

UNITED STATES MARINE CORPS

2d MEDICAL BATTALION 2d FORCE SERVICE SUPPORT GROUP (REIN) FLEET MARINE FORCE, ATLANTIC CAMP LEJEUNE, NORTH CAROLINA 28542-5709

BATTALION ORDER \$240.1

IN REPLY REFER TO: BnO 6240.1 20 Aug 87

From: Commanding Officer, 2d Medical Battalion To: Distribution List

Subj: HAZARDOUS MATERIAL AND HAZARDOUS WASTE PROCEDURES

- Ref: (a) BO 6240.5
 - (b) BO 11090.1B
 - (c) BO 11090.3
- Encl: (1) Inspection Form for Hazardous Waste Handling and Storage Areas
 - (2) Work Request for Disposal Services
 - (3) Hazardous Waste Training File
 - (4) Hazardous Material Control Work Site Procedures
 - (5) Instructions for Completing DD Form 1348-1 Disposal Document
 - (6) Hazardous Waste Contingency Plan

1. <u>Purpose</u>. To implement procedures for the disposal of Hazardous Wastes and Hazardous Materials in accordance with references (a) through (c).

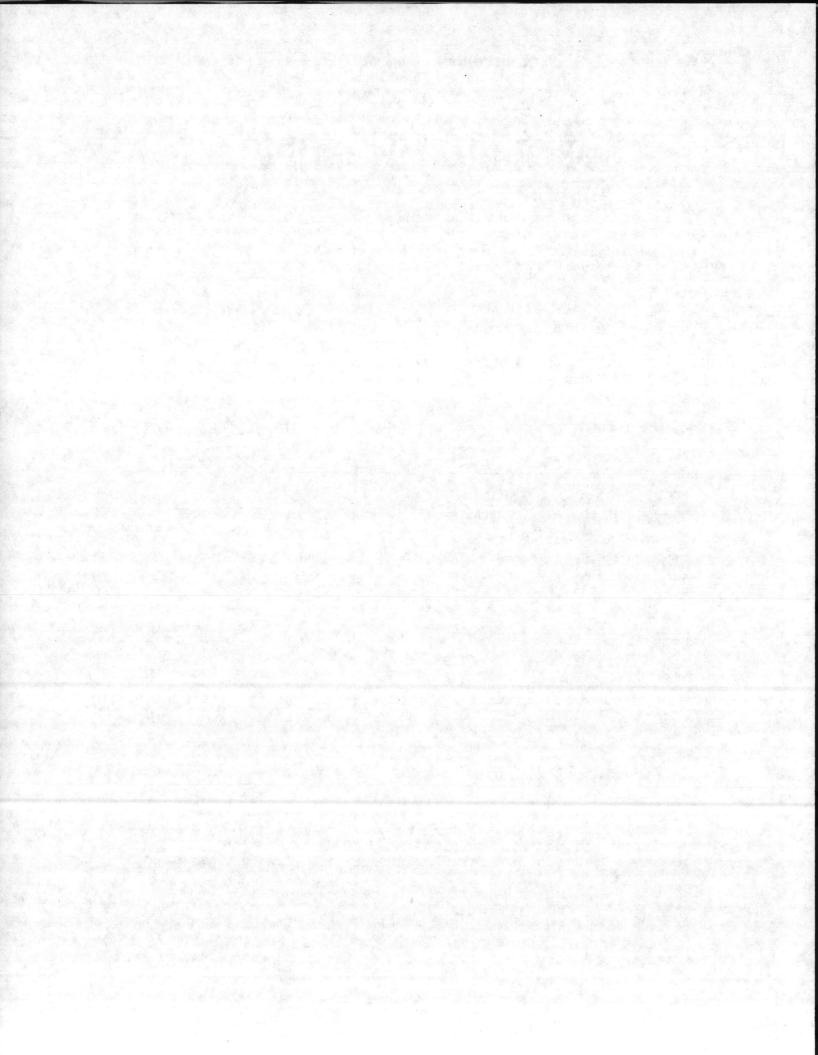
2. Definitions.

a. Hazardous Material (HM). Any material, which because of its quantity, concentration, physical, chemical or infectious characteristics, may pose a hazard to human health or the environment when released or spilled.

b. Hazardous Waste (HW). Any discarded material or liquid, solid or gas, which meets the definition of Hazardous Material or is designated as a Hazardous Waste by the Environmental Protection Agency (EPA) or state hazardous material control authority.

c. Generator. The unit that initially used a Hazardous Material/Hazardous Waste.

3. <u>Background</u>. 2d Medical Battalion generates Hazardous Waste/ Hazardous Material at one location, FC-263 Motor Transport facility. Both federal and state laws dictate procedures for storage of Hazardous Waste/Hazardous Materials and the disposal of Hazardous Waste. These requirements along with local Marine Corps Base orders govern the handling of Hazardous Waste/Hazardous Materials which require careful and strict compliance.



4. Action. Overall responsibility for the Hazardous Material/ Hazardous Waste management program rest with the Battalion Commander. Battalion Staff and Subordinate Commander responsibilities are identified as follows:

a. Hazardous Material/Waste Disposal Officer.

(1) Designated in writing by Battalion Commanding Officer.

(2) Coordinate the Hazardous Material/Hazardous Waste Program in accordance with references (a) through (c), and this Order.

(3) Inspect Hazardous Material and Hazardous Waste storage and production sites on a quarterly basis. Maintain the completed inspections for one year.

(4) Ensure Hazardous Waste handlers are familiar with the Hazardous Waste Contingency Plan and are instructed to follow the Plan in case of a spill.

(5) Maintain a personnel training and a turnover file to include point pf contact, Hazardous Waste correspondence, and all classes conducted. encl. (3).

(6) Designate Hazardous Waste handlers and operators.

(7) Ensure Hazardous Waste Contingency Plans are posted at each Hazardous Waste Storage Site. encl. (6).

b. Motor Transport OIC.

(1) Designate in writing as alternate Hazardous Material Disposal Officer in the absence of the primary HMDO.

(2) Familiarize yourself with BO 6240.5 and all aspects of the Hazardous Waste/Material Disposal program.

c. Hazardous Waste/Material Disposal NCO.

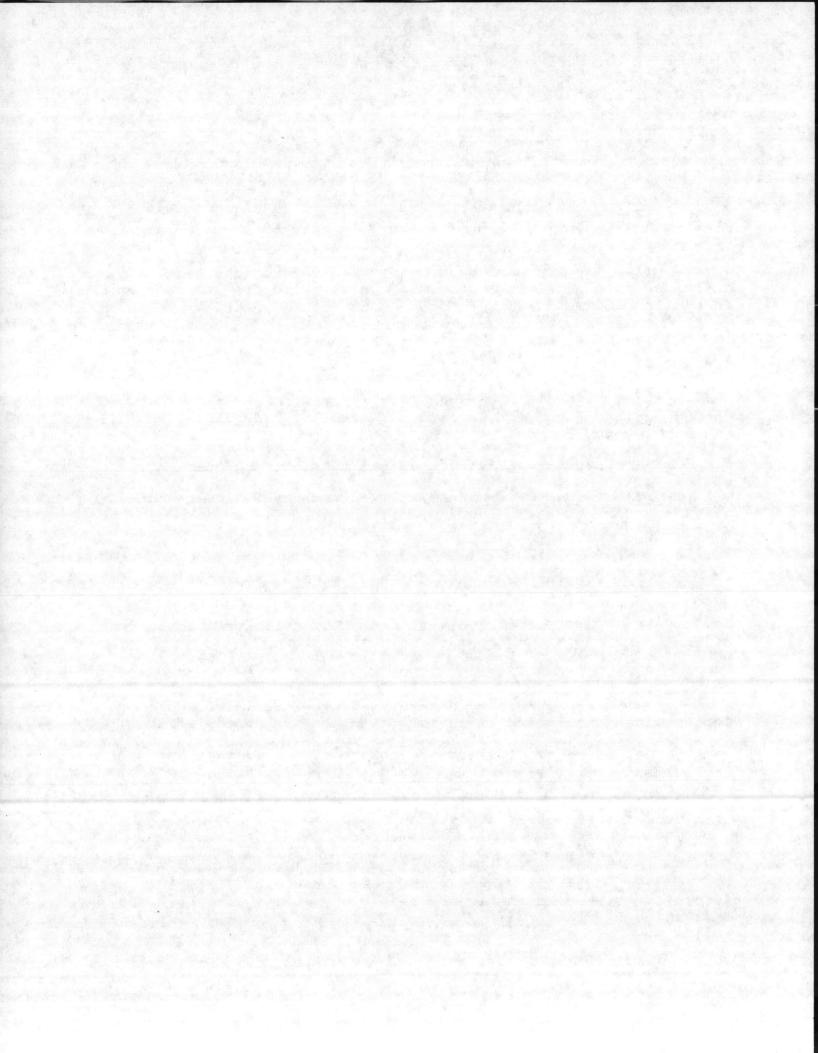
(1) Recommended by Hazardous Waste/Material Disposal Officer, designated in writing by Battalion Commanding Officer.

