ELEANOR HOLMES NORTON

DISTRICT OF COLUMBIA

COMMITTEE ON HOMELAND SECURITY

SUBCOMMITTEES

EMERGENCY COMMUNICATIONS PREPAREDNESS, AND RESPONSE

TRANSPORTATION SECURITY AND INFRASTRUCTURE PROTECTION



Congress of the United States water resources and environment

House of Representatives Washington, DC 20515-1501 **COMMITTEE ON**

TRANSPORTATION AND **INFRASTRUCTURE**

SUBCOMMITTEES

CHAIR, ECONOMIC DEVELOPMENT, PUBLIC BUILDINGS, AND EMERGENCY MANAGEMENT

AVIATION

COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM

FEDERAL WORKFORCE, POSTAL SERVICE. AND THE DISTRICT OF COLUMBIA

Service Academy Nomination Procedure & Basic Fact Sheet for 2009 Admission

A nomination to one of the United States' Service Academies is a distinct and rare honor. Acceptance of an Academy appointment involves at least a nine-year obligation to the Service: four years at the Academy and at least five years of active duty service.

GENERAL INFORMATION:

- A. The nomination process is very competitive. I urge you to apply for a nomination from me as well as the other nomination sources:
 - 1. Vice-Presidential.
 - Military Affiliated: a) Presidential (Children of Career Military Personnel); b) Children of Deceased or Disabled Veterans; c) Children of Military or Civilian Personnel in Missing Status; d) Children of Medal of Honor Recipient; e) Members of Regular or Reserve Components, and; f) Members of the R.O.T.C. or J.R.O.T.C.
 - 3. Senatorial

REQUIREMENTS:

A. You Must:

- Be at least 17 years old but not yet 23 years old, 1.
- 2. Be a citizen of the United States,
- 3. Be unmarried, not pregnant, and have no legal obligation to support a child or a dependent; and,
- 4. Be a legal resident of the District of Columbia.

You Must Furnish:

- A completed application. My receipt of the Applicant Basic Fact Sheet establishes your file in my office. Immediately complete your Applicant Basic Fact Sheet and return it to my Northwest District Office. My receipt of your completed application in my Northwest District Office establishes your candidacy. A completed application consists of: Applicant Checklist, Applicant Background Information, Essay, Three Letters of Recommendation, Official Transcript(s), and SAT and/or ACT. Return your completed Applicant Checklist, Background Information, and Essay in one packet to my Northwest Office. Have your transcript(s), test scores, and letters of recommendation sent directly to my Northwest Office.
- Up-to-date transcript(s): Your academic transcript(s) must be current, official, and contain your grade point average(s) The Transcripts must show your senior courses and, if available, any grades for them.
- Three letters of recommendation: These letters should come from people who know you well, such as teachers, counselors, employers, and coaches. At least one recommendation must be from a math or science teacher. Letters from relatives are not acceptable. I have attached recommendation forms, which you may use.
- A brief essay: Write a brief essay of 250 500 words explaining why you want to attend an Academy. 4.
- College Boards: The Academies, as well as my Selection Board, require SAT or ACT scores. Plan to 5.

take either of these tests before November of your senior year. You must ask the testing services to send your scores to my office. Indicate either 5462, for the SAT, or 7319, for the ACT, as a score recipient on the test registration forms.

- 6. A qualifying medical examination: When the Academies receive your pre-candidate questionnaire, they will schedule you for a medical examination by the Department of Defense Medical Review Board (DODMRB).
- 7. A photograph: Attach a current 2" X 2" passport type photograph to the top right-hand corner of Applicant Basic Fact Sheet in the space indicated.

II. TYPE OF NOMINATION:

- A. I use the competitive nomination process. I may nominate ten candidates who compete for each vacancy I have at the U.S. Air Force, Merchant Marine, Military, and Naval Academies. The Academies select from the ten nominees the one candidate whom they believe to be the most competent for an appointment. The other nine nominees compete for other available appointments among a nation-wide pool of nominees.
- B. Basis for Nomination: I base nominations on the composite of your academic record, extracurricular activities, SAT or ACT scores, and your interview with my Service Academy Selection Board. I consider the following:
 - 1. School Records: Your grade point average and class rank are critical. The average competitive candidate stands in the upper fifth of his or her class.
 - 2. College Boards: A competitive candidate must have <u>SAT scores above 500 for critical reading and above 550 for math</u>, or ACT scores above 20 for English and above 25 for math. I urge you to retake the SAT or ACT until you achieve these minimum scores
 - 3. Extracurricular Activities: I consider participation in work, athletics, community service, and school clubs or organizations.
 - 4. Motivation: Your motivation is an important consideration, and the most difficult to measure. The diligence you demonstrate in completing your file reflects your motivation. Incomplete files show a lack of interest in receiving a nomination.

