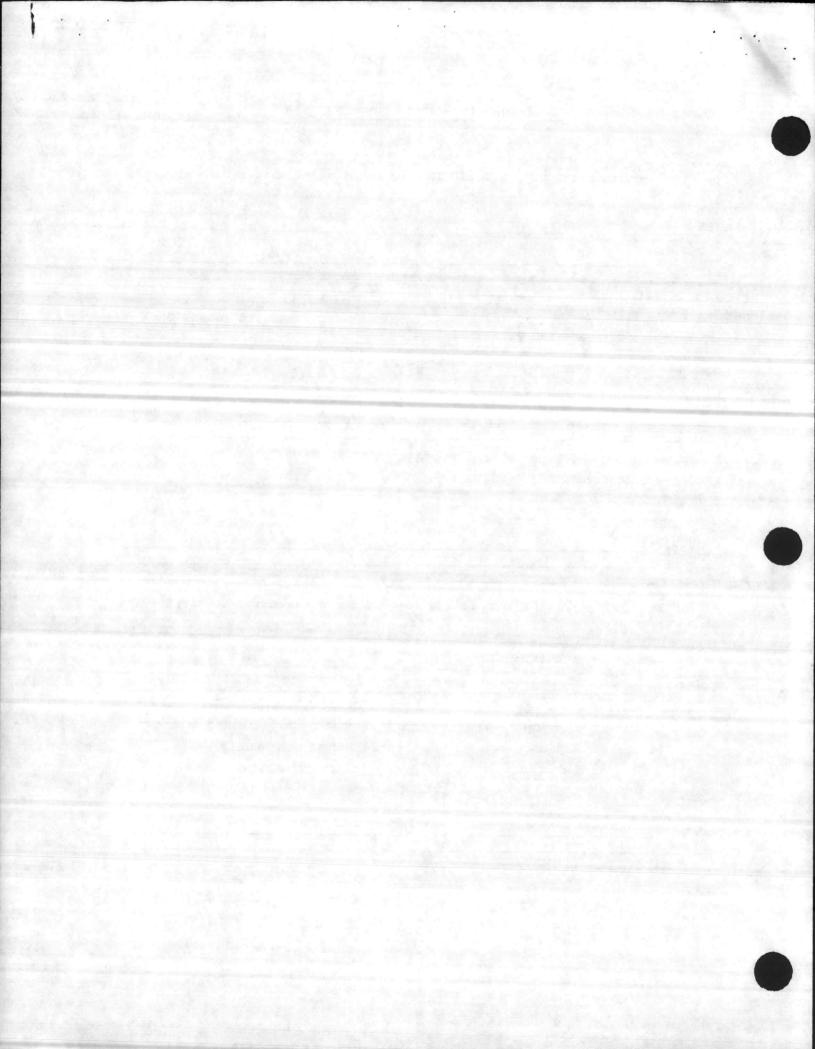
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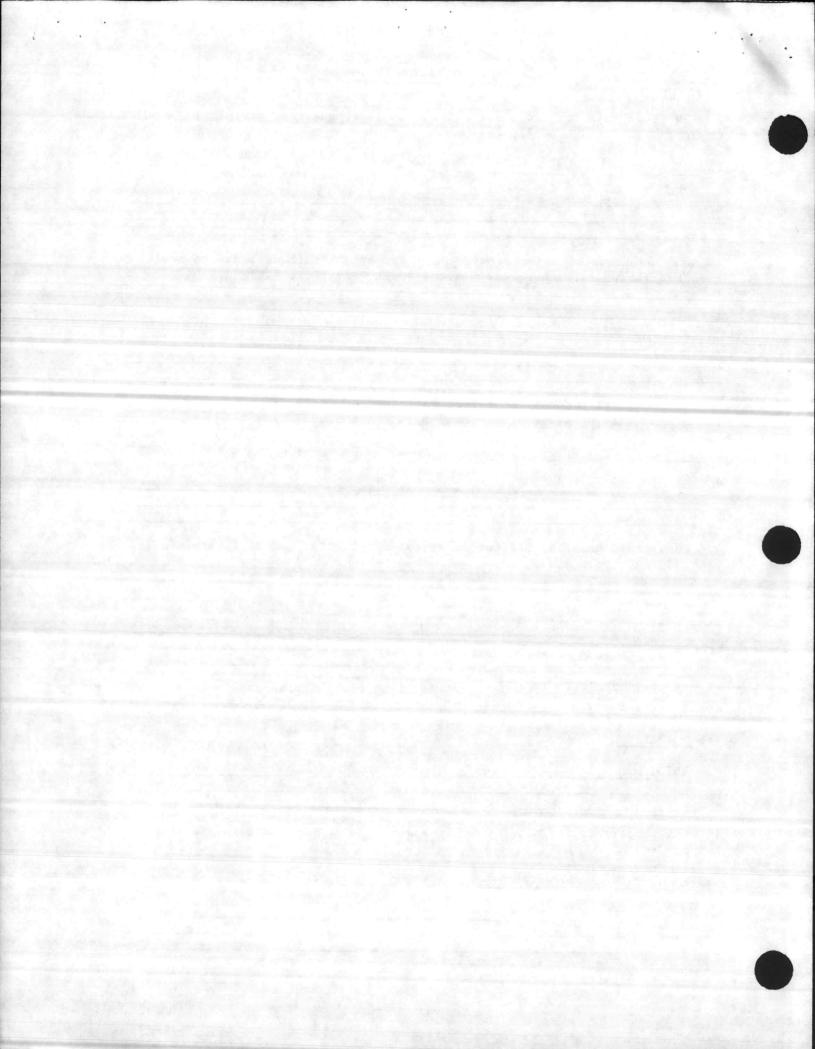
LEADERSHIP INSPECTION CHECKLIST

1. Is leadership training scheduled, conducted and evaluated for (MCO 5390.2C, Para 4 and Para 9.a. (1))	Officers:
YES NO	
COMMENTS:	97 - 10 3 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	· -
2. Is leadership training scheduled, conducted and evaluated for (MCO 5390.2C, Para 4 and Para 9.a. (1))	SNCO's?
YES NO	
COMMENTS:	
3. Is leadership training scheduled, conducted and evaluated for (MCO 5390.2C, Para 4 and Para 9.a. (1))	NCO's?
YESNO	The second secon
COMMENTS:	
4. Is leadership training scheduled, conducted and evaluated for below? (MCO 5390.2C, Para 4 and Para 9.a. (1))	LCPL's and
YES NO_	
COMMENTS:	
	130
	The second secon
5. Is leadership training objective oriented and not an hourly requirement? (MCO 5390.2C, Para 6.b. (1) and 6.b. (2) (a))	::::::::::::::::::::::::::::::::::::::
YESNO	mental and out of the
COMMENTS:	
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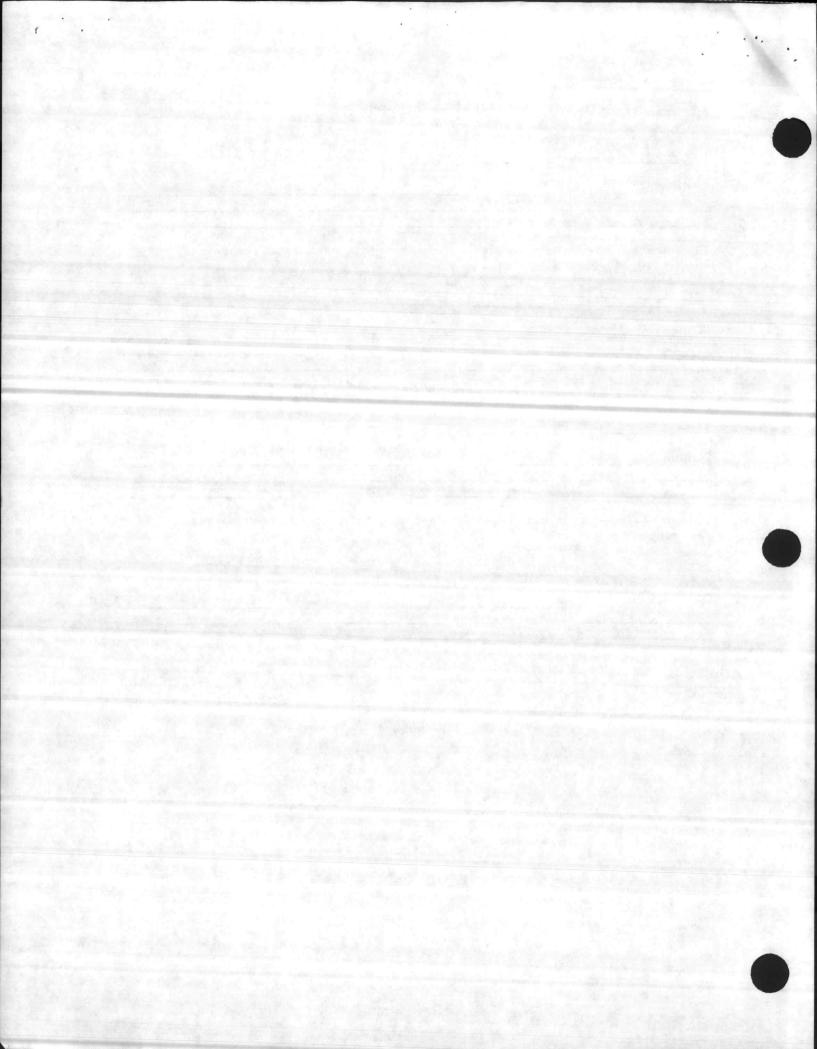
Enclosure (3)



YES	NO			
COMMENTS:				