(2) Conduct regular inspections of Motor Transport Facility, Communication's lithium/battery storage locker.

(3) Use encl. (1) for inspection check list, maintain completed inspection forms for one year.

(4) Assure proper storage of Waste for disposal.

(5) Identify Waste for disposal, use encl. (2) to request disposal services. Maintain "Pending Disposal" file until disposal is completed.



(6) Forward encl. (5) to the Hazardous Waste/Material Officer in accordance with reference (a).

(7) Ensure copy of encl. (5) accompanies Waste Material for disposal and retain endorsed copy of encl. (5) that transfers Waste Material to Defense Re-Utilization and Marketing Office (DRMO).

(8) Maintain "Complete" file of disposal requests.

(9) Coordinate training for Battalion personnel.

(10) Develope and post spill contingency plans for each generation site within the Battalion.

d. Commodity Officers and NCOIC's

(1) Become familiar with Battalion Hazardous Waste/Material Program and this Order.

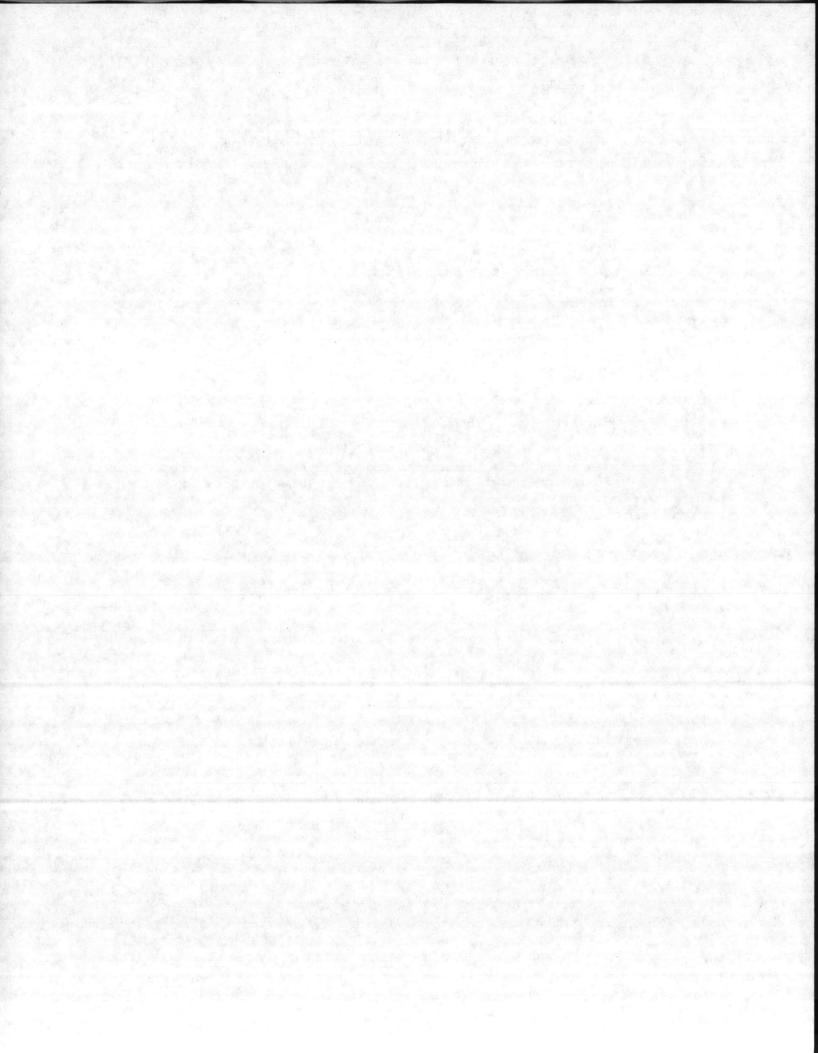
(2) Coordinate department Hazardous Waste/Material Plan for your department.

(3) Identify potential Hazardous Waste/Material to Battalion Hazardous Waste/Material Officer.

(4) Ensure department personnel comply with this Order.

