

US SENATOR KEN SALAZAR INTERN APPLICATION

Personal Information:

Name: _____

Mailing Address:

E-Mail Address: _____ Cell Phone: _____

Parents' or Guardians' Names: _____

Parents' or Guardians' Address: _____

Parent(s)' or Guardian(s)' Phone: _____ or _____

School Information:

College or University: _____ Current Status: Fr. So. Jr. Sr.

Major/ Minor: _____ GPA: _____

If in High School, name of school and status: _____

Availability:

Date: From _____ to _____

Time: From _____ to _____

Office preference:

- WASHINGTON DC
- COLORADO SPRINGS
- FT. COLLINS
- ALAMOSA DURANGO

- DENVER
- PUEBLO
- GRAND JUNCTION
- FT. MORGAN

Internship Preferences

Indicate your preferences for session, assignment and areas of interest. Rank each in order, 1 being your first choice, and so on. Mark as many choices as you wish.

Sessions:

Summer: May 15-June 30 _____ or July 1-August 15 _____ Fall: _____ Spring: _____

Circle Areas of Interest:

Veterans

Defense

Foreign Relations

Immigration

Trade

Small Business/Econ. Development

Civil Rights

Education

Healthcare

Taxes/ Banking

Criminal/Law Enforcement

Energy/ Environment

Homeland Security

Judiciary/ Labor

Reference Letters

Please provide two letters of reference. The letters may be sent separately from the application. Please indicate below your references names:

NAME

1) _____

2) _____

Resume Information

Please submit a *resume* with your application.

Short Answers

In the space provided below please answer the follow questions.

1) How does this internship fit in with your long-term goals? What do you hope to bring to and take from this position?

2) Describe an incident in which you were given a task and were successful in seeing it through. What obstacles did you have to overcome?

1) _____

2) _____

Writing Sample

Please include a three to five page *writing sample* with your application. This may be a paper you have written for school, a letter or article published in your school or city newspaper, or a research project. Please submit only a nonfiction writing sample.

Essay

On a separate piece of paper, write a short response (less than 500 words each) to this question:

Describe your position on a current event in the news. Be sure to show your understanding of both sides of the debate, and explain why you find one argument more persuasive than the other.

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GENERAL INFORMATION

FOLLOW THESE STEPS TO ENSURE AN ORDERLY APPLICATION PROCESS

- 1) Read about the internship online at: <http://salazar.senate.gov>
- 2) Begin working on your application. In addition to completing this application form (or the online version from the above website), gather necessary additional documents: a resume, a writing sample, and two letters of reference. Your reference letters can be mailed separately from the application if that is more convenient for the person writing the reference.
- 3) Make a copy of your completed application before submitting it.
- 4) Mail the application or submit the online version well in advance of the deadlines listed below. If you are submitting your application online, it will be forwarded to the office in which you would like to intern. If you are mailing the application, send it directly to the office, attention intern coordinator, at one of the following addresses:

WASHINGTON, DC
702 Hart Senate Bldg.,
Washington, DC 20510

GRAND JUNCTION
225 N 5th St, Suite 511
Grand Junction, CO 81501

DURANGO
835 E 2nd Ave, Suite 203
Durango, CO 81301

DENVER, CO
2300 15th Street, Suite 450
Denver, CO 80202

FORT COLLINS
11 Old Town Sq., Suite 260
Fort Collins, CO 80524

PUEBLO
129 W B St
Pueblo, CO 81003

COLORADO SPRINGS
3 S Tejon, Suite 300B
Colorado Springs, CO 80903

FORT MORGAN OFFICE
109 E Railroad Ave. #4
Fort Morgan, CO 80701

ALAMOSA
609 Main St, Suite 110
Alamosa, CO 81101

DEADLINES

If you are applying for this session...	...submit your application by this date...	...and expect to hear back from us by this date.
Summer	March 15	April 1
Fall	August 15	August 1
Spring	November 15	December 1

ADDITIONAL INFORMATION FOR STUDENTS APPLYING FOR SUMMER INTERNSHIPS IN WASHINGTON, D.C.

Travel: Travel arrangements to and from Washington are the responsibility of the intern. Our office will provide information on area airports and train or bus stations.

Accommodations: The Congressional Special Services Office provides support services for interns with disabilities. This intern application and the brochure are also available in Braille upon request. Completed applications may be submitted by audio tape.