

Congressman Phil Gingrey

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GEORGIA'S ELEVENTH CONGRESSIONAL DISTRICT

INTERNSHIP GENERAL INFORMATION

Congressman Gingrey's office is pleased to offer internships to students who wish to learn more about Congress and the legislative process. By allowing students a unique perspective on the inner workings of our country's democratic government, Congressional internships offer an exciting educational experience.

Internships are unpaid positions. During the summer months, internships generally last for a minimum of six weeks. Both part-time and full-time internships are available.

Interns in our office must be highly motivated, have strong communication skills—both written and verbal, and a keen interest in the legislative process. Duties include guiding tours of the Capitol Building, attending legislative hearings and community meetings, participating in regular office meetings, conducting legislative research, and responding to constituent inquiries and phone calls.

If you are interested in applying for an internship in Representative Gingrey's Washington DC or Georgia offices, please complete the following application. You may also include any other pertinent information, i.e. letters of recommendations, personal references, or writing samples.

- The deadline for applying for a winter/spring internship is November 1.
- The deadline for applying for a summer internship is April 1.
- The deadline for applying for a fall internship is July 1.

For more information, please call Congressman Gingrey's Staff Assistant and Intern Coordinator, Andrew Watson, at (202) 225-2931.



Congressman Phil Gingrey



GEORGIA'S ELEVENTH CONGRESSIONAL DISTRICT Internship Application Form

I. PERSONAL INFO	<u>ORMATION</u>	
Full Name:		
Date of Birth:		
Phone Number:		
Email:		
Home Address:		
School:		
Major:	GPA:	Graduation Date:
School Address:		
II. EMERGENCY C	ONTACT INF	ORMATION:
Name/ Relationship: _		Telephone #:
III. INTERNSHIP I	NFORMATIO	<u>N</u>
		0p.m. (DC), 9:00-5:00 p.m. (Marietta and Rome)
10 HOURS PER WE		±
		shington D.C. ()Marietta ()Rome
e e e e e e e e e e e e e e e e e e e	•	hip? Start: End:
Do you have any date of If so when?	or time restriction	isr () no () yes
	veek are vou avail	able to work?
,	•	Th F
If yes, please describe:	nic credit for you	er internship? () yes () no.
Academic Sponsor's C	ontact Informatic	on (if applicable):
readefine sponsor's C	ontact informatio	ii (ii applicable).
IV. QUESTIONNAL	RE - On separat	e sheet of paper, please answer the following
questions (250 words of	or fewer for each	question):
(1) Please describe you	r political philosc	ophy.
•		st (from any time period) and why?
` ,		mportant to you and why?
(4) What do you hope	to gain from wor	king for Congressman Phil Gingrey?

<u>V. CERTIFICATION</u>	
I hereby certify that all the information provided	in this application is accurate:
Signature	Date

Application Instructions

- 1. Complete <u>all</u> sections of the application, including the four essay questions
- 2. Attach a current resume and cover letter
- 3. Mail or fax all application materials directly to:

For Washington, D.C. internships:

Office of Congressman Phil Gingrey, M.D.

Attn: Andrew Watson 119 Cannon HOB Washington, DC 20515

Phone: (202) 225-2931 Fax: (202) 225-2944

For Marietta and Rome internships:

Office of Congressman Phil Gingrey, M.D.

Attn: Janet Byington 600 East First Street Rome, GA 30161 Phone (706) 290-1776

Fax: (706) 232-7864