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DISTRIBUTION: A



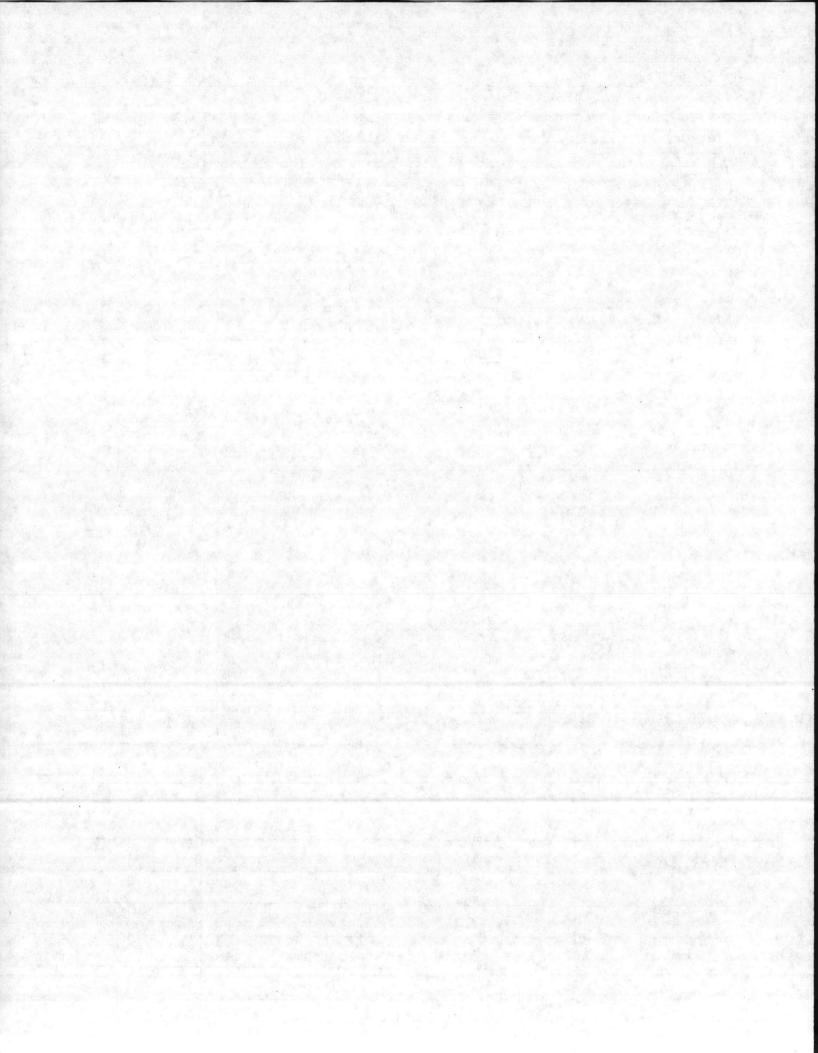
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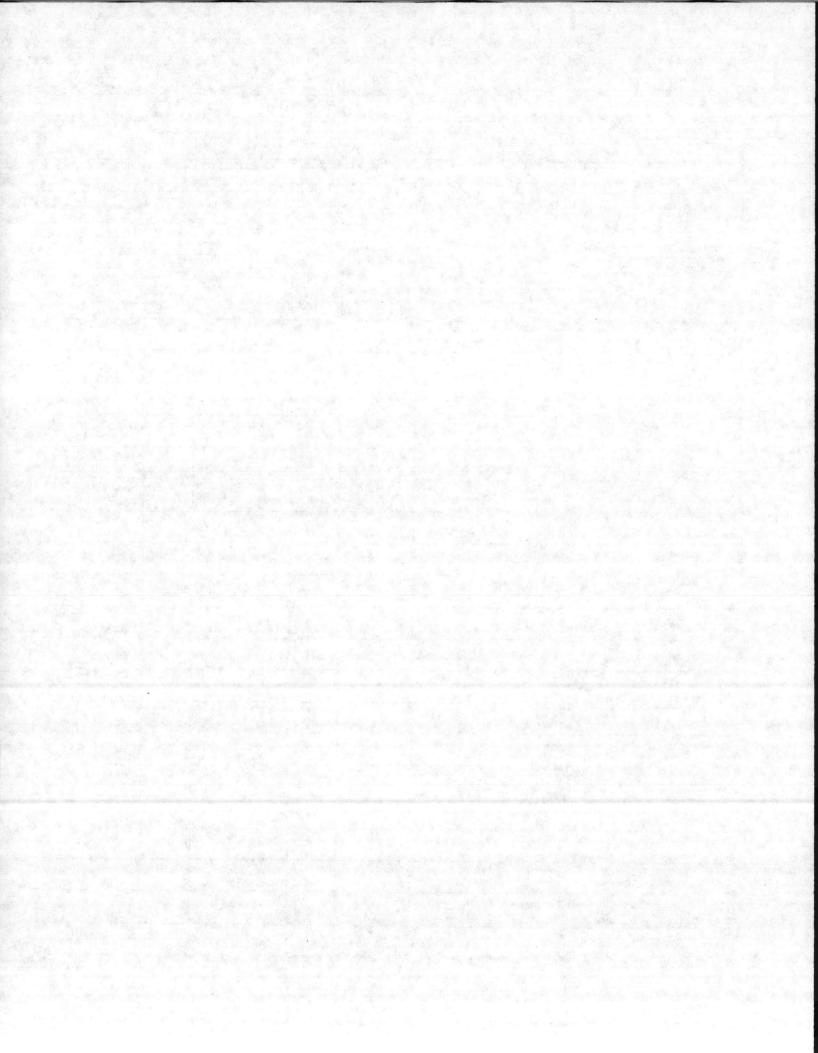
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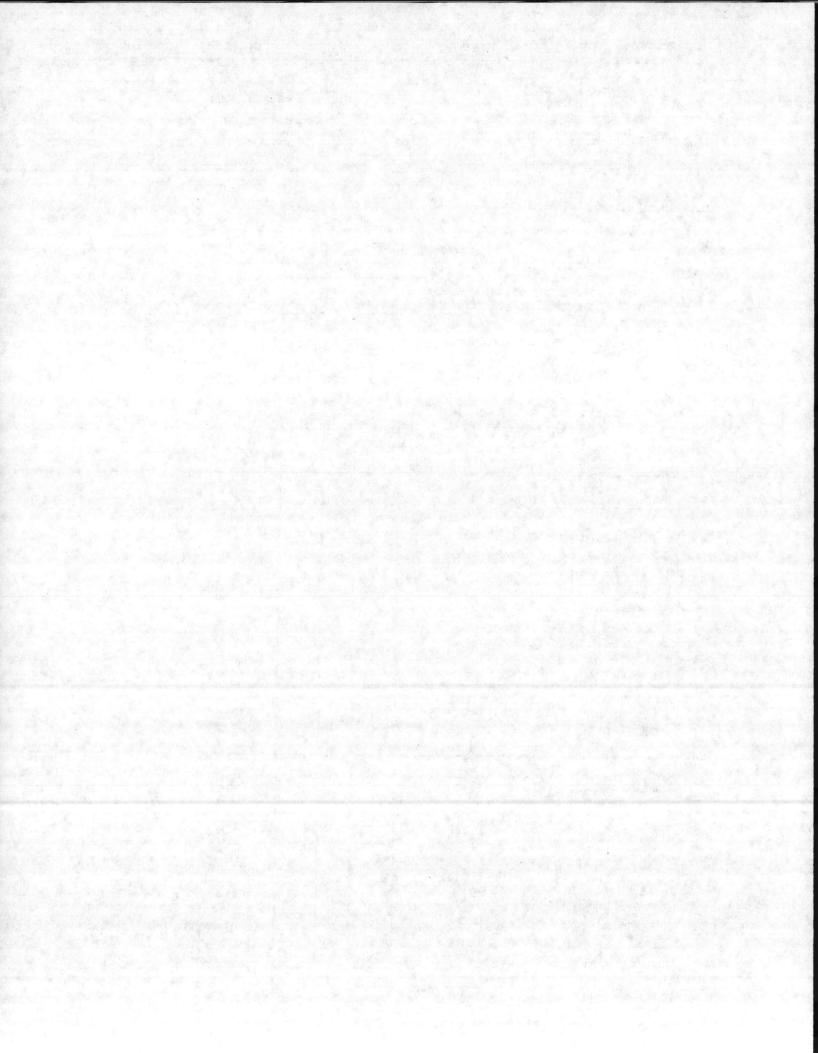
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A. CONDITION OF CONTAINERS	
]. Are containers closed	
2. Are containers leaking	
3. Are containers bulging	
4. Are containers collapsed	
5. Are containers corroded	
6. Are containers over-filled	
7. Other problems present	
P. LABELING AND MARKING	
1. Are HW labels in place	
2. Are HW labels filled out	
3. Are hazards (i.e., flammable, corrosive, etc.) labels or mark- ings adequate	
C. Are HWs being disposed of by deadlines	
D. SECURITY AND EMERGENCIES	
 Is access limited to authorized personnel only 	
2. Is emergency response information posted	

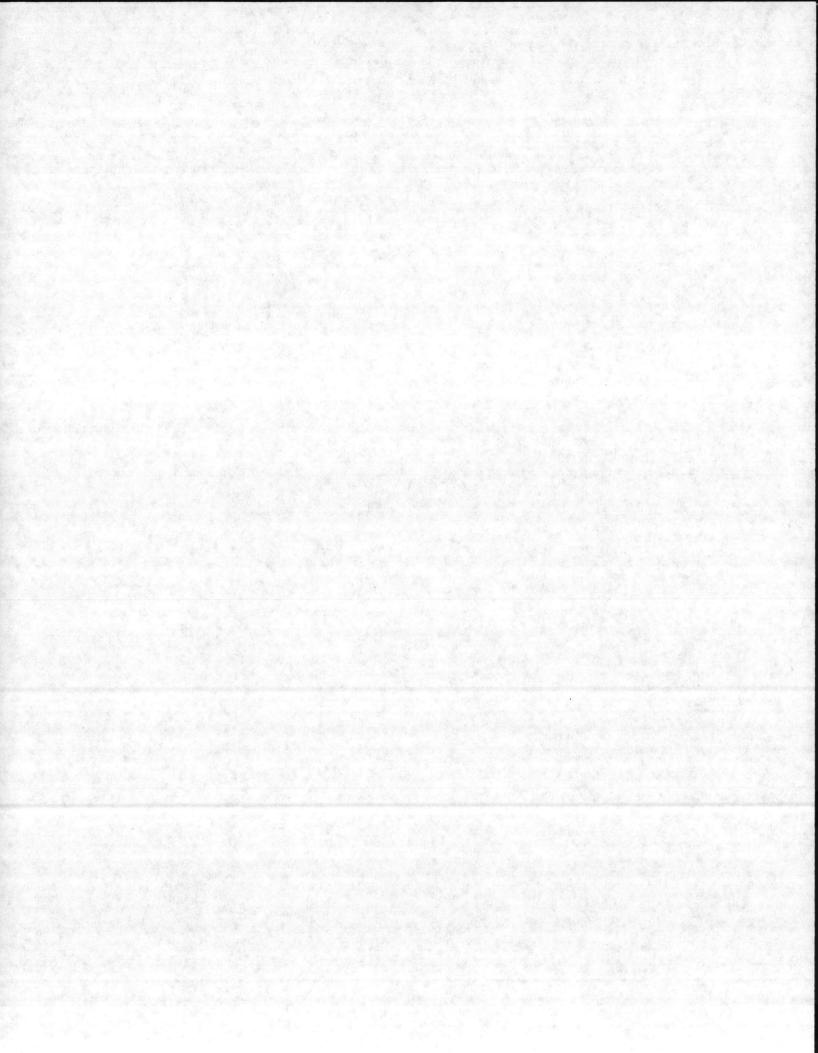
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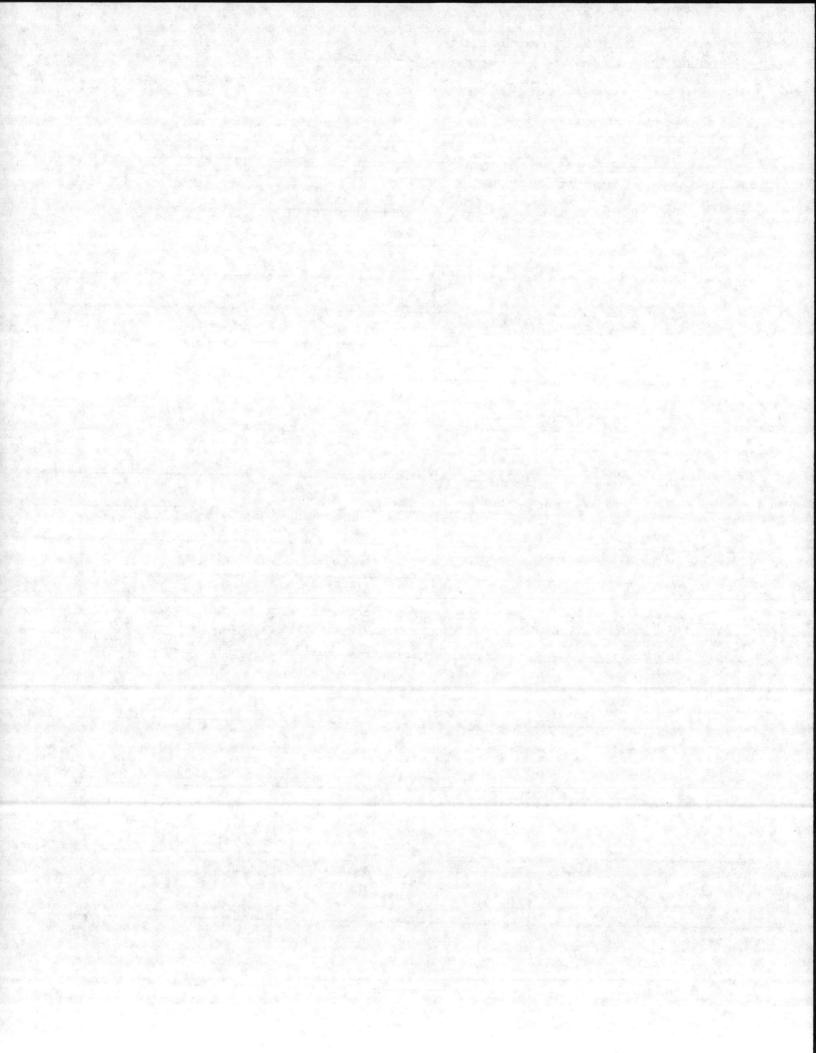


