



The Office of Senator Robert Menendez United States Capitol Flag Order Form

The Legislative Branch Appropriations Act, 1996 (P.L. 104-53), set a fee of \$4.05 to cover the handling cost for each U.S. flag flown over the Capitol. The Senate Rules Committee has determined each Senator's office must also collect a \$4.00 postage fee for each flag mailed to the constituent.

Instructions

1. Fill out the number and size of flag(s) you desire.
2. **Calculate your cost, include the cost of the flag and postage (\$4.00/flag). If you would like the flag flown over the Capitol please add the flying fee (\$4.05/flag).**
3. Make out a check or money order for the total cost of your order, payable to the **KEEPER OF THE STATIONERY.**
4. Enclose your check or money order with your order form and return this form to: Senator Robert Menendez; United States Senate; Washington, D.C. 20510; Attn: Flag Request

Today's Date: ___/___/___

Where the flag is to be sent:

Name:

Address:

City:

_____ State: _____ Zip: _____

Phone Number of Person Ordering the Flag: _____

Do you want this flag flown over the Capitol? Yes: _____ No: _____ (If yes, please fill out the information below and add the certification fee to your total.)

Name(s) to appear on Certificate: _____

Occasion for which flag is being flown: _____

Date flag is to be flown: _____ **(If date is specified, order must be received two months prior to date on which the flag is to be flown.)**

Size/Fabric	Cost X	Number =	Total Cost of Flag(s)	Certification Fee \$4.05/flag	Postage \$4.00/flag	Total
3 X 5 nylon	\$9.00 X					
3 X 5 cotton	\$9.25 X					
4 X 6 nylon	\$13.50 X					
5 X 8 nylon	\$18.00 X					
5 X 8 cotton	\$20.00 X					

GRAND TOTAL: _____

Amount Enclosed: _____ **Check Number:** _____

Thank you for your order.