Instructions for Academy Nomination Process

Step 1: **Open Nomination File** Submit to my Boise office (address listed below) prior to October 31, 2006: Initial three-page application (pages 1-3) A small current photograph Personal letter stating why you are seeking a nomination Step 2: **Complete Nomination File** Submit to my Boise office (address listed below) by November 30, 2006: Three Recommendation Forms with letters attached (pages 4-6) Principal/Guidance Counselor Evaluation Form (page 7) Completed form must be in a sealed envelope signed by the originator across the flap. The originator may not complete one of the Recommendation Forms. Official copy of high school transcript, including GPA at the end of junior year and class rank in a sealed envelope signed by the originator across the flap. Official copy of college transcripts if applicable. Official copy of SAT or ACT scores, if not included on transcript. Direct reporting test scores codes: SAT 4787 or ACT 7372. Step 2 must be submitted as a packet with this form on top. Additional SAT or ACT test scores can be submitted as soon as scores are available. Mailing Address: Congressman C.L. "Butch" Otter Attn: Jim Adams 802 W Bannock St. STE 101 Boise, Idaho 83702 Questions: Contact Jim Adams, Academy Nomination Coordinator at (208) 336-9831 or email him at <u>jimadams@mail.house.gov</u>

Important Dates to Remember:

October 31, 2006 - Deadline for Step 1 (listed above) November 30, 2006 - Deadline for step 2 (listed above) December 2006 - Nominations will be announced



APPLICATION FOR ACADEMY NOMINATION U.S. Representative C.L. "Butch" Otter

Full legal name			· .	- APP
Common name used				
Legal residence:				
Street or PO Box				
City, County, State, ar	nd Zip			
Telephone number (in				
Present address (if not same a				
Street or box				
City, County, State, ar	nd Zip			
How long have you been a re	sident of Idah	0?		> T
Are your parents legal resid	ents of the sta	ite of Idaho? Y	'es Engenies	No
PLEASE REA	D PAGE 9 FOR	RESIDENCY REQUIR	EIVIEN 15.	
Birthday (mm/dd/yy)	Age	Height	Weig	ht
Birthplace		U.S. Cit	izen Yes	No
		Date Na	ituralized	
Social Security Number				
Parents / Guardians (circle of				
Father's name				
Street/Box address				
City, State, Zip				
Occupation		Employer		
Mother's name				
Street/Box address				
City, State, Zip				
		Danielovian		
Occupation		_ Employer		
Occupation VETERAN INFORMATI		Employer		

Are either of your parents a disabled veteran?

Yes

No

EDUCATION

List	high schools, prep sc	hools, and colleg	es you have attended	d / are now attending:
Nan	ne of School	Telephone No Class rank/number of students GPA		
Grad	duation Date	Class rank/nu	mber of students	GPA
Nan	ne of School		Telephone N	lo.
Grac	duation Date	Class rank/nu	mber of students	ToGPA
AC	ADEMY PREFERE	NCE		
wou rece	ld not accept. Due to	the competitive r he academy of y	nature of the nominat our second, third, or	nate any academy you ion process, you may fourth choice. This forms.
	U.S. Air Force Aca U.S. Military Acad U.S. Naval Acader U.S. Merchant Ma	lemy		
Indi	cate the following add	itional sources to	which you have appl	lied for a nomination:
	Senator Larry Craig President Dick Cher		U.S. Senator Mike JROTC	e Crapo
EXT	RACURRICULAR	ACTIVITIES		
Plea	se list below, using ac	dditional paper if	necessary, your:	
1.	Special awards and	honors with date	es	
2.	School and outside and honors received		s and activities, noting	g leadership positions

3.	Employment, both after school and in summer, with dates and nours per week
4.	Volunteer involvement, with dates and hours per week
5.	School athletics (note Captain, Varsity letter, MVP, All-League, etc) with dates
6.	Out-of-school recreational athletics, with dates
17 but	formation above is correct. I am a United States Citizen or will be by July 1, 2007; am at least not 23 years of age on July 1, 2007, am unmarried, not pregnant; have no child support tion; and am a legal resident of the State of Idaho.
oonga	mon, and an a regar resident of the state of radius.
Signa	tureDate
Pleas	e return this form by October 31, 2006 to:
	Congressman C.L. "Butch" Otter ATTN: Jim Adams 802 W. Bannock, Suite 101 Boise, Idaho 83702



United States Service Academy Recommendation Form U.S. Representative C.L. "Butch" Otter

To be completed by applicant's, teacher, employer, minister, priest, coach, or adult friend

Name of applicantFirst	Middle	Last
The person named above is applying to one or a college education leading to a career as an of select the best possible candidates. By law, all know that your generous help is greatly apprec	fficer in the Armed Forces. The answers to I admissions materials must be shown to a s	tudent on request. Please
1. How long and in what capacity have	e you known the applicant?	
2. What are the leadership characterist	tics of the applicant?	
3. What are the personality traits of th	e applicant for leadership (strengths	and weaknesses?)
4. How does the applicant work under	r pressure?	
5. How does the applicant get along w	vith others?	
General comments and/or recommend	ations regarding applicant?	
Please return before November 30, 200 Attn: Jim Adams, 802 West Bannock	06 to: Congressman C.L. "Butch" O St. STE 101, Boise, Idaho 83702. T	otter, Thank you.
Name (signature):		
Name (printed):	Title:	
Name of School:	Telephone: _	
Address:		
Address: Your relationship to Applicant:		



United States Service Academy Recommendation Form U.S. Representative C.L. "Butch" Otter

To be completed by applicant's, teacher, employer, minister, priest, coach, or adult friend

