

**OFFICE OF SEN. LAMAR ALEXANDER
INTERNSHIP INFORMATION FORM**

Please fax this form and a copy of your resume to (202) 228-3398.

Name: _____ Phone: _____
Home town: _____ University: _____
Expected Year of Graduation _____ G.P.A. _____
Major: _____ Minor: _____
SS #: _____

SPRING SESSION INTERNSHIPS HAVE BEEN FILLED. We are now accepting applications for Summer 2011. Please note that all internships are unpaid.

SUMMER INTERNSHIP DATES

_____ SESSION I Monday, May 16 through Friday, July 1, 2011
_____ SESSION II Tuesday, July 5 through Friday, August 12, 2011

THE DEADLINE FOR ALL SUMMER INTERNSHIP APPLICATIONS IS Friday, January 21, 2011. Be sure to indicate which session you are interested in working. You may apply for both sessions, but will only be selected for one session.

Please **rank in order** (1st, 2nd, 3rd) your top 3 preferences for intern job assignments.

___ Reception/General Administrative	___ Mail/ Correspondence
___ Constituent Services, Tours	___ Press Office

Please provide contact information for three personal or professional references:

Please describe why you want to be an intern specifically for Sen. Alexander and what you hope to accomplish (500 words or less)

List or describe any skills or attributes that may not be apparent from your resume which would make you a good intern candidate.

Because of delays associated with Senate regulations on mail please FAX or Email this application and resume to Kim Morton at (202) 228-3398 or kim_morton@alexander.senate.gov