f. Sketch showing location of Facility:



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1



HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

1. Used Hizzardous Material/Hazardous Waste will be collected and segregated to approved containers for a maximum of sixty days

2. Provide approved containers for each waste that is routinely generated at the work site. Example of waste categories are the EPA Hazardous Waste Numbers listed on page 3 through 5 of this enclosure. Note: DØØ1, DØØ7, FØØ1, FØØ2, FØØ3, and FØØ5 are of particular concern.

3. Whenever possible, unused material listed on page 2 through 4 as U080-U239 categories should be disposed of in original containers and not mixed with other type Hazardous Material.

4. Containers for Hazardous Waste will meet the following requirements:

a. Meet applicable Department of Transportation specifications and be in good condition.

b. Be painted yellow.

c. Be prominently stenciled in black lettering with the EPA waste number, the words "HAZARDOUS WASTE", the nomenclature, the national stock number, and upon turn in, the disposal document number.

d. Have a Hazardous Waste label affixed. The Hazardous Waste label will be completed using indelible marker, NSN # 7523-01-C00-8378, according to the instructions on page 6 of this enclosure.

e. Have bung hole caps adequate to seal containers.

5. Store containers so as to meet applicable fire and safety regulations.

6. Keep containers closed except when actually pouring waste into them.

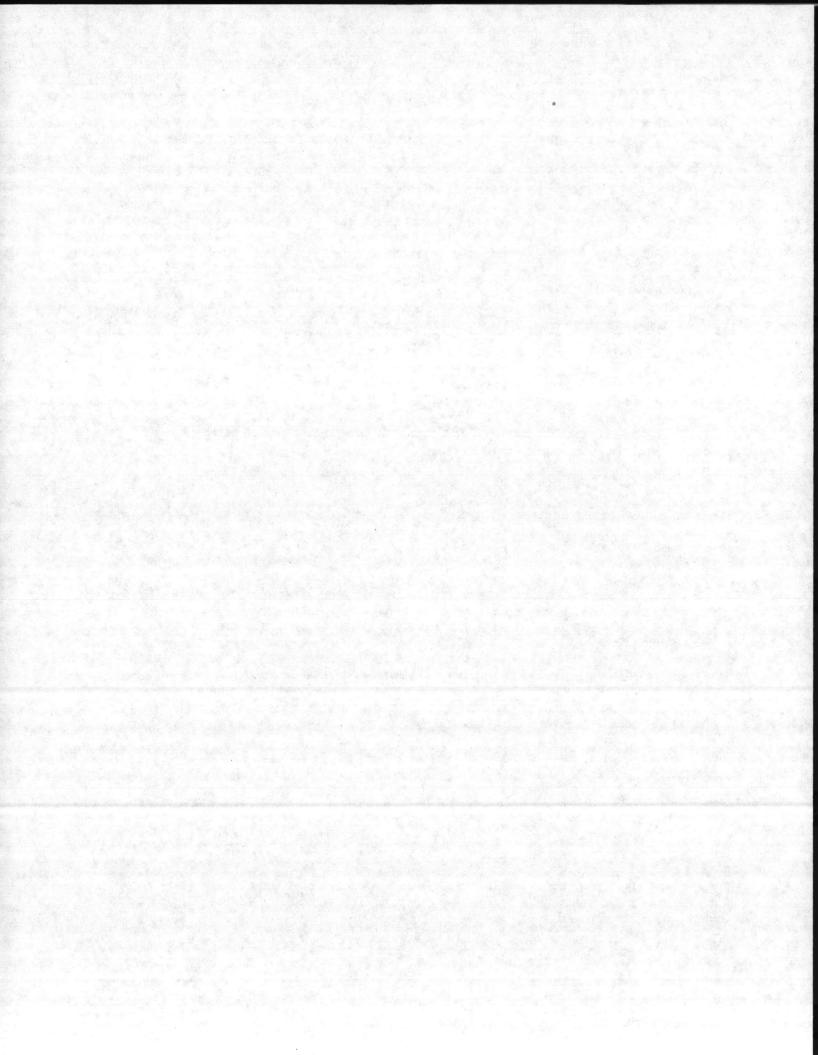
7. Turn in of expired shelf life items in original unopened containers is permissable.

8. Dispose of empty paint containers as follows

a. Paint cans with no liquid remaining (dried) and five (5) gallons or less in size may be put into solid waste dumpsters in small quantities.

b. Paint cans that have liquid remaining in them or large

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HAZARDOUS MATERIAL CONTROL WORK SITE PROCEDURES

quantities of empty paint cans will be considered Hazardous Waste and must be disposed of via the provisions of this order.

