

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6515

COMMITTEE  
ADMINISTRATION  
2009 NOV -4 AM 12:11

November 3, 2009

The Honorable Robert A. Brady  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairman Brady:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for September 2009, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Nydia M. Velázquez  
Chairwoman

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
111TH CONGRESS, 1st Session**

**SEPTEMBER 2009 FULL COMMITTEE HEARINGS & MARK-UPS**

**09-09-09: "THE CHALLENGES OF THE 2009-H1N1 INFLUENZA AND ITS POTENTIAL IMPACT ON SMALL BUSINESSES AND HEALTHCARE PROVIDERS"**

The Committee evaluated how the federal government is preparing small firms and health providers to ensure any negative economic impact is minimized. The Committee received testimony on how the 2009-H1N1 Influenza has affected the small business economy.

**09-23-09: "THE IMPACT OF FINANCIAL REGULATORY RESTRUCTURING ON SMALL BUSINESSES AND COMMUNITY LENDERS"**

This hearing examined how proposed changes to the structure and powers of federal financial services regulators will affect smaller firms.

**09-30-09: "EXPIRING TAX INCENTIVES: EXAMINING THEIR IMPORTANCE FOR SMALL BUSINESSES ON THE ROAD TO AN ECONOMIC RECOVERY"**

The hearing focused on the numerous tax provisions that small businesses utilize to grow and expand their business which are set to expire at the end of 2009. As Congress considers policies that will sustain the economic recovery witnessed in the past few months, the Committee examined the importance of a variety of these tax incentives and their impact on small firms.

## SEPTEMBER 2009 SUBCOMMITTEE HEARINGS & MARKUPS

### **09-16-09: "THE ROLE OF AUTOMOBILE DEALERSHIPS IN RURAL ECONOMIES"**

The Rural Development, Entrepreneurship and Trade Subcommittee examined the effect of automobile dealers on local communities.

### **09-24-09: "THE ROLES OF FEDERAL LABS IN SPURRING INNOVATION AND ENTREPRENEURSHIP ACROSS THE U.S."**

The Contracting and Technology Subcommittee reviewed the importance of research projects in job creation as Congress considers ways to promote entrepreneurship and innovation. The Subcommittee heard testimony from industry representatives on how small businesses performing contracts for federal labs and research facilities have generated technological advancements and local economic benefits.

10/27/09

**U.S. House of Representatives  
COMMITTEE ON SMALL BUSINESS**

**Fund Balance Statement by Paid Date  
September**

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**Total Authorization**

SBCD 111-1 **\$2,365,892.67**

**Less Expenses for:**

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January	2009	\$161,249.50
February		\$155,402.26
March		\$149,138.49
April		\$149,799.80
May		\$147,926.10
June		\$143,648.40
July		\$160,729.54
August		\$152,479.44
September		\$152,927.25

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**Total Expenses to Date:** **\$1,373,300.78**

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**Unexpended authorization** **\$992,591.89**

**U.S. House of Representatives**  
**Small Business Committee Minority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**September**

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**Total Authorization**

SBRC111-1

\$1,182,946.33

**Less Expenses for:**

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January	2009	\$54,508.98
February		\$84,707.91
March		\$71,648.36
April		\$74,406.67
May		\$77,190.54
June		\$79,900.96
July		\$80,980.85
August		\$83,162.39
September		\$84,839.98

