



NEW MEMBER ORIENTATION

OFFICIAL SCHEDULE OF EVENTS

SHUTTLE SERVICE

Monday, November 13 – Friday, November 17, 2006

8:00am – 6:00pm

Saturday, November 18, 2006

8:00am – 1:30pm

Every 60 minutes between Hyatt and

Rayburn House Office Building

***Shuttles will depart the Hyatt on the hour &
the Rayburn Horseshoe on the half hour***

COMMITTEE ON HOUSE ADMINISTRATION SERVICE CENTER

Monday, November 13 – Friday, November 17, 2006

9:00am – 5:00pm

Saturday, November 18, 2006

9:00am – 1:00pm

(work space, computers, fax machines, telephones)

B-339 Rayburn House Office Building

(202) 225-6777 phone; (202) 225-0232 fax

HOSPITALITY SUITE

Sunday, November 12, 2006

10:00am – 11:00pm

Monday, November 13 – Friday, November 17, 2006

6:30am – 11:00pm

Saturday, November 18, 2006

6:30am – 2:00pm

The Hyatt Regency on Capitol Hill

Room 888

Hosted by the Committee on House Administration

**PLEASE NOTE: All events, times, dates are subject to change.
Updates to the schedule will be provided to Members-elect as needed.**

SUNDAY, NOVEMBER 12

10:00am – 10:00pm	Check-in and registration Congressional Parlors C, D, E, & Lobby Level Hyatt Regency on Capitol Hill 400 New Jersey Avenue, NW Washington, D.C. 20001 (202) 737-1234	
8:30pm – 11:00pm	Committee on House Administration Welcoming Reception Presented by Chairman Vern Ehlers & Ranking Member Juanita Millender-McDonald Hyatt on Capitol Hill, The Thorton Room	Members-Elect, Spouses & Aides

MONDAY, NOVEMBER 13

	<u>Transportation Information:</u> Members-Elect/Spouses: <i>7:00 assemble in Hyatt lobby</i> <i>7:15 depart Hyatt for Capitol</i> Designated Aides: <i>9:15 assemble in Hyatt lobby</i> <i>9:30 depart Hyatt for 345 Cannon HOB</i>	
7:30am – 8:00am	Class Picture East Front steps of Capitol, House side House Photographer (202) 225-2840 Dwight.comedy@mail.house.gov	Members-Elect
8:00am – 8:35am	Welcome Breakfast Hosted by the Members & Family Committee H-324, The Capitol	Members-Elect & Spouses
8:45am – 9:30am	Introduction to Procedures and Protocols of the House Chamber The Honorable Karen Haas, Clerk of the House The Honorable Bill Livingood, Sergeant At Arms The Honorable John Sullivan, Parliamentarian Father Daniel Coughlin, Chaplain of the House House Chamber	Members-Elect
9:45am – 12:00pm	New Member Orientation Program Hosted by The Committee on House Administration 345 Cannon House Office Building	Members-Elect & Aides
12:00pm – 1:30pm	Bi-partisan Working Lunch Hosted by The Committee on House Administration 345 Cannon House Office Building	Members-Elect & Aides

1:30pm - 4:15pm	New Member Orientation Program Hosted by The Committee on House Administration 345 Cannon House Office Building	Members-Elect & Aides
5:00pm – 6:00pm	White House Reception <i>4:30pm depart Independence Ave. & New Jersey Ave</i> <i>6:15pm depart White House for The Capitol</i>	Members-Elect & Spouses
6:30pm – 9:00pm	Speaker's Reception and Dinner 6:30pm – 7:00pm - Reception Rayburn Room, The Capitol 7:00pm – 9:00pm - Dinner Statuary Hall, The Capitol <i>9:00pm and 9:20pm depart Capitol for Hyatt</i> Rachel Hodges (202) 225-0600 (office) (202) 225-1941 (cell) Rachel.hodges@mail.house.gov	Republican Members- Elect & Spouses

TUESDAY, NOVEMBER 14

Transportation Information:

***If Rain Date for Class Picture:**

Members-Elect:

7:30am assemble in Hyatt lobby

7:45am depart Hyatt

***If NO Rain Date for Class Picture:**

Members-Elect:

8:00am assemble in Hyatt lobby if rain date is not needed

8:15am depart Hyatt lobby

Designated Aides:

8:00am assemble in Hyatt lobby

8:15am depart Hyatt

8:00am – 8:15am	Rain Date for Class Picture	Members-Elect
8:30am – 9:00am	Continental Breakfast Cannon Caucus Room	Members-Elect & Aides
9:00am – 1:00pm	New Member Orientation Program Hosted by The Committee on House Administration 345 Cannon House Office Building	Members-Elect & Aides
1:00pm – 2:15pm	Committee on House Administration Program Luncheon Hosted by Chairman Ehlers and Ranking Member Juanita Millender-McDonald Rayburn Foyer First Floor of the Rayburn House Office Building	Members-Elect & Designated Aides

