ELEANOR HOLMES NORTON DISTRICT OF COLUMBIA

> COMMITTEE ON HOMELAND SECURITY

SUBCOMMITTEES: EMERGENCY PREPAREDNESS, SCIENCE AND TECHNOLOGY PREVENTION OF NUCLEAR AND BIOLOGICAL ATTACK



Congress of the United States House of Representatives Washington, D.C. 20515

COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE

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Congresswoman Eleanor Holmes Norton

Service Academy Nomination Procedure & Basic Fact Sheet for 2007 Admission

A nomination to one of the United States' Service Academies is a distinct and rare honor. Acceptance of an Academy appointment involves at least a nine year obligation to the Service: four years at the Academy and at least five years of active duty service.

I. GENERAL INFORMATION:

- A. The nomination process is very competitive. I urge you to apply for a nomination from me as well as the other nomination sources:
 - 1. Vice Presidential.
 - Military Affiliated: a) Presidential (Children of Career Military Personnel); b) Children of Deceased or Disabled Veterans; c) Children of Military or Civilian Personnel in Missing Status; d) Children of Medal of Honor Recipient; e) Members of Regular or Reserve Components, and; f) Members of the R.O.T.C. or J.R.O.T.C.
- B. Academies are able to award more appointments than are available through Congressional vacancies. More than one nomination is neither required nor of assistance in achieving an appointment. Please notify me if another authority nominates you. This allows other candidates the opportunity for a nomination.

II. REQUIREMENTS:

A. You Must:

- 1. Be at least 17 years old but not yet 23 years old,
- 2. Be a citizen of the United States,
- 3. Be unmarried, not pregnant, and have no legal obligation to support a child or a dependent; and,
- 4. Be a legal resident of the District of Columbia.

B. You Must Furnish:

- 1. A completed application. My receipt of the Applicant Basic Fact Sheet establishes your file in my office. Immediately complete your Applicant Basic Fact Sheet and return it to my Northwest District Office. My receipt of your completed application in my Northwest District Office establishes your candidacy. A completed application consists of: Applicant Checklist, Applicant Background Information, Essay, Three Letters of Recommendation, Official Transcript(s), and SAT and/or ACT scores establishes your candidacy. Return your completed Applicant Checklist, Background Information, and Essay to my Northwest Office together in one packet to my Northwest Office. Have your transcript(s), test scores, and letters of recommendation sent directly to my Northwest Office.
- 2. Up-to-date transcript(s): Your academic transcript(s) must be current, official, and contain your grade point average(s) <u>The Transcripts must show your senior courses and, if available, any grades for them.</u>
- 3. Three letters of recommendation: These letters should come from people who know you well, such as teachers, counselors, employers, and coaches. <u>At least one recommendation must be from a math or science teacher</u>. Letters from relatives are not acceptable. I have attached recommendation forms, which you may use.

2136 RAYBURN HOUSE OFFICE BUILDING WASHINGTON, D.C. 20515–5101 (202) 225–8050 (202) 225–3002 (FAX) (202) 225–7829 (TDD) WWW.norton.house.gov PRINTED ON RECYCLED PAPER 2041 MARTIN L. KING AVENUE, S.E. SUITE 300 WASHINGTON, D.C. 20020-5734 (202) 678-8900 (202) 678-8844 (FAX)

- 4. A brief essay: Write a brief essay of 250 500 words explaining why you want to attend an Academy.
- 5. College Boards: the Academies, as well as my Selection Board, require SAT or ACT scores. Plan to take either of these tests at least once before November of your senior year. You must ask the testing services to send your scores to my office. Indicate either **5462**, for the SAT, or **7319**, for the ACT, as a score recipient on the test registration forms.
- 6. A qualifying medical examination: When the Academies receipt your pre-candidate questionnaire, they will schedule you for a medical examination by the Department of Defense Medical Review Board (DODMRB). DODMRB sends the results to me.
- 7. A photograph: attach a current 2" X 2" passport type photograph to the top right-hand corner of Applicant Basic Fact Sheet in the space indicated.