**Total Expenses to Date:**

\$691,346.64

**Unexpended authorization**

\$491,599.69

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**

**Monthly Statement by Paid Date**  
**SBCD 111-1 September**

Description	YTD Including		
	September	September	Cumulative Total
Non-Statutory Compensation	\$143,742.60	\$1,188,557.52	\$1,188,557.52
Accrued Leave	\$0.00	\$3,572.22	\$3,572.22
Bonus	\$0.00	\$3,500.00	\$3,500.00
<b>11-Personnel Compensation subtotal</b>	<b>\$143,742.60</b>	<b>\$1,195,629.74</b>	<b>\$1,195,629.74</b>
Transit Benefits	\$0.00	\$1,496.67	\$1,496.67
<b>12-Benefits to Current Employees subtotal</b>	<b>\$0.00</b>	<b>\$1,496.67</b>	<b>\$1,496.67</b>
Commercial Transportation	\$2,967.91	\$3,918.84	\$3,918.84
Lodging	\$106.63	\$289.52	\$289.52
Meals	\$93.92	\$301.65	\$301.65
Car Rental	\$155.27	\$695.75	\$695.75
Taxi/Parking/Tolls	\$90.00	\$425.50	\$425.50
<b>21-Travel subtotal</b>	<b>\$3,413.73</b>	<b>\$5,631.26</b>	<b>\$5,631.26</b>
DC Telecommunication Equipment (TRANSFER)	\$590.67	\$2,126.69	\$2,126.69
DC Telecommunication Service (TRANSFER)	\$245.00	\$1,920.00	\$1,920.00
Postage/Courier/Box rental	\$4.65	\$63.68	\$63.68
Franked Mail	\$0.00	\$0.00	\$0.00
Equipment Rental	\$63.00	\$63.00	\$63.00
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$903.32</b>	<b>\$4,173.37</b>	<b>\$4,173.37</b>
Printing & Reproduction	\$971.00	\$1,239.00	\$1,239.00
Photographic (TRANSFER)	\$0.00	\$81.50	\$81.50
Advertisements	\$0.00	\$1,180.00	\$1,180.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$971.00</b>	<b>\$2,500.50</b>	<b>\$2,500.50</b>
Technology Service Contracts	\$1,275.00	\$11,474.97	\$11,474.97
<b>25-Other Services subtotal</b>	<b>\$1,275.00</b>	<b>\$11,474.97</b>	<b>\$11,474.97</b>
Bottled Water	\$63.00	\$658.63	\$658.63
Food and Beverage	\$299.99	\$2,031.63	\$2,031.63
Office Supplies (Outside)	\$71.34	\$963.70	\$963.70
Office Supply (TRANSFER)	\$468.27	\$4,386.54	\$4,386.54
Publications/Reference Material	\$0.00	\$49.99	\$49.99
Uniforms	\$0.00	\$138,024.17	\$138,024.17
<b>26-Supplies and Materials subtotal</b>	<b>\$902.60</b>	<b>\$146,114.66</b>	<b>\$146,114.66</b>
Computer Hardware Purchase less than \$25,000	\$1,149.00	\$1,149.00	\$1,149.00
Equipment & Software Maintenance	\$570.00	\$5,130.02	\$5,130.02

<b>Description</b>	<b>YTD Including</b>		<b>Cumulative Total</b>
	<b>September</b>	<b>September</b>	
<b>31-Equipment subtotal</b>	<b>\$1,719.00</b>	<b>\$6,279.02</b>	<b>\$6,279.02</b>
Miscellaneous Expenses	\$0.00	\$0.59	\$0.59
<b>99-Miscellaneous subtotal</b>	<b>\$0.00</b>	<b>\$0.59</b>	<b>\$0.59</b>
<b>Total Expenses</b>	<b>\$152,927.25</b>	<b>\$1,373,300.78</b>	<b>\$1,373,300.78</b>

11/02/09

**U.S. House of Representatives**  
**Small Business Committee Minority**  
**SM000**  
**Monthly Statement by Paid Date**  
**SBRC111-1 September**

Description	YTD Including		Cumulative Total
	September	September	
Non-Statutory Compensation	\$78,500.00	\$643,717.36	\$643,717.36
<b>11-Personnel Compensation subtotal</b>	<b>\$78,500.00</b>	<b>\$643,717.36</b>	<b>\$643,717.36</b>
Transit Benefits	\$0.00	\$929.03	\$929.03
<b>12-Benefits to Current Employees subtotal</b>	<b>\$0.00</b>	<b>\$929.03</b>	<b>\$929.03</b>
Commercial Transportation	\$539.30	\$1,729.70	\$1,729.70
Lodging	\$239.81	\$791.33	\$791.33
Meals	\$171.34	\$1,783.11	\$1,783.11
Car Rental	\$144.96	\$144.96	\$144.96
Taxi/Parking/Tolls	\$40.00	\$140.50	\$140.50
<b>21-Travel subtotal</b>	<b>\$1,135.41</b>	<b>\$4,589.60</b>	<b>\$4,589.60</b>
Telecommunications Service and Equipment	\$0.00	\$29.99	\$29.99
DC Telecommunication Equipment (TRANSFER)	\$295.33	\$1,063.31	\$1,063.31
DC Telecommunication Service (TRANSFER)	\$122.50	\$960.00	\$960.00
DC Telecommunication Tolls (TRANSFER)	\$1,090.70	\$9,065.09	\$9,065.09
Equipment Rental	\$0.00	\$293.56	\$293.56
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,508.53</b>	<b>\$11,411.95</b>	<b>\$11,411.95</b>
Printing & Reproduction	\$0.00	\$200.50	\$200.50
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$200.50</b>	<b>\$200.50</b>
Training	\$477.25	\$477.25	\$477.25
Technology Service Contracts	\$1,274.79	\$11,470.93	\$11,470.93
<b>25-Other Services subtotal</b>	<b>\$1,752.04</b>	<b>\$11,948.18</b>	<b>\$11,948.18</b>
Bottled Water	\$169.37	\$515.12	\$515.12
Food and Beverage	\$0.00	\$89.99	\$89.99
Office Supplies (Outside)	\$1,325.36	\$4,273.56	\$4,273.56
Office Supply (TRANSFER)	\$156.69	\$1,444.71	\$1,444.71
Publications/Reference Material	\$0.00	\$9,879.50	\$9,879.50
<b>26-Supplies and Materials subtotal</b>	<b>\$1,651.42</b>	<b>\$16,202.88</b>	<b>\$16,202.88</b>
Equipment & Software Maintenance	\$292.58	\$2,347.14	\$2,347.14
<b>31-Equipment subtotal</b>	<b>\$292.58</b>	<b>\$2,347.14</b>	<b>\$2,347.14</b>
<b>Total Expenses</b>	<b>\$84,839.98</b>	<b>\$691,346.64</b>	<b>\$691,346.64</b>



