

# Checklist for Service Academy Nomination Office of Congressman Norm Dicks

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***All application packets must be postmarked or hand-delivered by October 29<sup>th</sup>.***

Please utilize the checklist below to ensure that all application materials are included in your packet in order to be eligible for further consideration. Any questions or concerns should be directed to the Washington DC office: (202) 225-5916.

- 1. Application Form \* \_\_\_\_\_
- 2. Guidance Counselor Reference Form \* \_\_\_\_\_
  - a. Including official transcript \_\_\_\_\_
- 3. One page essay \_\_\_\_\_
- 4. College Board Scores (SAT/ACT) \_\_\_\_\_
  - a. Unofficial copy included with packet \_\_\_\_\_
  - b. Official copy Mailed by College Board directly to Rep. Dicks' office \_\_\_\_\_
- 5. Two Letters of Recommendation \_\_\_\_\_
- 6. One passport size photo \_\_\_\_\_
- 7. Established pre-candidate file with academy/academies of choice: \_\_\_\_\_
  - a. Naval Academy \_\_\_\_\_
  - b. Air Force Academy \_\_\_\_\_
  - c. Military Academy \_\_\_\_\_
  - d. Merchant Marine Academy \_\_\_\_\_
- 8. Mail or deliver completed packet to nearest Washington State office: \_\_\_\_\_

Rep. Norm Dicks  
Attn: Military Academy Coordinator  
1019 Pacific Avenue, Suite 806  
Tacoma WA, 98402

Rep. Norm Dicks  
Attn: Military Academy Coordinator  
345 Sixth Street, Suite 500  
Bremerton, WA 98337

Rep. Norm Dicks  
Attn: Military Academy Coordinator  
332 East 5<sup>th</sup> Street  
Port Angeles, WA 98362

\* Available on Congressman Norm Dicks' website: <http://www.house.gov/dicks/>