Name of applicant	First	Middle	Last
a college education leading t select the best possible cand	to a career as an officer in idates. By law, all admiss	f the United States Service Acaden the Armed Forces. The answers to ions materials must be shown to a You may use additional paper if ne	o these questions help us student on request. Please
1. How long and in wh	at capacity have you k	known the applicant?	
2. What are the leaders	hip characteristics of	the applicant?	
3. What are the person	ality traits of the appli	cant for leadership (strengths	s and weaknesses?)
4. How does the applic	ant work under pressu	ire?	
5. How does the applic	ant get along with oth	ners?	
General comments and	or recommendations	regarding applicant?	
		Congressman C.L. "Butch" C E 101, Boise, Idaho 83702. 7	
Name (signature):		Date	
Name (printed):		Title:	
Name of School:		Telephone:	
Your relationship to Ap	1.		



United States Service Academy Recommendation Form U.S. Representative C.L. "Butch" Otter

To be completed by applicant's, teacher, employer, minister, priest, coach, or adult friend

Name of applicant	First	Middle	Last
college education leading to	a career as an officer in lates By law all admiss	f the United States Service Academ the Armed Forces. The answers to sions materials must be shown to a You may use additional paper if ne	student on request. Please
1. How long and in wha	t capacity have you l	known the applicant?	
2. What are the leadersh	nip characteristics of	the applicant?	
3. What are the persona	lity traits of the appl	icant for leadership (strength	s and weaknesses?)
4. How does the application	ant work under press	sure?	
5. How does the application	ant get along with ot	hers?	
General comments and/	or recommendations	regarding applicant?	
Please return before No Attn: Jim Adams, 802 V	vember 30, 2006 to: West Bannock St. ST	Congressman C.L. "Butch" (E 101, Boise, Idaho 83702.	Otter, Thank you.
Name (signature):		Date	
Name (printed):		Title:	
Name of School:		Telephone:	
Address:			

United States Service Academy Nomination Principal or Guidance Counselor Evaluation Form

U.S. Representative C.L. "Butch" Otter

To be completed by applicant's principal or guidance counselor

Name of Applicant		
First	Middle	Last
The person named above is applying to one or more of the User a recommendation. The academies provide a college educar recommendation will help me to select the best possible car this form cannot complete one of the recommendation form request. Please know that your generous help is greatly appropriate the person of the recommendation form.	tion leading to a career as an office and didates. Please complete this for s. By law, all admissions materia	m. Note: The person completing ls must be shown to a student on
1. What are the leadership characteristics of	the applicant?	,
2. What are the personality traits of the appli	icant for leadership (stren	gths and weaknesses)?
3. How does the applicant work under press	ure?	
4. How does the applicant get along with oth	ners?	
General comments and/or recommendations	regarding applicant?	
Please return completed form in a sealed env November 30, 2006, to the applicant for includestions, please contact Jim Adams at (208)	usion in application pack	lap, not later than et. If you have any
Name (signature):	D	ate:
Name (printed):		tle:
Name of School:	Te	lephone:
Address:		

TIPS FOR SUCCESS

Early Completion of File

It is important to contact each academy you have chosen as soon as possible. Early contact allows for the completion of your file including medical testing and may better your chances for an appointment should you receive a nomination.

United States Military Academy (West Point):

www.uama.edu

Director of Admissions

U.S. Military Academy 600 Thayer Rd.

West Point, NY 10996-9902

United States Naval Academy (Annapolis):

www.usna.edu

Candidate Guidance Office

U.S. Naval Academy 117 Decatur Rd.

Annapolis, MD 21402-5018

United States Air Force Academy:

www.usafa.edu

Admissions Office, HQ USAFA/RRS

2304 Cadet Dr., Suite 200

USAF Academy, CO 80840-5025

1-800-443-9266

United States Merchant Marine Academy:

www.usmma.edu

Admissions Office

U.S. Merchant Marine Academy Kings Point, NY 11024-9997

1-800-732-6267

Early SAT/ACT Testing

This is very important, since the Academies use test scores as a primary method of evaluating candidates. If you take the tests in the spring of your junior year, you have a chance to retake them in the fall and raise your scores.

Nominations

Due to the competitive nature of the nomination process, you should seek as many nominations as possible. Be sure to contact both Senators and the Vice-President of the United States.

U.S. Senator Larry Craig 304 N. 8th St., Room 149 Boise, Idaho 83702

(208) 342-7985

U.S. Senator Mike Crapo 202 Falls Ave. #2 Twin Falls, Idaho 83301

(208) 734-2515

Vice-President Dick Cheney

The White House Washington, DC 20501

Residency

Please read the following memo on residency requirements

If you are seeking a nomination to a military academy you should apply with the U.S. Representative from your legal state/district of residency. You may also apply with both Senators as well.

You may not apply with more than one Congressman or in more than one state.

The place you currently reside does not necessarily constitute your legal residence. If you are a student, you must use your parent's legal state of residence. For instance, if your parents were transferred to Idaho but their legal residence is Texas, you must apply with the Representative from the Texas Congressional District, even though you now live in Idaho.

Here are key questions that determine residency for you and your parents:

Legal State of residency?

Home of Record?

In which state do your parents pay taxes?

In which state are your parents' cars registered?

In which state do your parents vote?

If your father/mother is a legal resident of another state yet your other parent works in Idaho and is able to answer Idaho to the above questions, then you may claim Idaho. However, if neither parent fits the criteria, you must apply in their legal state and district.

The academies are very strict about residency requirements, so if you have any questions, please contact Jim Adams at (208) 336-9831. Non-student applicants should also call if they need assistance in this determination.