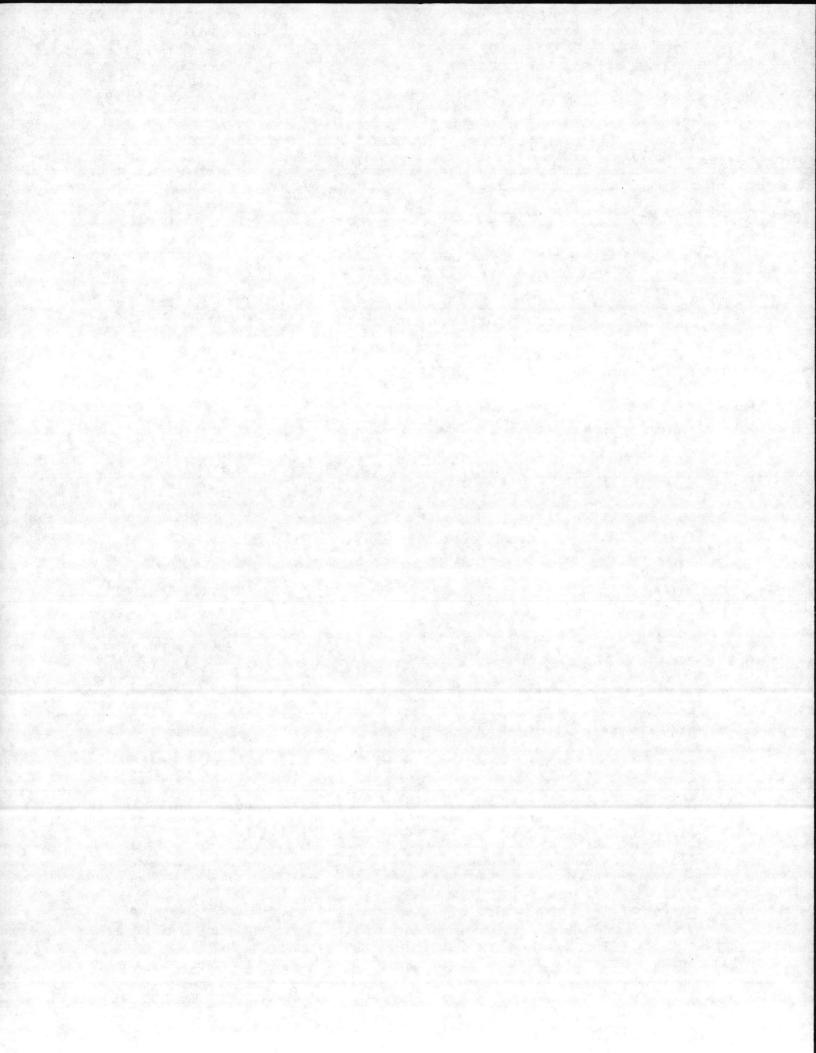
9. Dispose of other empty Hazardous Waste containers as follows:

a. All five gallon containers and larger will be triple rinsed with water and stenciled "Triple Rinsed".

b. One and five gallon cans with holes punched on top and bottom can be disposed of in dumpsters, vice the scrap metal disposal.

c. Drums should be sent to DRMO by Battalion S-4.

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EPA Házard <u>Waste No.</u>	Types of Jhemicals Generated	Hazard(s)	Hazard Designation
2	Spent solvents and paint thinners	Toxic	Same as F001
F003	Spent non-halogenated Solvents	Ignitable	Contains Acetone c: Xylene
F005	Spent non-halogenated Solvents	Ignitable Toxic	Contains Toluene, Methyl Ethyl Ketone
U002	Acetone (unused)	Ignitable	EPA listed waste
U061	DDT (unused)	Toxic	EPA listed waste
0076	l,l Dichloroethane (unused)	Toxic	EPA listed waste
U080	Dichloromethane (unused) (Methylene Chloride)	Toxic	EPA listed waste
J122	Formaldehyde (unused)	Toxic	EPA listed waste
92LU	Lindane (unused)	Toxic	EPA listed waste
J142	Kepone (unused)		EPA listed waste
	Mercury (unused)	Toxic	EPA listed waste
U159		Toxic Ignitable	EPA listed waste
U180 Changed per function U180 with Jinous Carter ON 1 June 1984.	Phenols (unused)	Toxic	EPA listed waste
U210	Tetrachloroethene (Tetrachloroethylene) (Unused)	Toxic	EPA listed waste
U220	Toluene (unused)	Toxic	EPA listed waste
U226	l,1,1-Trichloroethane (unused)	Toxic	EPA listed waste
U228	Trichloroethene (unused) (Trichloroethylene)	Toxic	EPA listed waste
U239	Xylene (unused)	Toxic	EPA listed waste
NOTE :			

NOTE:

If a particular Stoddard Solvent is found to contain Methylene oride, then it will be manifested and handled as FOOl or FOO2 as appropriate.

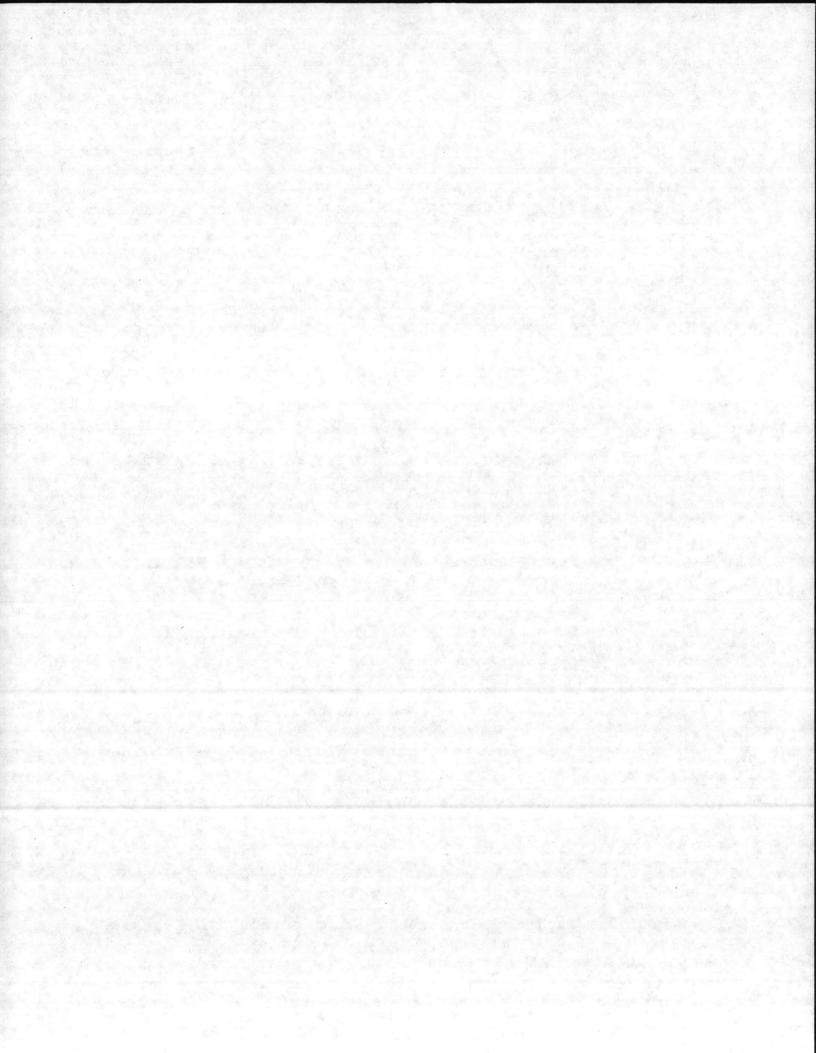
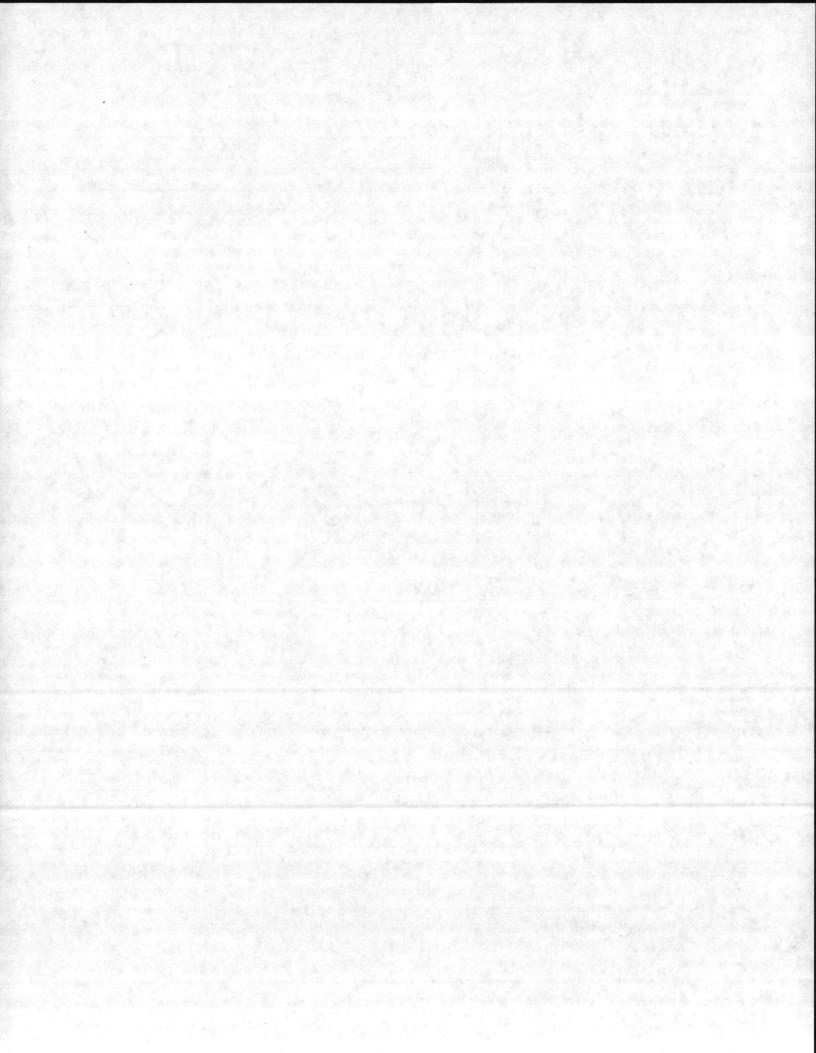