III. FINAL NOTES:

- A. Members of the academic, civic and military community comprise my Service Academy Selection Board. My Board reviews all completed applications. If you complete your file, my Board will interview you in December 2008 or January 2009. I will notify you of the time, date, and location of that interview in early December.
- B. This is a general fact sheet. It only furnishes a brief overview of the nomination process. Contact the Academies themselves for detailed information and specific requirements of each Academy. The Academies' Internet addresses are:

1. Military Academy: www.usma.edu

3. Merchant Marine Academy: www.usmma.edu

2. Naval Academy: www.usna.edu

4. Air Force Academy: www.usafa.edu

- 5. Coast Guard Academy uses direct appointments and does not require a nomination: www.uscga.edu.
- C. Address correspondence regarding your application for a nomination to:

Congresswoman Eleanor Holmes Norton ATTN: Cartwright Moore 529 14th ST NW STE 900 WASHINGTON, DC 20045-1928

TEL: 202-783-5065 FAX: 202-783-5211 E-Mail: Cartwright.Moore@mail.house.gov

D. Your application is due in my Northwest Office by 17:00 (5:00 p.m.) November 3, 2008.

These are notes on formatting for applicants completing this application in Microsoft Word.

This Document was created in Microsoft Office Word 2003.

Margins:0.25" top, bottom, left & right.

Font: Times New Roman 12

Headers & Footers:0.25" from page tops and bottoms.

Questions 1 - 13 on Pages 3 - 7 are placed in text boxes laid out behind the text and anchored to absolute positions 0.25", 3.0", and 6.0" below the top margin.

Turn "Insert" or and off as needed to prevent the addition or deletion of lines, tabs, and spaces.

Turning on "Hide/Show" (The "¶"Symbol on Formatting Toolbar) will allow you to see important formatting commands within the document.

Congresswoman Eleanor Holmes Norton 529 14th Street, NW, Suite 900 Washington, DC 20045-1928

Application for 2009 Service Academy Nomination

Deadline: November 3, 2008 Applicant Basic Fact Sheet Application Page 1

	A	Applicant Basic Fact Sheet		
		ase Neatly Type Your Answer	rs.	
Name:				Please Attach
LAST Permanent Address:	First	Middle		Your 2" x 2" (Passport Size)
City:		State:Zip:		Photo Here
(If Different From Current Address:	n Permanent Address)			
City:		State:	Zip:	
Home Phone:	Fax:		Cell _Phone:	
E-Mail Address:				
Father's Name:		Mother's Name:		
Guardian's Nam Applicable):	e (If	Your Date Of Birth: Your date of birth must be bet	twoon 07/01/1986 and 07/01/1	Uncorrected Visua Acuity:
Social Security Number:		***		t:
High School:		_	Expected Year Graduation:	r Of
Are You Attendin Address:	g College Or Academy Prep	School? O Yes O No If Y	Yes, Please Provide th	ne School's Name &
College Phone:	Colleg Fax:	ge 	Dates Attended:	
	Please Identify Any Otho	er Sources You Plan To Coi	ntact for A Nominat	ion
	O Presidential	O Vice Presidential O Sen	natorial O Other	
	Are You Now In The Ar	rmed Forces? O Yes O No.	If Yes, Please Provi Entry	de:
Service:	R	Rank:	_Date:	
Please Rai	nk Your Preferences Amon	g the US Service Academies	s to Which You Seel	k a Nomination:
	cating Your Preferences Will Not	cademyUS Merchant Man Affect Congresswoman Norton's c crease Your Potential For An Acad	Consideration of Your F	

If You Reside Outside the DC Area, Indicate the Dates In December 2008 & January 2009 During Which You Will Be In Washington, DC & Available To Be Interviewed By Congresswoman Norton's Service Academy Selection Board:

Deadline: November 3, 2008 Applicant Checklist Application Page 2

Applicant Checklist

Neatly type your answers. Return your completed application with this signed and dated checklist to:

Congresswoman Eleanor Holmes Norton ATTN: Cartwright Moore 529 14th Street, NW, Suite 900 Washington, DC 20045-1928

Confirm that your references mailed your recommendations, and that your school(s) has mailed your official transcript. This checklist and all related materials are due at 17:00 (5:00 p.m.), Monday, November 3, 2008.

e: LAST	First Middle
LAGI	1 list Wildie
ess:	
	State:Zip:
e:	E-Mail Address:
1	I mailed this application on (date):
2	The below named persons mailed letters of recommendation on the indicated dates:
	a)Date:
	b)Date:
	c)Date:
3	My high school mailed an official transcript which showed the classes I am taking or I took during the first grading period of my senior year on (date):
۷	(If applicable) My College/Prep School mailed an official transcript which showed the classes I am takin or I took during the first grading period of this year on (date):
5	I requested my SAT scores be mailed to code 5462
	a) I last took the SAT on (date):, and/or,
	I requested my ACT scores be mailed to code 7319
	b) I last took the ACT on (date):
	c) I anticipate retaking the SAT/ACT again on (date):
6	I have initiated files at the academies with which I seek nomination. \Box
7	By signing, I certify: I am a resident of the District of Columbia, a Citizen of the United States, and th application is my own work product.
S	nature: Date:

Candidate Name:

Please neatly type your answers in the space provided.