	Supplement of the Section of the Sec			
7. Are the tra the leadership	ining objectives training goals?	s established by the u (MCO 5390.2C, Para 9	nit designed to meet	
(ES	NO			of emotions
COMMENTS:				**************************************
. Are adequat leaderhip train	e records maintaing program? (N	ained in order to mana MCO 5390.2C, Para 8.b.	ge and conduct the un)	it
YES	NO		at a second second second	
COMMENTS:			a see ag	4.5 25 t)
COMMENTS:				* 17
Does the Co	NO	r participate fully in	leadership training?	
9. Does the Co (MCO 5390.2C, I	NO	r participate fully in	leadership training?	
Does the Co (MCO 5390.2C, I	NO	r participate fully in seconduct leadership to 90.2C, Para 7.c.)	raining as part of	
Does the Common State of their regular of	NO	s conduct leadership t	raining as part of	
Does the Co MCO 5390.2C, I ES	NO	s conduct leadership t	raining as part of	
Does the Common State of t	NO	s conduct leadership t	raining as part of	
O. Does the Co (MCO 5390.2C, I (ES	NO	s conduct leadership t 90.2C, Para 7.c.)	raining as part of	
O. Does the Co (MCO 5390.2C, I YES COMMENTS: 10. Do the off their regular of YES COMMENTS:	NO	s conduct leadership t 90.2C, Para 7.c.)	raining as part of	