II. TYPE OF NOMINATION:

- A. I use the competitive nomination process. I may nominate ten candidates who compete for each vacancy I have at the U.S. Air Force, Merchant Marine, Military, and Naval Academies. The Academies select from the ten nominees the one candidate whom they believe to be the most competent for an appointment. The other nine nominees compete for other available appointments among a nation-wide pool of nominees.
- B. Basis for Nomination: I base nominations on the composite of your academic record, extra-curricular activities, SAT or ACT scores, and your interview with my Service Academy Selection Board. I consider the following:
 - 1. School Records: Your grade point average and class rank are critical. The average competitive candidate stands in the upper fifth of his or her class.
 - 2. College Boards: A competitive candidate must have minimum SAT I scores above 500 verbal and above 550 math, or ACT scores above 20 for English and above 25 for math. I urge you to retake the SAT or ACT if your scores do not meet these minimum requirements.
 - 3. Extracurricular activities: I consider participation in work, athletics, community service, and school clubs or organizations.
 - 4. Motivation: Your motivation is an important consideration, and the most difficult to measure. The diligence you demonstrate in completing your file reflects your motivation. Incomplete files show a lack of interest in receiving a nomination.

III. FINAL NOTES:

- A. Members of the academic, civic and military community comprise my Service Academy Selection Board. My Board reviews all competed applications. If you complete your file, my Board will interview you in during the 2nd or 3rd week of December 2006. I will notify you of the time, date, and location of that interview in early December.
- B. This is a general fact sheet. It is intended only to furnish an overview of the nomination process. Contact the Academies themselves for detailed information and specific requirements of each Academy. Their Internet addresses are:
 - 1. Military Academy: <u>www.usma.edu</u>
- 3. Merchant Marine Academy: <u>www.usmma.edu</u>
- 2. Naval Academy: <u>www.usna.edu</u> 4. Air Force Academy: <u>www.usafa.edu</u>
- 5. Coast Guard Academy uses a direct appointment s and does not require nominations: <u>www.uscga.edu.</u>

C. Address correspondence regarding your application for a nomination to:

Congresswoman Eleanor Holmes Norton 529 14th ST NW STE 900 WASHINGTON, DC 20045-1928 TEL: 202-783-5065 FAX: 202-783-5211 E-Mail: Cartwright.Moore@mail.house.gov

D. Your application is due in my Northwest Office by 17:00 (5:00 p.m.) November 15, 2006.

Application for 2007 Service Academy Nomination

		Applicant Basic F				
NT		Please Neatly Type Yo	our Answers.	Please		
Name:	LAST	First	Middle	Attach		
Permanent Address:				Your 2" x 2" (Passport Size) Photo Here		
City:		State:	Zip:			
(If Different F Current Address:	rom Permanent A	ddress)		、		
City:			State:	Zip:		
Home Phone:		Fax:		Cell Phone:		
E-Mail Address:						
Father's Name:			Mother's Name:			
Guardian's Na Applicable):			Your DateOf Birth:			
Social Security Number:	y	Weig	ght:	Height:		
High School:				Expected Year Of Graduation:		
Are You Atter Address:	nding College Or	Academy Prep School? O Yes	D No If Yes, Plea	ase Provide the School's Name &		
College Phone:		College Fax:		DatesAttended:		
	Please Iden	tify Any Other Sources You Pl	an To Contact For A	Nomination		
	0	Presidential O Vice Presidentia	al O Senatorial O C	Other		
	Are You N	Now In The Armed Forces? O	Yes O No. If Yes, Plo	ease Provide: Entry		
Service:		Rank:				
	Please Rank Y	our 1 st , 2 nd , 3 rd , & 4 th Preference				
	Indicating Your Pref	_US Naval AcademyUS Me erences Will Not Affect Congresswoma wever, It Will Increase Your Potential	n Norton's Consideratio	n Of Your First Choice.		
If Vou Doc	vida Outaida tha DC	Area Indicate the Dates In Decom		07 During Which Vou Will Do In		

If You Reside Outside the DC Area, Indicate the Dates In December 2006 & January 2007 During Which You Will Be In Washington, DC & Available To Be Interviewed By Congresswoman Norton's Service Academy Selection Board:

Applicant Checklist

Please Neatly Type Your Answers.

Return your completed application with this signed and dated checklist to:

Congresswoman Eleanor Holmes Norton ATTN: Cartwright Moore 529 14th Street, NW, Suite 900 Washington, DC 20045-1928 Voice: (202) 783-5065, Fax: (202) 783-5211, E-mail: <u>Cartwright.Moore@Mail.House.Gov</u>.

