

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

April 1, 2010

The Honorable Robert A. Brady
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Brady:

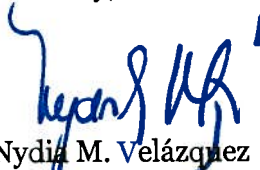
In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for February 2010, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

Also included with this report are updated Fund Balance statements and Statement of Expenses pertaining to December 2009 which more accurately reflect end of the year figures.

The report is available to Members of the Committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

COMMITTEE
HOUSE ADMINISTRATION
2009 APR - 1 PM 2:33

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
11TH CONGRESS, 2nd Session**

FEBRUARY 2010 FULL COMMITTEE HEARINGS & MARK-UPS

There were no full committee hearings or mark-ups scheduled during the month of February.

FEBRUARY 2010 SUBCOMMITTEE HEARINGS & MARKUPS

There were no subcommittee hearings or mark-ups scheduled during the month of February.

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
February

Total Authorization

SBCD 111-2 \$2,458,162.00

Less Expenses for:

January 2010 \$174,897.01

February \$195,395.54

Total Expenses to Date:

\$370,292.55

Unexpended authorization

\$2,087,869.45

U.S. House of Representatives
Small Business Committee Minority
SM000
Fund Balance Statement by Paid Date
February

Total Authorization

SBRC111-2 **\$1,229,081.00**

Less Expenses for:

January 2010 \$69,874.40

February \$74,465.00

Total Expenses to Date: **\$144,339.40**

Unexpended authorization **\$1,084,741.60**

04/01/10

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
SBCD 111-2 February

Description	YTD Including		Cumulative Total
	February	February	
Non-Statutory Compensation	\$186,575.00	\$360,558.99	\$360,558.99
Bonus	\$6,800.00	\$6,800.00	\$6,800.00
11-Personnel Compensation subtotal	\$193,375.00	\$367,358.99	\$367,358.99
DC Telecommunication Equipment (TRANSFER)	\$109.34	\$109.34	\$109.34
DC Telecommunication Service (TRANSFER)	\$261.70	\$261.70	\$261.70
Postage/Courier/Box rental	\$25.51	\$25.51	\$25.51
23-Rent, Communications and Utilities subtotal	\$396.55	\$396.55	\$396.55
Printing & Reproduction	\$33.50	\$33.50	\$33.50
Advertisements	\$667.00	\$667.00	\$667.00
24-Printing and Reproduction subtotal	\$700.50	\$700.50	\$700.50
Bottled Water	\$63.00	\$63.00	\$63.00
Office Supply (TRANSFER)	\$290.49	\$633.51	\$633.51
26-Supplies and Materials subtotal	\$353.49	\$696.51	\$696.51
Equipment & Software Maintenance	\$570.00	\$1,140.00	\$1,140.00
31-Equipment subtotal	\$570.00	\$1,140.00	\$1,140.00
Total Expenses	\$195,395.54	\$370,292.55	\$370,292.55

03/22/10

U.S. House of Representatives
Small Business Committee Minority
SM000
Monthly Statement by Paid Date
SBRC111-2 February

Description	YTD Including		Cumulative Total
	February	February	
Non-Statutory Compensation	\$71,958.30	\$141,424.27	\$141,424.27
11-Personnel Compensation subtotal	\$71,958.30	\$141,424.27	\$141,424.27
DC Telecommunication Equipment (TRANSFER)	\$54.66	\$54.66	\$54.66
DC Telecommunication Service (TRANSFER)	\$1,209.76	\$1,209.76	\$1,209.76
23-Rent, Communications and Utilities subtotal	\$1,264.42	\$1,264.42	\$1,264.42
Technology Service Contracts	\$935.00	\$935.00	\$935.00
25-Other Services subtotal	\$935.00	\$935.00	\$935.00
Framing (TRANSFER)	\$0.00	\$84.00	\$84.00
Office Supply (TRANSFER)	\$14.70	\$46.55	\$46.55
26-Supplies and Materials subtotal	\$14.70	\$130.55	\$130.55
Equipment & Software Maintenance	\$292.58	\$585.16	\$585.16
31-Equipment subtotal	\$292.58	\$585.16	\$585.16
Total Expenses	\$74,465.00	\$144,339.40	\$144,339.40

111th Congress, Second Session	
Franked Mail Allocation	\$5,000.00
January	\$4.84
February	\$0.00
March	\$0.00
April	\$0.00
May	\$0.00
June	\$0.00
July	\$0.00
August	\$0.00
September	\$0.00
October	\$0.00
November	\$0.00
December	\$0.00
TOTAL EXPENDED	\$4.84
Unexpended Allocation	\$4,995.16

**Travel Performed Report
 Committee on Small Business
 111th Congress, 2nd Session
 February, 2010**

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
There was no travel to report during said period.								

