

INTERNSHIP INFORMATION

The office of Congressman Ander Crenshaw offers an internship program giving students an opportunity to observe and participate in the workings of the United States House of Representatives. Interns are an essential part of the office and the internship offers opportunities to assist staff in the areas of legislative research, media relations, administrative support, and constituent service activities.

There are three internship opportunities available each year: fall, spring, and summer.

Interns can expect to spend at least fifty percent of their time handling routine administrative duties and the other fifty percent on more extensive activities.

We encourage our interns to take advantage of opportunities to attend hearings, special seminars, and other events to make the most of their internship. Our goal is to offer the most rewarding experience possible, while fulfilling the existing needs of our office.

Interested applicants should call the Intern Coordinator at (202) 225-2501, or submit a completed application to:

Lynn Miller
440 Cannon HOB
Washington, DC 20515

SECTION I

NAME:

PRESENT ADDRESS:

PHONE:

PERMANENT ADDRESS:

EMAIL ADDRESS:

SOCIAL SECURITY NUMBER:

DATE OF BIRTH:

GRADUATION DATE:

STATE AFFILIATION:

MAJOR:

MINOR:

GPA:

Please indicate the session for which you are applying:

Summer

Fall

Spring

SECTION II

Please list extracurricular activities in which you have been involved in high school and/or college. Also list honors and awards you have received (attach separately if necessary).

SECTION III

Please attach a resume and cover letter.

SECTION IV

Please attach a short essay, (approximately 250 words), telling us about yourself and why you wish to serve as an intern for Congressman Ander Crenshaw.

SECTION V

Please attach three letters of recommendation. At least one letter should be from an academic instructor. Letters from relatives will not be counted toward meeting this requirement.