TABLE I



.TES, ASSOCIATED HAZARDS, AND BASIS FOR HAZARD DESIGNATION:

EPA HAZARD WASTE NO.	TYPES OF CHEMICALS	HAZARD(S)	BASIS FOR HAZARD DESIGNATION
DOOI	Mineral Spirits and Stoddard Solvents (See Note 1)	Ignitable Toxic	Flash point of pure mineral spirits is 100°F.
	Lacquer Paint	Ignitable	Paint is flammable. some have flash points below 140°F.
D002	DS-2, Decontaminating Agent	Corresive Toxic	Diethylenetriamine, a major constituent (70%) of DS-2, is toxic and corrosive
	Used Electrolyte	Corrosive 🔌 Toxic	pH of several types of electrolyte are above 12.5 or belcy
³	Super Tropical Bleach (STB)	Reactive Oxidizer	Contains Calcium Hypochlorite and ca release toxic gases if mixed with water or other chemicals.
•	Lithium Battèries	Reactive	Components generate toxic gases, vapore or fumes when mixed with water or expos to certain pH condi- tions.
D007	Paint Strippers (used)	Toxic	Contains chromium contamination not properly classifiat as F009.
D009	Mercury from Meter Maintenance	Toxic	Contains metallic mercury which is in used condition not properly classifies as U151.
u	Photographic Chemical Wastes	Toxic	Contains Silver
F001	Spent solvents used for degreasing	Toxic	Contains one of the following: tetrachine thylene; trichlor ylene, methylene chine the l l l-Trichlor





HAZARDOUS WASTE LABEL INSTRUCTIONS (See Note #1)

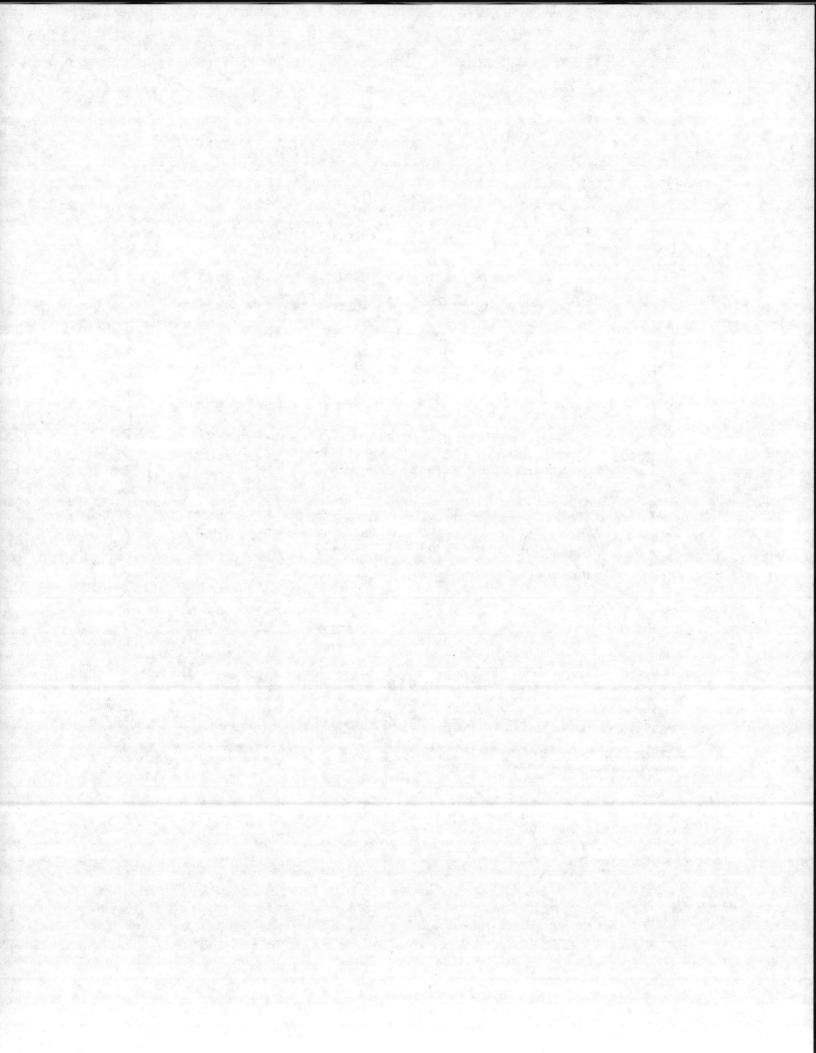
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FEDERAL LAW PROHIB	ITS IMPROPER DISPOSAL
OR THE NEAREST POLICE. C	E FIRE DEPARTMENT AT 451-3333. OR PUBLIC SAFETY AUTHORITY. NTAL PROTECTION AGENCY
PROPER D.O.T SHIPPING NAME NOTE 2	UN OR NA#
GENERATOR INFORMATION: NAME NORTH CAROLINA 28542. EPA ID NO	MARINE CORPS BASE, CAMP LEJEUNE.
NAME OF SUBUNIT GENERATING WAS	STE:
	EPA WASTE NO. NOTE 3
	MANIFEST

Note 1: The depicted label will be put on all Hazardous Waste storage containers before using container. All entries are constant except as noted.

Note 2: Contact the Battalion Hazardous Material/Hazardous Waste Officer for correct data.

Note 3: Insert the EPA Waste No. from this enclosure.

Note 4: Insert the date that filling on container begins.





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INSTRUCTION FOR COMPLETING DD FORM 1348-1 DISPOSAL DOCUMENT

GENERATING ACTIVITY

1. IDENTIFIED HAZARDOUS WASTE. Appendix A to enclosure (5) is an example of DD Form 1348-1 disposal document required from the generating activity on all identified Hazardous Waste.

- a. National Stock Number (NSN): CC 8-22
- b. Unit of Issue: CC 23-24
- c. Quantity CC: 25-29
- d. Document Number: CC 36-43
- e. COG Symbol: CC 55-56
- f. Unit Price: CC 74-80
- g. Block A: Name of Organization (telephone number)
- h. Block B: MCB, Camp Lejeune, NC (451-1634)

i. Block C: (normally left blank): Insert HM (if turn-in is Hazardous Material) or HW (if turn-in is Hazardous Waste).

j. Block U: Freight Classification nomenclature: Add chararters (two alpha, four numeric) identification number as shown in 49 CFR, part 172. If unable to identify Material or Waste leave this block blank.

