



INTERNSHIPS IN THE OFFICE OF SENATOR BLUMENTHAL

Senator Blumenthal's Senate internship program provides an excellent opportunity for students to learn and serve through first-hand participation in government service, and the legislative process in both our Hartford and Washington, D.C. offices. The program is intended to provide participants with the tools, skills, and experience that they can readily apply to future challenges and professional pursuits. We expect a great deal from our interns. Candidates will have a diverse, challenging experience and make a genuine contribution to Senator Blumenthal's work on behalf of Connecticut and the nation.

We welcome all applicants who have demonstrated academic excellence and have displayed a commitment to public service. While preference is given to Connecticut residents, students from all backgrounds are encouraged to apply.

This program is designed to enhance a course of study for an **undergraduate or graduate** student. The level of work is appropriate for students who have completed their first or second year at a college or university. On the whole, the goal is to offer as rewarding an experience as possible, while fulfilling the existing needs of the office.

THE APPLICATION PROCESS

Please complete all sections of the application thoroughly. Although providing the information requested is voluntary, failure to provide complete answers may affect the review and consideration of your application. Your application must include all of the following in order to be considered:

- **Internship Application Form** (attached – only include the form)
- **Current Resume**
- **One page statement of intent** describing why you want to be an intern in the Office of Senator Blumenthal
- **Writing sample** (the topic should relate to your major, personal history, or current events, and be 500 words or less. A paper excerpt with the thesis clearly stated is acceptable.)
- **Three References**
- **A school transcript** (unofficial is acceptable)

Your application and all requested materials must be submitted together. **Only complete applications will be accepted.** Please keep a photocopy of your completed application for your files. Given the volume of incoming applications, we will not be able to return any of the materials we receive. Failure to meet any of the above-mentioned requirements may delay, or even prevent, the review of your application.



FAX OR E-MAIL COMPLETE APPLICATIONS TO SENATOR BLUMENTHAL'S OFFICES

Candidates should submit complete applications to the office where they wish to intern by facsimile or e-mail. Contact information for Senator Blumenthal's offices is shown below.

Washington, D.C. Office
ATTN: Intern Coordinator
Office of Senator Blumenthal
Tel. 202-224-2823 Fax 202-224-9673
DC_internships@blumenthal.senate.gov

Hartford, CT Office
ATTN: Intern Coordinator
Office of Senator Blumenthal
Tel. 860-258-6940 Fax 860-258-6958
CT_internships@blumenthal.senate.gov



SESSION DATES AND APPLICATION DEADLINES:

FALL SESSIONS (End of August – End of December)

Application Deadline: July 15

SPRING SESSIONS (January – May):

Application Deadline: October 15

SUMMER SESSIONS

Connecticut Office Session (please contact office for dates)

D.C. Summer Session I (Mid-May to End of June)

D.C. Summer Session II (End of June to Mid-August)

Application Deadline: March 15

Applications are reviewed on a rolling basis, but preference is given to those who submit materials before the above dates. Notification about the status of your application will be e-mailed to you.

FUNDING

Please note that all internships are unpaid, and that housing and transportation subsidies are not provided. However, candidates are permitted under Senate Rules to apply for and accept financial assistance from appropriate outside sources. Senate Rules state that receipt of financial assistance from outside sources should not create a conflict of interest with your Senate work. Please indicate in the space provided on the application if you plan to receive funding from an outside source.

ACADEMIC CREDIT

Awarding academic credit for an internship is at the discretion of your college or university. However, we will assist you in providing appropriate information as requested by your school. Arrangements for accreditation should be made before you begin the internship.



SENATOR RICHARD BLUMENTHAL – INTERNSHIP APPLICATION FORM

PLEASE TYPE OR PRINT LEGIBLY

Please check the session for which you are applying:

DC Summer students can only attend one session

Fall _____ D.C. Summer Session I _____

Spring _____ D.C. Summer Session II _____

Connecticut Office Summer Session _____

Please indicate if your start/end dates would vary from the listed session dates:

As best you can, please list what days and at what times you will be available to work:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Note: Interns are expected to make a commitment of at least 15 hours per week. Full time positions are available.

(Summer sessions - minimum is 25 hours per week)

Personal Information

Full Name _____
Last First Middle Initial

Today's Date: _____

Are you a U.S. Citizen? _____
Yes No

Place of Birth _____
City State

Date of Birth ____/____/____

Current Phone (____) _____ - _____

Home Phone (____) _____ - _____

Current (School) Address

Permanent Address

E-mail address: _____

Prior Campaign/Political/Government Experience:

Areas of

Interest: _____

How did you hear about Senator Blumenthal's Internship Program?

Have you applied to this internship before? If so, what office/season? Yes ____ No ____

ACADEMIC INFORMATION

Are you currently a student? Yes ____ No ____

If yes, please select one: High School College/University Graduate/Law

Please indicate your year in school: _____

If no, please select highest degree completed:

High School College/University Graduate/Law

Year of Graduation: _____ GPA: _____ Major: _____



SECURITY QUESTIONS

Have you ever had disciplinary or administrative actions (i.e. suspensions, probation, expulsion) taken against you by your school or are any pending? Yes_____ No_____

Have you ever been charged with or convicted of any criminal offense, DWI/DUI, or misdemeanor offense? Yes_____ No_____

Have you ever used, possessed, supplied, or manufactured any illegal drugs?
Yes_____ No_____

If you answered "Yes" to any of the above questions, please provide an explanation and include the dates of the actions on a separate page.

CERTIFICATION

"My statements on this form and any attachments to it, are true complete and correct to the best of my knowledge and belief and are made in good faith. I understand that knowingly giving false information will lead to the rejection of my application and/or immediate dismissal from the program."

Signature

Date