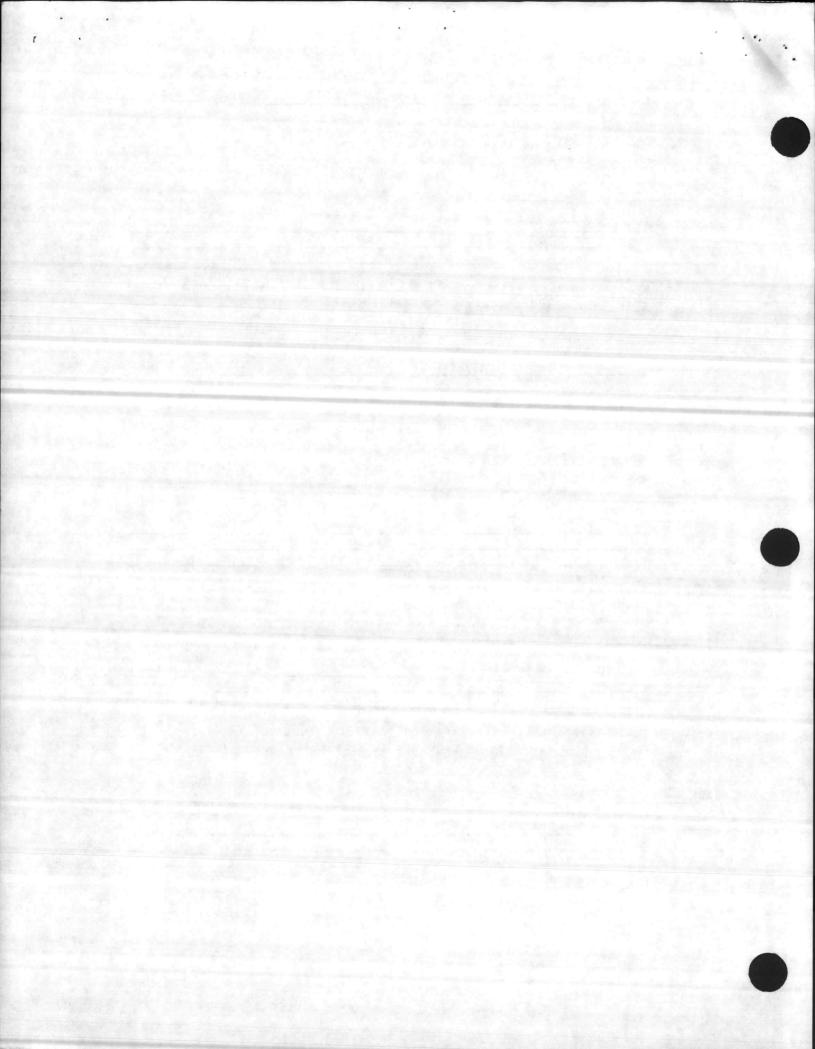
12. Is offic Para 4)	er/SNCO school	conducted	throughout	the year?	(MCO 5390.	2C,
YES	NO					
COMMENTS:						
	CO leadersnip Para 6.b. (6)			een establi	shed?	
YES	NO					
COMMENTS:			A CONTRACTOR OF THE CONTRACTOR			
14. Are the	appropriate MM	S entries m	ade? (MCO	P1080.35E,	Para 4014)	
YES	NO					
COMMENTS:						
15. Have the reference)	most recently	identified	negative	trends been	corrected?	(No
YES	NO				gen Lacatant Will State in	
COMMENTS:				Line Comments		
		Andrew Commencer				



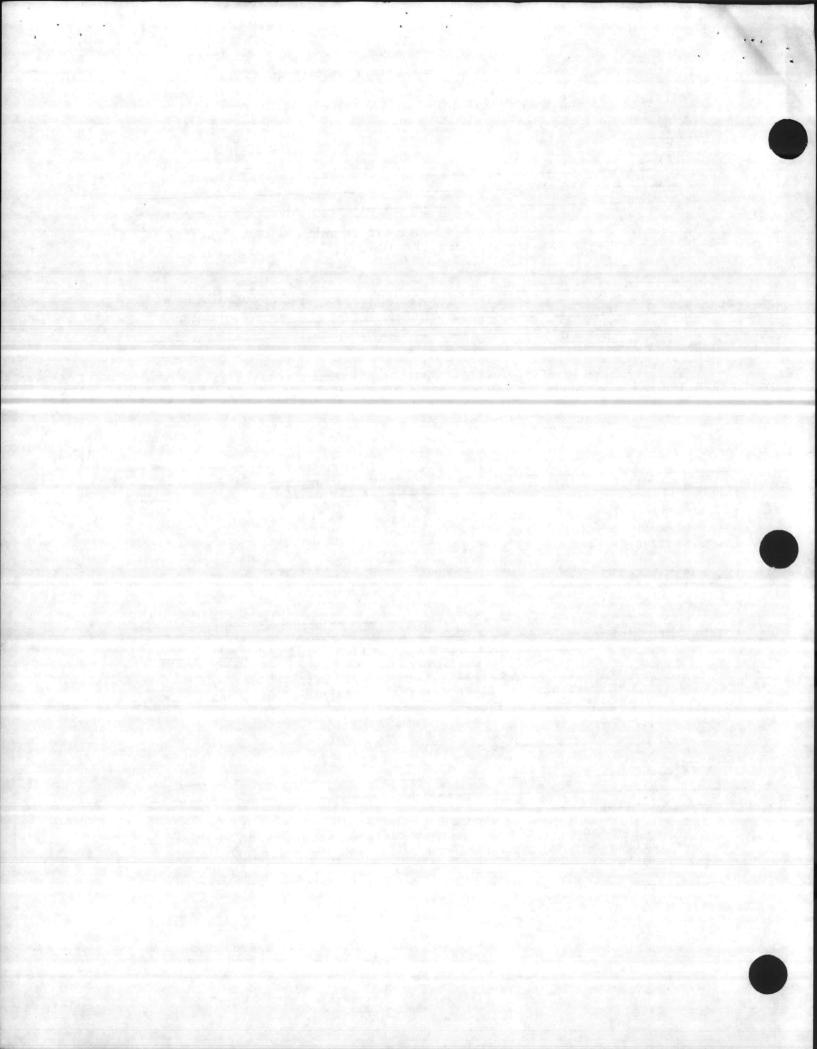
Reviewed and approved 861223 WATER SAFETY/SURVIVAL PROGRAM INSPECTION CHECKLIST

YES
2. Are Marines who have not achieved the minimum aquatic skill level (S3) being trained and tested/retested? (MCO 1510.29A, Para 6.c.) YES NO COMMENTS: 3. Are Marines who require a qualification higher than S3 receiving the screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YES NO
being trained and tested/retested? (MCO 1510.29A, Para 6.c.) YES NO COMMENTS: 3. Are Marines who require a qualification higher than S3 receiving the screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YES NO NO