k. Block AA and BB: MCB, Camp Lejeune, NC - NC 6170022580

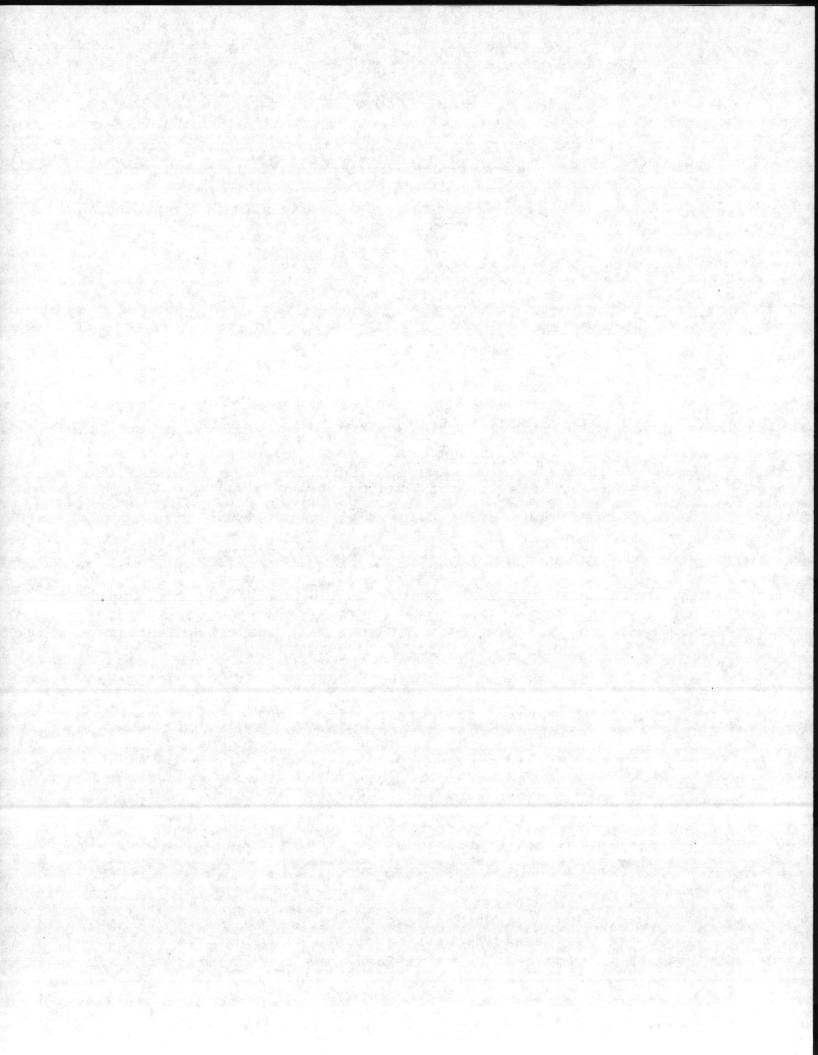
L. Block CC: Have transporter (identified in Block AA and BB) sign and date for shipment recieved)

M. Blocks DD, EE, FF, and GG: Insert the following statement in these blocks (Note: Rubber stamp, typewritten or machine produced copy required): "This is to certify that the above named materials are properly classified, described, packaged, marked and labeled and in proper condition for transportation according to the applicable regulations of DOT and EPA." (Note 1)

(Signature)

(Date)

Note 1: Certification will be signed by authorized representative of generating organization. It is recommended that person signing have first hand knowledge of or supervisory responsibility for items being disposed of.

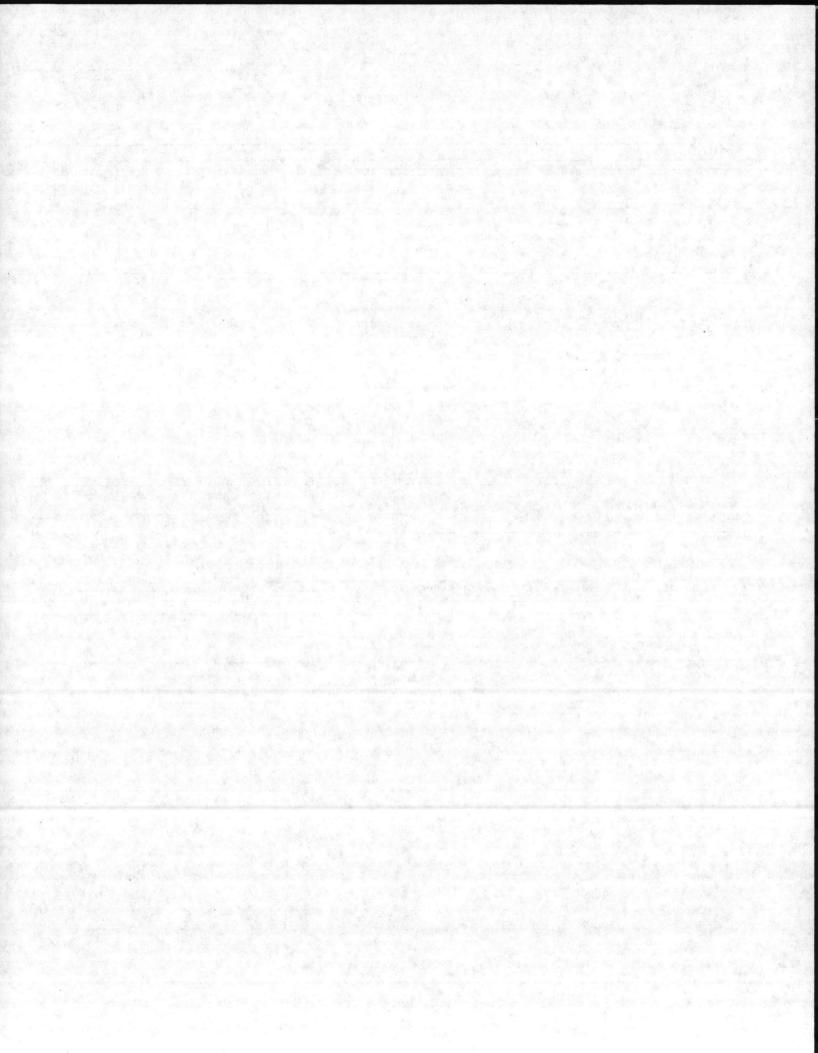




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	ITEM NOMENCLATURE			
SELECTED BY AND DATE	TYPE OF CONTAINERS	TOTAL WEIGHT	RECEIVED BY AND DATE	INSPECTED BY AND DATE
I PACKED BY AND DATE	2	3 TOTAL CUM	V E WAREHOUSED BY AND DATE	8
	NO. OF CONTAINERS)		E E S	WAREHOUSE LOCATION
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ACE, CAMP LEJEUNE, NC CE, CAMP LEJEUNE, NC C ?2580	cc			ly classified, described
ICB, CAMP LEJEUNE, NC		SHIPPED	materials are proper peckaged, marked and	ly classified, described labeled are in proper prtation according to the

APPENDIX A

APPENDIX A TO ENCLOSURE (5)





HAZARDOUS WASTE SPILL AND RELATED EMERGENCY CONTINGENCY PLAN FOR

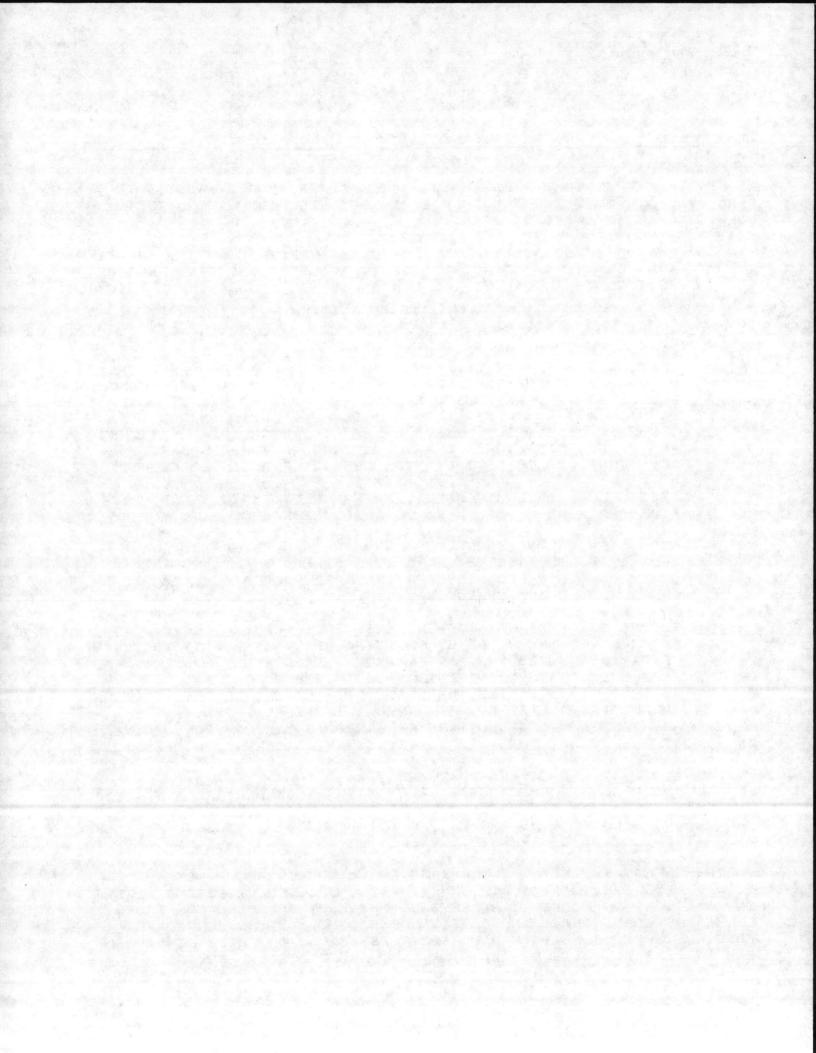
(NAME OF FACILITY)

BLDG.

