

APPENDIX I

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CHIEF COUNSEL AND STAFF DIRECTOR

ONE HUNDRED ELEVENTH CONGRESS
U.S. House of Representatives
COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT
Washington, DC 20515-6328

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MICHAEL T. McCAUL, TEXAS
KELLE A. STRICKLAND,
COUNSEL TO THE RANKING
REPUBLICAN MEMBER
SUITE HT-2, THE CAPITOL
(202) 225-7103

November 16, 2010

Representative Charles B. Rangel
U.S. House of Representatives
2354 Rayburn House Office Building
Washington, DC 20515

Mr. R. Blake Chisam
Chief Counsel
Committee on Standards of Official Conduct
Suite HT-2, The Capitol
Washington, DC 20515

Re: In the Matter of Representative Charles B. Rangel

Dear Representative Rangel and Mr. Chisam:

As Chair of the Committee on Standards of Official Conduct (Committee), I am writing with regard to the adjudicatory hearing in the Matter of Representative Charles B. Rangel.

As the parties are aware, on November 16, 2010, the Adjudicatory Subcommittee (ASC) in the Matter of Representative Charles B. Rangel determined that 11 of the 13 counts in the Statement of Alleged Violation in this matter were proven by clear and convincing evidence.

Pursuant to Committee Rule 24, the members of the full Committee will determine by majority vote what action should be taken with respect to possible sanctions in this matter. Under Committee Rule 24(b), the Committee shall hold a sanction hearing to receive information from the parties regarding their recommendations for appropriate sanctions. By this letter, the parties are hereby provided notice that a sanction hearing in this matter will be held on **Thursday, November 18, 2010, at 12:00 p.m.** in the Committee on House Administration Hearing Room, Room 1310 in the Longworth House Office Building. By rule, the hearing will be open to the public unless a majority of the Committee's members votes to close the hearing.¹

The parties are advised that, pursuant to Committee rules, the Committee may receive oral and/or written submissions from Committee counsel and the respondent (or counsel for respondent).² Witness testimony may not be heard "except by written request and vote of a majority of the Committee."³

¹ Committee Rule 5(d).

² Committee Rule 24(b).

³ *Id.*

The parties will each be allotted 30 minutes to make an oral presentation to the Committee at the sanction hearing. Pursuant to Committee Rule 26(a), a respondent has “the right to be represented by counsel, to be provided at the respondent’s own expense.” Following the hearing, the Committee “shall consider and vote on a motion to recommend to the House of Representatives that the House take disciplinary action.”⁴

As with other aspects of the disciplinary process, the respondent may seek to waive this procedural step.⁵ Any such waiver “must be in writing, signed by the respondent, and must detail what procedural steps the respondent seeks to waive.”⁶

A copy of the Committee’s rules is enclosed for your reference.

Sincerely,

A handwritten signature in black ink, appearing to read "Zoe Lofgren", with a horizontal line extending to the right.

Zoe Lofgren
Chair

cc: Representative Jo Bonner, Ranking Republican Member

⁴ Committee Rule 24(c).

⁵ Committee Rule 26(b).

⁶ *Id.*