Committee on Small Business

Employee	Job Title	February
Ahmed, Zamir	Deputy Press Secretary	\$ 5,616.67
Bermúdez, Xinia G.	Staff Assistant	\$ 3,083.33
Christian, Lisa	Professional Staff	\$ 5,083.33
Dawson, Thomas J.	Health Care Counsel	\$ 10,583.33
Day, Michael F.	Staff Director	\$ 14,275.00
Elkins, Sarah Waites	Speechwriter	\$ 6,083.33
Gallo, Sarah T	Agriculture Counsel	\$ 8,783.33
García, Jessica	Congressional Assistant	\$ 2,916.67
García, Moraima	Office Manager	\$ 10,650.00
Grossman, Joel David	Technology Counsel	\$ 7,500.00
Gutiérrez-Meléndez, Darienne	Clerk	\$ 5,416.67
Haas, Karen Lehman	Staff Director	\$ 14,000.00
Hartz, Joseph E.	Professional Staff	\$ 7,083.33
Haurek, Alex	Communications Director	\$ 11,283.33
Haynes, Alexandria	Communications Director	\$ 1,041.67
Hoffman, Kelly M.	Press Assistant	\$ 2,583.33
Jiminez, Martin A.	Banking Counsel	\$ 12,166.67
Johnson, Melissa R.	Professional Staff	\$ 4,583.33
Landeros, Clarinda	Deputy Chief of Staff	\$ 8,650.00
Lieberman, Erik	Regulatory Counsel	\$ 9,583.33
Minehardt, Adam H.	Deputy Staff Director	\$ 12,500.00
Neasham Jr., Jon D.	Press Secretary	\$ 5,833.33
Oliver, Janet L.	Deputy Staff Director	\$ 10,333.33
Orban, Russell	General Counsel	\$ 9,583.33
Parmar, Naveen	Tax Counsel	\$ 10,000.00
Pelletier, Justin M	Professional Staff	\$ 5,000.00
Pineles, Barry	Chief Counsel	\$ 12,583.33
Rabbit, Caroline	Staff Assistant	\$ 2,000.00
Ratto, Mark Peter	Professional Staff	\$ 2,750.00
Ribas, Gail Elizabeth	Press Secretary	\$ 7,083.33
Sass, Paul J.	Deputy Chief of Staff	\$ 7,916.67
Shupe, Brooke A.	Professional Staff	\$ 4,000.00
Slattery, Timothy J.	Chief Counsel	\$ 13,416.67
Smith, Buffy Renee	Scheduler	\$ 2,583.33
Witenstein, Nicole Erin	Trade Counsel	\$ 8,783.33

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
December

Total Authorization

SBCD 111-1

\$2,365,892.67**Less Expenses for:**

January	2009	\$161,249.50
February		\$155,402.26
March		\$149,138.49
April		\$149,799.80
May		\$147,926.10
June		\$143,648.40
July		\$160,729.54
August		\$152,479.44
September		\$152,927.25
October		\$182,856.69
November		\$211,191.73
December		\$415,472.19

Total Expenses to Date:**\$2,182,821.39****Unexpended authorization**

\$183,071.28

U.S. House of Representatives
Small Business Committee Minority
SM000
Fund Balance Statement by Paid Date
December

Total Authorization**SBRC111-1****\$1,182,946.33****Less Expenses for:**

January	2009	\$54,508.98
February		\$84,707.91
March		\$71,648.36
April		\$74,406.67
May		\$77,190.54
June		\$79,900.96
July		\$80,980.85
August		\$83,162.39
September		\$84,839.98
October		\$83,312.21
November		\$79,970.31
December		\$103,211.98