Confirm that your references mailed your recommendations, and that your school(s) has mailed your official transcript. This checklist and all related materials are due at 17:00 (5:00 p.m.), Wednesday, November 15, 2006.

Name:							
	LAST	First Middle					
Address:							
City:		State:Zip:					
Phone:		E-Mail Address:					
	1.	I mailed this application on:					
	2.	The below named persons mailed letters of recommendation on the indicated dates:					
		a)Date:					
		Science/Math Teacher Name					
		b)Date:					
		Name					
		c)Date:					
	3.	My high school mailed an official transcript which showed the classes I am taking or I took during the first grading period of my senior year on Date:					
	4.	(If applicable) My College/Prep School mailed an official transcript which showed the classes I am taking or I took during the first grading period of this year on Date:					
	5.	I requested my SAT scores be mailed to code 5462					
		a) I last took the SAT on:, and/or,					
		I requested my ACT scores be mailed to code 7319					
		b) I last took the ACT on:					
		c) I anticipate retaking the SAT/ACT again on:					
	6.	I have initiated files at the academies with which I seek nomination.					
	Signa	ture: Date:					
	-						

Attach This Applicant Check List to Your Completed Application.

Please neatly type your answers in the space provided.

1. What are the most significant contributions you have made to your school and your community?

2. What are your greatest strengths and weaknesses?

3. What is your most outstanding achievement? Please explain why you consider this so.

4. What experiences have prepared you for the Academies' rigors and demands?

5. Please describe your work and volunteer experience.

6. List your team and sports participation. Note leadership positions and honors you received.

7. List your extracurricular and community activities.

8. List your academic interests.

9. List your academic awards, honors, and prizes in order of importance to you.

10. List any books you have recently read. Please explain which ones you found interesting or enjoyable. Omit textbooks.

11. Have you had any interesting travel experiences? Please describe.

12. Have you ever been convicted or fined for any violation of the law, other than minor traffic violations? Have you ever been expelled or suspended from school? If so, please explain.

13. Do you intend to pursue a military career? Should you receive an appointment to an Academy, in what area might you specialize?

14. Please attach to this page your doubled-spaced type written essay of 250-500 words explaining why you desire to attend a U.S. Service Academy.

Candidate Name:

The above-named candidate seeks a nomination to a U.S. Service Academy from Congresswoman Eleanor Holmes Norton. The transcript must list the candidate's senior year courses and, if available, any mid-term grades. Kindly forward the Candidate's official transcript to:

> Congresswoman Eleanor Holmes Norton ATTN: Cartwright Moore, Service Academy Nominations 529 14th ST NW STE 900 Washington, DC 20045-1928 Voice: (202) 783-5065, Fax: (202) 783-5211, E-mail: <u>Cartwright.Moore@Mail.House.Gov</u>.

Questions may be directed to Cartwright Moore, whose information appears above. The official transcript must be received in Congresswoman Norton's Office by 17:00 (5:00 p.m.) Wednesday, November 15, 2006.

Congresswoman Eleanor Holmes Norton Science/Math Teacher's Recommendation For Service Academies – A

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

	Other Forms Are Acceptable. You May Use Additional Pages.	
Signature:	Date:	
Printed Name:		
Address:		
City:	State:	Zip:
•	th of Acquaintance with Candidate:	

Mail to: Cong. Eleanor Holmes Norton, 529 14th ST NW STE 900, WASHINGTON, DC 20045-1928 by November 15, 2006

Congresswoman Eleanor Holmes Norton Recommendation For Service Academies – B

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

	Other Forms Are Acceptable. You May Use Additional Pages.
Signature:	Date:
Printed Name:	
Address:	
City:	State: Zip:
•	gth of Acquaintance with Candidate:

Mail to: Cong. Eleanor Holmes Norton, 529 14th ST NW STE 900, WASHINGTON, DC 20045-1928 by November 15, 2006

Congresswoman Eleanor Holmes Norton Recommendation For Service Academies – C

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

		Other Forms Are Acceptabl	e. You May Use Additi	onal Pages.		
Signature:				Date:		
Printed Name:						
Address:						
City:			St	ate:	Zip:	
•	gth of Ac	cquaintance with Candidate:			- •	

Mail to: Cong. Eleanor Holmes Norton, 529 14th ST NW STE 900, WASHINGTON, DC 20045-1928 by November 15, 2006