

Instructions for Academy Nomination Process

Step 1: Open Nomination File

Submit to my Boise office (address listed below) **prior to October 31, 2006:**

_____ Initial three-page application (pages 1-3)

_____ A small current photograph

_____ Personal letter stating why you are seeking a nomination

Step 2: Complete Nomination File

Submit to my Boise office (address listed below) by **November 30, 2006:**

_____ Three Recommendation Forms with letters attached (pages 4-6)

_____ Principal/Guidance Counselor Evaluation Form (page 7)

Completed form must be in a sealed envelope signed by the originator across the flap.
The originator may not complete one of the Recommendation Forms.

_____ Official copy of high school transcript, including GPA at the end of junior year and class rank in a sealed envelope signed by the originator across the flap. Official copy of college transcripts if applicable.

_____ Official copy of SAT or ACT scores, if not included on transcript. Direct reporting test scores codes: SAT 4787 or ACT 7372.

Step 2 must be submitted as a packet with this form on top. Additional SAT or ACT test scores can be submitted as soon as scores are available.

Mailing Address:

Congressman C.L. "Butch" Otter
Attn: Jim Adams
802 W Bannock St. STE 101
Boise, Idaho 83702

Questions: Contact Jim Adams, Academy Nomination Coordinator at (208) 336-9831 or email him at jimadams@mail.house.gov

Important Dates to Remember:

October 31, 2006 - Deadline for Step 1 (listed above)

November 30, 2006 - Deadline for step 2 (listed above)

December 2006 - Nominations will be announced



APPLICATION FOR ACADEMY NOMINATION
U.S. Representative C.L. "Butch" Otter

PERSONAL DATA

Full legal name

Common name used

Legal residence:

Street or PO Box

City, County, State, and Zip

Telephone number (include area code)

Present address (if not same as above)

Street or box

City, County, State, and Zip

How long have you been a resident of Idaho?

Are your parents legal residents of the state of Idaho? Yes No

PLEASE READ PAGE 9 FOR RESIDENCY REQUIREMENTS.

Birthday (mm/dd/yy) Age Height Weight

Birthplace U.S. Citizen Yes No

Date Naturalized

Social Security Number

Parents / Guardians (circle one:)

Father's name

Street/Box address

City, State, Zip

Occupation Employer

Mother's name

Street/Box address

City, State, Zip

Occupation Employer

VETERAN INFORMATION

Are either of your parents a disabled veteran? Yes No

3. Employment, both after school and in summer, with dates and hours per week

4. Volunteer involvement, with dates and hours per week

5. School athletics (note Captain, Varsity letter, MVP, All-League, etc) with dates

6. Out-of-school recreational athletics, with dates

The information above is correct. I am a United States Citizen or will be by July 1, 2007; am at least 17 but not 23 years of age on July 1, 2007, am unmarried, not pregnant; have no child support obligation; and am a legal resident of the State of Idaho.

Signature _____ Date _____

Please return this form by October 31, 2006 to:

Congressman C.L. "Butch" Otter
ATTN: Jim Adams
802 W. Bannock, Suite 101
Boise, Idaho 83702



United States Service Academy Recommendation Form U.S. Representative C.L. "Butch" Otter

To be completed by applicant's teacher, employer, minister, priest, coach, or adult friend

Name of applicant _____
First Middle Last

The person named above is applying to one or more of the United States Service Academies. The academies provide a college education leading to a career as an officer in the Armed Forces. The answers to these questions help us select the best possible candidates. By law, all admissions materials must be shown to a student on request. Please know that your generous help is greatly appreciated. You may use additional paper if needed.

1. How long and in what capacity have you known the applicant?
2. What are the leadership characteristics of the applicant?
3. What are the personality traits of the applicant for leadership (strengths and weaknesses?)
4. How does the applicant work under pressure?
5. How does the applicant get along with others?

General comments and/or recommendations regarding applicant?

Please return before November 30, 2006 to: Congressman C.L. "Butch" Otter,
Attn: Jim Adams, 802 West Bannock St. STE 101, Boise, Idaho 83702. Thank you.

Name (signature): _____ Date _____

Name (printed): _____ Title: _____

Name of School: _____ Telephone: _____

Address: _____

Your relationship to Applicant: _____



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TIPS FOR SUCCESS

Early Completion of File

It is important to contact each academy you have chosen as soon as possible. Early contact allows for the completion of your file including medical testing and may better your chances for an appointment should you receive a nomination.

United States Military Academy (West Point):
www.uama.edu

Director of Admissions
U.S. Military Academy
600 Thayer Rd.
West Point, NY 10996-9902

United States Naval Academy (Annapolis):
www.usna.edu

Candidate Guidance Office
U.S. Naval Academy
117 Decatur Rd.
Annapolis, MD 21402-5018

United States Air Force Academy:
www.usafa.edu

Admissions Office, HQ USAFA/RRS
2304 Cadet Dr., Suite 200
USAF Academy, CO 80840-5025
1-800-443-9266

United States Merchant Marine Academy:
www.usmma.edu

Admissions Office
U.S. Merchant Marine Academy
Kings Point, NY 11024-9997
1-800-732-6267

Early SAT/ACT Testing

This is very important, since the Academies use test scores as a primary method of evaluating candidates. If you take the tests in the spring of your junior year, you have a chance to retake them in the fall and raise your scores.

Nominations

Due to the competitive nature of the nomination process, you should seek as many nominations as possible. Be sure to contact both Senators and the Vice-President of the United States.

U.S. Senator Larry Craig
304 N. 8th St., Room 149
Boise, Idaho 83702
(208) 342-7985

U.S. Senator Mike Crapo
202 Falls Ave. #2
Twin Falls, Idaho 83301
(208) 734-2515

Vice-President Dick Cheney
The White House
Washington, DC 20501

Residency

Please read the following memo on residency requirements

If you are seeking a nomination to a military academy you should apply with the U.S. Representative from your legal state/district of residency. You may also apply with both Senators as well.

You may not apply with more than one Congressman or in more than one state.

The place you currently reside does not necessarily constitute your legal residence. If you are a student, you must use your parent's legal state of residence. For instance, if your parents were transferred to Idaho but their legal residence is Texas, you must apply with the Representative from the Texas Congressional District, even though you now live in Idaho.

Here are key questions that determine residency for you and your parents:

Legal State of residency?

Home of Record?

In which state do your parents pay taxes?

In which state are your parents' cars registered?

In which state do your parents vote?

If your father/mother is a legal resident of another state yet your other parent works in Idaho and is able to answer Idaho to the above questions, then you may claim Idaho. However, if neither parent fits the criteria, you must apply in their legal state and district.

The academies are very strict about residency requirements, so if you have any questions, please contact Jim Adams at (208) 336-9831. Non-student applicants should also call if they need assistance in this determination.