Total Expenses to Date:**\$957,841.14****Unexpended authorization**

\$225,105.19

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
SBCD 111-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$230,249.59	\$1,787,443.39	\$1,787,443.39
Accrued Leave	\$0.00	\$3,572.22	\$3,572.22
Bonus	\$69,093.09	\$85,393.09	\$85,393.09
11-Personnel Compensation subtotal	\$299,342.68	\$1,876,408.70	\$1,876,408.70
Transit Benefits	\$0.00	\$1,496.67	\$1,496.67
12-Benefits to Current Employees subtotal	\$0.00	\$1,496.67	\$1,496.67
Commercial Transportation	\$0.00	\$3,918.84	\$3,918.84
Lodging	\$0.00	\$289.52	\$289.52
Meals	\$0.00	\$301.65	\$301.65
Car Rental	\$0.00	\$695.75	\$695.75
Taxi/Parking/Tolls	\$10.00	\$435.50	\$435.50
21-Travel subtotal	\$10.00	\$5,641.26	\$5,641.26
DC Telecommunication Equipment (TRANSFER)	\$2,374.40	\$4,821.08	\$4,821.08
DC Telecommunication Service (TRANSFER)	\$519.17	\$2,934.17	\$2,934.17
HIR Graphics (TRANSFER)	\$0.00	\$20.00	\$20.00
Postage/Courier/Box rental	\$22.09	\$91.36	\$91.36
Franked Mail	\$0.00	\$0.00	\$0.00
Equipment Rental	\$0.00	\$126.00	\$126.00
23-Rent, Communications and Utilities subtotal	\$2,915.66	\$7,992.61	\$7,992.61
Printing & Reproduction	\$33.50	\$1,507.00	\$1,507.00
Photographic (TRANSFER)	\$0.00	\$81.50	\$81.50
Advertisements	\$513.00	\$3,694.00	\$3,694.00
24-Printing and Reproduction subtotal	\$546.50	\$5,282.50	\$5,282.50
Technology Service Contracts	\$1,274.80	\$15,300.00	\$15,300.00
25-Other Services subtotal	\$1,274.80	\$15,300.00	\$15,300.00
Bottled Water	\$565.79	\$1,437.46	\$1,437.46
Food and Beverage	\$698.77	\$2,730.40	\$2,730.40
Office Supplies (Outside)	\$37,161.00	\$42,707.60	\$42,707.60
Office Supply (TRANSFER)	\$10,331.40	\$15,404.01	\$15,404.01
Publications/Reference Material	\$60,355.16	\$60,705.15	\$60,705.15
Uniforms	\$0.00	\$138,024.17	\$138,024.17
26-Supplies and Materials subtotal	\$109,112.12	\$261,008.79	\$261,008.79
Office Equipment Purchases less than \$25,000	\$939.43	\$939.43	\$939.43
Computer Hardware Purchase less than \$25,000	\$761.00	\$1,910.00	\$1,910.00

Description	YTD Including		Cumulative Total
	December	December	
Equipment & Software Maintenance	\$570.00	\$6,840.84	\$6,840.84
31-Equipment subtotal	\$2,270.43	\$9,690.27	\$9,690.27
Miscellaneous Expenses	\$0.00	\$0.59	\$0.59
99-Miscellaneous subtotal	\$0.00	\$0.59	\$0.59
Total Expenses	\$415,472.19	\$2,182,821.39	\$2,182,821.39

U.S. House of Representatives
Small Business Committee Minority
SM000
Monthly Statement by Paid Date
SBRC111-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$76,633.31	\$875,808.98	\$880,770.77
11-Personnel Compensation subtotal	\$76,633.31	\$875,808.98	\$880,770.77
Transit Benefits	\$0.00	\$929.03	\$929.03
12-Benefits to Current Employees subtotal	\$0.00	\$929.03	\$929.03
Commercial Transportation	\$0.00	\$1,729.70	\$1,729.70
Lodging	\$0.00	\$791.33	\$791.33
Meals	\$0.00	\$1,783.11	\$1,783.11
Car Rental	\$0.00	\$144.96	\$144.96
Taxi/Parking/Tolls	\$0.00	\$140.50	\$140.50
21-Travel subtotal	\$0.00	\$4,589.60	\$4,589.60
Telecommunications Service and Equipment	\$79.98	\$179.96	\$179.96
DC Telecommunication Equipment (TRANSFER)	\$82.00	\$1,305.30	\$1,431.30
DC Telecommunication Service (TRANSFER)	\$128.33	\$2,537.29	\$2,667.29
DC Telecommunication Tolls (TRANSFER)	\$1,188.88	\$11,616.43	\$12,532.41
HIR Graphics (TRANSFER)	\$27.00	\$27.00	\$27.00
Equipment Rental	\$1,454.50	\$1,748.06	\$1,748.06
23-Rent, Communications and Utilities subtotal	\$2,960.69	\$17,414.04	\$18,586.02
Printing & Reproduction	\$0.00	\$200.50	\$200.50
24-Printing and Reproduction subtotal	\$0.00	\$200.50	\$200.50
Training	\$0.00	\$477.25	\$477.25
Technology Service Contracts	\$1,274.79	\$15,294.67	\$17,274.02
25-Other Services subtotal	\$1,274.79	\$15,771.92	\$17,751.27
Bottled Water	\$0.00	\$572.69	\$686.40
Food and Beverage	\$0.00	\$89.99	\$89.99
Office Supplies (Outside)	\$0.00	\$4,273.56	\$4,273.56
Office Supply (TRANSFER)	\$50.61	\$1,610.32	\$1,610.32
Publications/Reference Material	\$0.00	\$11,355.63	\$11,355.63
26-Supplies and Materials subtotal	\$50.61	\$17,902.19	\$18,015.90
Equipment & Software Maintenance	\$292.58	\$3,224.88	\$3,224.88
Office Equipment Purchases greater than or equal to \$25,000	\$0.00	\$0.00	\$411.99
31-Equipment subtotal	\$292.58	\$3,224.88	\$3,636.87
Miscellaneous Expenses	\$22,000.00	\$22,000.00	\$22,000.00

Description	December	YTD Including December	Cumulative Total
99-Miscellaneous subtotal	\$22,000.00	\$22,000.00	\$22,000.00
Total Expenses	\$103,211.98	\$957,841.14	\$966,479.96