1.	What are the most significant contributions you have made to your school and to your community?
2.	What are your greatest strengths and weaknesses?
3.	What is your most outstanding achievement? Please explain why you consider this so.

Congresswoman Eleanor Holmes Norton
529 14th Street, NW, Suite 900
Washington, DC 20045-1928

Candidate Name:

1	What experiences	have prepared	you for the	Academies' rio	ors and demands?
4.	what experiences	nave prepareu	you for the F	Academies mg	ors and demands.

5. Please provide examples of your leadership abilities.

6.	List your team and sports participation. Note leadership positions and honors you received.
7	Please describe your work, volunteer, extracurricular, and/or community activities.
,.	rease describe your work, votaliteer, extracultivalar, and or community derivities.
8.	What are your academic interests?

Candidate Name:

9.	List your academic awards, honors, and prizes in order of importance to you.
10.	What books you have recently read? Please explain which ones you found interesting or enjoyable. Please omit textbooks.
11.	Please describe any of your experiences, traits, and/or accomplishments, not previously mentioned in this application, which you feel the Selection Board might find instructive.

12.	Assuming an Academy offers you an appointment and you accept, what Military Occupational Specialties
	(MOS), Commissioned Officer Designators, or Air Force Officer Specialty Codes (AFSC) might you pursue
	upon receiving your commission? Why do these fields of service interest you?

13. Attach your doubled-spaced type written essay of 250-500 words explaining why you desire to attend a U.S. Service Academy to this page.

You may direct your questions or comments to:

Cartwright Moore
Office of Congresswoman Eleanor Holmes Norton
529 14th Street, NW, Suite 900
Washington, DC 20045-1928

Voice: (202) 783-5065, Fax: (202) 783-5213, E-mail: <u>Cartwright.Moore@Mail.House.Gov</u>.

Congresswoman Eleanor Holmes Norton
529 14th Street, NW, Suite 900
Washington, DC 20045-1928

Deadline: November 3, 2008 Applicant Transcript Request Application Page 8

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The above-named candidate seeks a nomination to a U.S. Service Academy from Congresswoman Eleanor Holmes Norton. The transcript must list the candidate's senior year courses and, if available, any mid-term grades. Kindly forward the Candidate's official transcript to:

Congresswoman Eleanor Holmes Norton ATTN: Cartwright Moore, Service Academy Nominations 529 14th ST NW STE 900 Washington, DC 20045-1928

Voice: (202) 783-5065, Fax: (202) 783-5213, E-mail: Cartwright.Moore@Mail.House.Gov.

Direct your questions to Cartwright Moore. Mr. Moore's contact information appears above. The Congresswoman must receive official transcripts by 17:00 (5:00 p.m.) Monday, November 3, 2008.

Deadline: November 3, 2008 Recommendation A Application Page 9

Congresswoman Eleanor Holmes Norton Science/Math Teacher's Recommendation For Service Academies – A

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

Signature:	Other Forms Are Acceptable. You May Use Additional Pages.	Date:	
Printed Name:			
Address:			
City:	State:	Zip:	

Congresswoman Eleanor Holmes Norton 529 14th Street, NW, Suite 900 Washington, DC 20045-1928 Candidate Name: Application for 2009 Service Academy Nomination

Deadline: November 3, 2008 Recommendation B Application Page 10

Congresswoman Eleanor Holmes Norton Recommendation For Service Academies – B

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

Signature:		Other Forms Are Acce	Pages. Date:		
Printed Name: Address:					
City:	_		State:	Zip:	
Nature and Leng	th of Acc	quaintance with Candidate:			

Congresswoman Eleanor Holmes Norton 529 14th Street, NW, Suite 900 Washington, DC 20045-1928 Candidate Name:

Application for 2009 Service Academy Nomination

Deadline: November 3, 2008 Recommendation C Application Page 11

Congresswoman Eleanor Holmes Norton Recommendation For Service Academies – C

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

Signature:		Other Forms Are Acce	es. Date:		
Printed Name: Address:					
City:			State:	Zip:	
Nature and Leng	th of Aco	quaintance with Candidate:			