



**From the Office of Congressman Joe Courtney**

55 Main Street, Suite 250, Norwich, CT 06360

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**CASE INFORMATION AND PRIVACY ACT RELEASE FORM**

**Information Release:**

The Privacy Act of 1974 is a federal law designed to protect you from any unauthorized use and exchange of personal information by federal agencies. Any information that a federal agency has on file regarding your dealings with the United States government may not, with a few exceptions, be given to another agency or Member of Congress without your written permission. Family members, friends, or other interested parties generally may not authorize on your behalf the release of information covered by the Privacy Act.

I hereby request the assistance of the Office of Representative Joe Courtney to resolve the matter described above. I authorize Representative Joe Courtney, and his staff, to receive information that they might need to provide this assistance.

The information I have provided to Representative Joe Courtney is true and accurate to the best of my knowledge and belief. The assistance I have requested from Congressman Courtney's office is in no way an attempt to evade or violate any federal, state, or local law.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Name: (Please print) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Federal Agency Involved: \_\_\_\_\_

Case or Social Security # \_\_\_\_\_

Please indicate if you would like to receive Congressman Courtney's email Newsletter

YES \_\_\_\_\_

NO \_\_\_\_\_

*On the back of this page or on additional pages, please describe the situation for which you are requesting assistance and include any supplementary documentation that you feel will assist this office in resolving your case:*