111th Congress, First Session	
Franked Mail Allocation	\$5,000.00
January	\$2.17
February	\$204.96
March	\$26.34
April	\$18.92
May	\$3.36
June	\$27.95
July	\$20.39
August	\$0.00
September	\$2.20
October	
November	
December	
TOTAL EXPENDED	\$306.29
Unexpended Allocation	\$4,693.71

Travel Performed Report  
 Committee on Small Business  
 111th Congress, 1st Session  
 September, 2009

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
Michael Day	8/2/2009	8/4/2009	Committee Business	DC-OR-DC	\$ 676.40	\$ -	\$ -	\$ 676.40
Rep. Altmire	8/24/2009	8/25/2009	Committee Business	PA-OK-PA	\$ 1,680.90	\$ -	\$ -	\$ 1,680.90
Michael Day	8/24/2009	8/25/2009	Committee Business	DC-OK-DC	\$ 765.88	\$ 200.55	\$ -	\$ 966.43

**Travel Performed Report**  
**Committee on Small Business**  
**111th Congress,**  
**1st Session**  
**September, 2009**

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
Sam Graves	8/10/2009	8/11/2009	Committee Business	KS/Louisville/KS	\$ 276.90	\$ 167.86		\$ 444.76
Joseph Hartz	8/24/2009	8/25/2009	Committee Business	DC/TTU/DC	\$ 262.40	\$ 428.25		\$ 690.65

**Committee on Small Business  
List of Employees  
September 2009**

<b>Employee</b>	<b>Job Title</b>	<b>Monthly Gross</b>
Ahmed, Zamir	Deputy Press Secretary	\$ 3,750.00
Bermúdez, Xinia G.	Staff Assistant	\$ 3,000.00
Christian, Lisa	Professional Staff	\$ 4,750.00
Dawson, Thomas J.	Health Care Counsel	\$ 10,041.67
Day, Michael F.	Staff Director	\$ 7,187.50
Elkins, Sarah Waites	Speech Writer	\$ 5,250.00
García, Jessica	Congressional Assistant	\$ 1,416.67
García, Moraima	Office Manager	\$ 5,151.67
Grossman, Joel David	Technology Counsel	\$ 7,500.00
Gutiérrez-Meléndez, Darienne	Special Assistant	\$ 4,375.00
Haas, Karen Lehman	Staff Director	\$ 13,750.00
Hartz, Joseph E.	Professional Staff	\$ 6,666.67
Haurek, Alex	Communications Director	\$ 9,166.67
Hoffman, Kelly M.	Press Assistant	\$ 2,166.67
Jiminez, Martin A.	Banking Counsel	\$ 11,750.00
Landers, Angela S.	Communications Director	\$ 6,250.00
Lieberman, Erik	Regulatory Counsel	\$ 9,166.67
Minehardt, Adam H.	Deputy Staff Director	\$ 14,230.50
Neasham Jr., Jon D.	Press Secretary	\$ 5,666.67
Oliver, Janet L.	Counsel	\$ 10,000.00
Orban, Russell	General Counsel	\$ 9,583.33
Parmar, Naveen	Tax Counsel	\$ 9,583.33
Pineles, Barry	Regulatory Counsel	\$ 12,083.33
Ratto, Mark Peter	Professional Staff	\$ 2,750.00
Ribas, Gail Elizabeth	Press Secretary	\$ 6,916.67
Robertson, Kyle Stephen	Professional Staff	\$ 6,250.00
Sass, Paul J.	Deputy COS / Prof Staff	\$ 7,500.00
Shupe, Brooke A	Professional Staff	\$ 3,750.00
Slattery, Timothy J.	Chief Counsel	\$ 12,922.92
Smith, Buffy Renee	Scheduler	\$ 2,583.33
Witenstein, Nicole Erin	Trade Counsel	\$ 7,083.33