being trained and tested/retested? (MCO 1510.29A, Para 6.c.) YES NO COMMENTS: 3. Are Marines who require a qualification higher than S3 receiving the screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YES NO NO
3. Are Marines who require a qualification higher than S3 receiving the screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YES NO NO
3. Are Marines who require a qualification higher than S3 receiving the screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YESNO
screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YESNO
screening, training and/or testing necessary for accomplishment of the pertinent qualification? (MCO 1510.29A, Para 6.h.) YESNO
COMMENTS:
4. Are proper testing procedures used for determining swimming qualifications? (MCO 1510.29A, Encl (1))
YESNO
COMMENTS:
5. Does the command have sufficient and qualified instructors (WSSI or ARCWSI) available to conduct the required water survival and swimming training? (MCO 1510.2A, Para 5.c. and Para 6.c.)
YES NO
COMMENTS:

Enclosure (2)



		[2] [2] [2] [2] [2] [2] [2] [2] [2] [2]	
YES	NO		
COMMENTS:			
	A 10 10 10 10 10 10 10 10 10 10 10 10 10		
		and the second s	
Are approprinted instructors to	riate ARC swimming and train Marines as swim	water safety manuals nmers? (MCO 1510.29A,	being used by
YES	NO		
COMMENTS:			6.1 B
			ABBULL OF STREET
7 (A)			
8. Are WSSI/AR	CWSI instructor certif	ications being revalid	
every two years	? (MCO 1510.29A, Par	a 5.c. and Para 6.j.)	ated at least
YES	NO		
COMMENTE			
COMMENTS:	1 1 1 1 1	and the state of t	1 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -
ALC: NO.			
TTIMET A SATIMIT	o 1 and trong and	THE CLUCTOF CLASSIFICAT	i on /
MCO 1510.29A,	Para 6.k. and Encl (2)	, Para (1))	ion?
MCO 1510.29A,	rata o.k. and Encl (2)	, Para (1))	ion?
MCO 1510.29A,	rata o.k. and Encl (2)	, Para (1))	ion?
COMMENTS:	NO	, Para (1))	2
(MCO 1510.29A, CES COMMENTS: O. Are appropried to records of	NO	cation entries being en	
MCO 1510.29A, SOMMENTS: O. Are appropried to records of MCO 1510.29A, F	NO	cation entries being en	
MCO 1510.29A, ES OMMENTS: O. Are appropriate records of the condition of the	NO	cation entries being en	
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