A. IN THE EVENT THAT A HAZARDOUS MATERIAL/HAZARDOUS WASTE SPILL, FIRE, RELEASE OF TOXIC FUMES OR SIMILAR EMERGENCY OCCURS, THE FOLLOWING ACTION WILL BE TAKEN:

- -- FIRST, IMMEDIATELY ALERT EMPLOYEES/PERSONS IN THE IMMEDIATE AREA OF THE EMERGENCY AND BEGIN EVACUATION OF ANY PERSONS SUBJECT TO INJURY BY THE EMERGENCY. EVACUEES SHALL ASSEMBLE AT
- -- IMMEDIATELY, NOTIFY THE BASE FIRE DEPARTMENT, EXTENSION 3333. PROVIDE THE FIRE DEPARTMENT DISPATCHER WITH THE BEST ESTIMATE/AVAILABLE KNOWLEDGE OF THE AMOUNT AND TYPE OF HAZARDOUS SUBSTANCE SPILLED; LOCATION OF THE EMERGENCY; WHETHER OR NOT ANY PERSONS HAVE BEEN OR ARE LIKELY TO BE INJURED AND ANY OTHER INFORMATION HELPFUL TO EMERGENCY RESPONSE PERSONNEL. STAY ON THE LINE WITH THE DISPATCHER AND FOLLOW DISPATCHER'S INSTRUCTIONS IF YOU CAN SAFELY DO SO. CONTINUE TO ADVISE DISPATCHER OF CHANGING CIRCUMSTANCES.
- -- ASSIGN ONE PERSON TO MEET THE EMERGENCY VEHICLE AND GUIDE FIRE DEPARTMENT PERSONNEL TO SPILL/EMERGENCY SITE.
- -- BEGIN ASSEMBLING EMERGENCY SUPPLIES AND EQUIPMENT AVAIL-ABLE AT THE WORK SITE. A LIST OF THESE ITEMS, THEIR LOCATION AND PERSONS RESPONSIBLE FOR PROVIDING THEM ARE CONTAINED IN ATTACHMENT (A).
- -- IF THE CIRCUMSTANCES OF THE EMERGENCY PERMIT, BEGIN CON-TAINMENT OF THE SPILL BY SHUTTING OFF VALVES, CONSTRUCTION OF EARTHEN DIKES AND APPLICATION OF ABSORBENT. ONLY PERSONNEL TRAINED AND AUTHORIZED BY THE OIC SHALL BE ALLOWED TO ENTER THE IMMEDIATE AREA OF THE SPILL. SECTION D PROVIDES A LIST OF PERSONNEL AUTHORIZED TO ENTER THE AREA AND ACTIONS THEY ARE EXPECTED TO TAKE. UPON ARRIVAL AT THE SCENE, THE FIRE DEPARTMENT WILL CONTROL ACCESS TO SITE.
- -- UNDER NO CIRCUMSTANCES SHALL PERSONNEL UNDERTAKE ANY ACTION WHICH WOULD EXPOSE THEM TO TOXIC CHEMICALS, FUMES AND GASES UNLESS THE PROPER TYPE(S) OF WELL MAINTAINED PERSONNEL PROTECTIVE EQUIPMENT IS USED.

B. THE LATEST REVISION OF THE BASE SPILL CONTINGENCY ORDER, BO 11090.1 , IS PROVIDED AS ATTACHMENT (B). THE SENIOR FIRE DEPART-MENT OFFICIAL ON SCENE WILL SERVE AS THE NAVY ON-SCENE-COMMANDER. 'LL MARINE CORPS, NAVY AND CIVILIAN PERSONNEL ON THE SCENE ARE PECTED TO PROVIDE AVAILABLE RESOURCES AS THE ON-SCENE-COMMANDER JEEMS NECESSARY TO ABATE THE EMERGENCY AND PROTECT LIFE AND PROPERTY.





SHEET

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OF

C. OTHER OFFICIALS TO BE NOTIFIED:

OIC REPRESENTATIVE -	name/rank/title	phone #
 HAZARDOUS MATERIAL		
DISPOSAL OFFICER	name/rank	phone #

D. ROSTER OF SHOP PERSONNEL AUTHORIZED AND TRAINED TO RESPOND TO HAZARDOUS MATERIAL AND WASTE SPILLS/EMERGENCIES:

NAME/RANK/TITLE OF INDIVIDUAL

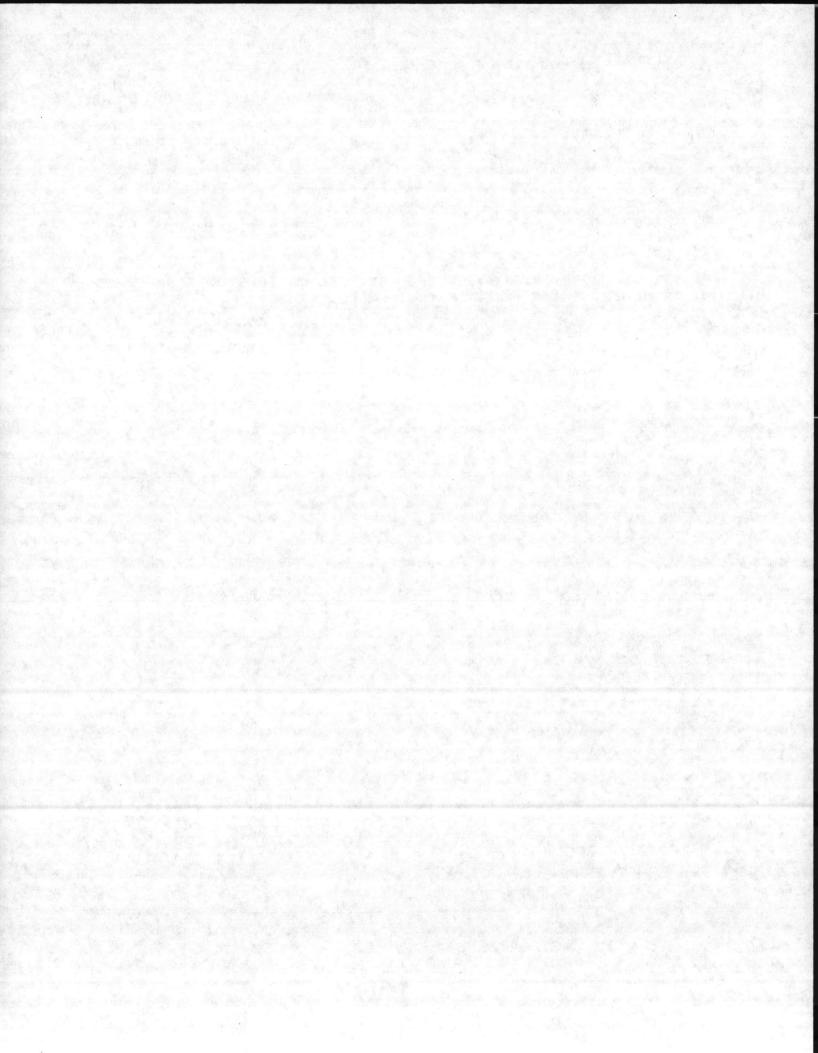
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HAZARDOUS MATERIAL/WASTE EMERGENCY RESPONSIBILITIES

I hereby certify that the above personnel are properly trained and authorized to carry out the specific responsibilities shown above. These individuals shall assist in handling hazardous material/waste spills and related emergencies to the extent that they can do so safely.

OIC REPRESENTATIVE

DATE



ITEM DESCRIPITION/LOCATION/ NAME AND PHONE NO. OF PERSON RESPONSIBLE FOR MAINTAINING AND PROVIDING ITEM TYPES OF HAZARDOUS MATERIAL AND WASTE TO BE USED ON

Inventory of available Hazardous Material/Waste Spill Response and Cleanup Equipment and Supplies

