From: Director, Natural Resources and Environmental Affairs

Division, Marine Corps Base, Camp Lejeune

To: MEMORANDUM FOR THE RECORD

Subj: NREAD PROGRAM RESPONSIBILITIES; CLARIFICATION AND ASSIGN-MENT OF

Ref: (a) 29 July 1985 meeting btwn Colonel Tiebout, AC/S FAC;
Mr. Elston, DepAC/S FAC; Mr. R. E. Alexander, EnvEngr;
Mr. J. I. Wooten, Dir, NREAD and Mr. Danny Sharpe,
Ecologist, NREAD

- 1. The reference was held to clarify program responsibilities assigned to the Environmental Engineer and Director, NREAD. The Director, NREAD is responsible for Natural Resources and Environmental Program Management to include:
  - a. Total Natural Resources planning and management
- (1) Develop and implement Long Range Natural Resources Management Plan
  - (2) Develop and implement AOP
  - (3) Forestry Program Management
  - (4) Fish and Wildlife Management
    - (a) Game and Nongame Species
    - (b) Endangered Species
    - (c) Fish Management
  - (5) Soil Conservation
  - (6) Potable Water Monitoring Program
  - (7) Wastewater Monitoring Program
  - (8) Hazardous Waste Program Management
  - (9) Oil and Hazardous Material SPCC Management
  - (10) Archaeological and Historical Resources Protection

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- b. The Environmental Engineer, AC/S Facilities is responsible for the following:
  - (1) Base Environmental Planning
  - (2) Environmental Impact Assessment (BO 11000.1B)
- (a) Serves as Executive Secretary to Environmental Impact Review Board (EIRB).
- $\underline{\underline{\mathsf{l}}}$ . Initial review of submittals to EIRB for completeness and for early determination of EA requirements.
- 2. Preparation of final document whether PEA, EA or EIS, and FNSI.
- 3. Coordination of implementation of environmental protection/mitigation measures identified during review.
  - 4. Review of project plans and specifications
  - 5. Submission of permit applications
  - 6. Coordinating agency review
  - (3) Assistance in master planning/landuse planning
  - (4) Archaeological/historical protection
  - (5) Coastal zone management plan implementation
  - (6) Encroachment issues/noise
  - (7) Air pollution/asbestos program and implementation.

J. I. WOOTEN

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