(Independence Avenue side of building)

Transportation Information:

Members-Elect & Aides:

2:30pm depart Cannon House Office Building for Hyatt

7:00pm – 9:30pm

Minority Leader Reception and Dinner

Hosted by Minority Leader Nancy Pelosi

6:45pm depart Hyatt

7:00pm – 7:30pm Reception

Rayburn Room, The Capitol

7:30pm – 9:30pm Dinner

Statuary Hall, The Capitol

9:30pm and 9:45 depart Capitol for Hyatt

Deborah Spriggs

(202) 225-0100 (office)

(301) 502-5876 (cell)

Deborah.spriggs@mail.house.gov

Democratic Members-
Elect & Spouses

WEDNESDAY, NOVEMBER 15

Transportation Information:

***If Rain Date for Class Picture:**

Members-Elect:

7:00 assemble in Hyatt lobby if rain date is needed for Class Picture

7:15 depart Hyatt

***If NO Rain Date for Class Picture:**

Members-Elect:

7:30 assemble in Hyatt lobby if rain date is not needed

7:45 depart Hyatt

Designated Aides:

7:30 assemble in Hyatt lobby if rain date is not needed

7:45 depart Hyatt

Spouses:

8:15 depart Hyatt for Congressional Club

7:30am – 7:45am

Rain Date for Class Picture

Members-Elect

8:30am – 1:00pm

Designated Aide Breakfast Program

Sponsored by

The Congressional Management Foundation (CMF)

1302 Longworth House Office Building

Republican &
Democrat Aides

9:00am – 2:30pm

**Leadership Orientation Program for the
Democratic Members-Elect**

Presented by the Offices of the Democratic
Leadership

HC-9, The Capitol

Democratic Members-
Elect

1:00pm – 3:30pm	Designated Aide Luncheon Program Sponsored by The Congressional Management Foundation (CMF) 334 Cannon House Office Building	Republican & Democrat Aides
-----------------	--	--------------------------------

Transportation Information:

Members/Spouses/Designated Aides:

7:00pm depart Hyatt for Botanic Garden

7:00pm – 9:00pm	Reception Honoring the 110th Congress of the House of Representatives at the U.S. Botanic Garden Hosted by Chairman Vern Ehlers, Ranking Member Juanita Millender-McDonald, & the Members and Family Committee	Current Members, Members-Elect, Spouses /Aides
-----------------	--	--

Transportation Information:

Members/Spouses/Designated Aides:

Buses will depart the Botanic Gardens at 8:30pm, 8:45pm, & 9

THURSDAY, NOVEMBER 16

Transportation Information:

***If Rain Date for Class Picture:**

Members-Elect:

7:00am assemble in Hyatt lobby

7:15am depart Hyatt

***If NO Rain Date for Class Picture:**

Members-Elect/Spouse:

7:30am assemble in Hyatt lobby

7:45am depart Hyatt

7:30am – 7:45am	Rain Date Class Picture , if needed
-----------------	--

8:00am – 9:00am	Congressional Prayer Breakfast Hosted by Congressman Gresham Barrett H-120, The Capitol <i>7:45am depart Hyatt</i> <i>9:05am bus departs Capitol for Hyatt</i> Michael Wright (202) 225-5301 (office) (864) 934-8462 (cell) Michael.wright@mail.house.gov	Members-Elect
-----------------	--	---------------

9:00am – 3:00am	Organizational Meeting of the Democratic Caucus Cannon Caucus Room 345 Cannon House Office Building	Democratic Members- Elect
-----------------	--	------------------------------

FRIDAY, NOVEMBER 17

Transportation Information:

Republican Members-Elect:

7:35 assemble in Hyatt lobby

7:45 depart Hyatt for Cannon House Office Building

Democratic Members-Elect & Designated Aides:

8:30 assemble in Hyatt lobby

8:45 depart Hyatt for Rayburn House Office Building

8:00am – 12:00pm	Republican Conference Leadership Elections Cannon Caucus Room 345 Cannon House Office Building	Republican Members-Elect
9:00am – 12:00pm	Freshman Member-Elect Room Lottery 2167 Rayburn House Office Building	Members-Elect
1:00pm – 5:00pm	Freshman Member-Elect Room Selection and Planning 2167 Rayburn House Office Building	

Transportation Information:

Members-Elect/Designated Aides:

5:15pm busses depart Rayburn Horseshoe for Hyatt

SATURDAY, NOVEMBER 18

12:00pm	Official Check-out at Hyatt <u>Transportation costs to airports/train station are reimbursable for Members-elect and Designated Aides only</u>
---------	---